

Northumberland County, Virginia  
Electoral Board  
Meeting Minutes

Date: July 14, 2016	Chair: Ray Dabney	Present
Start: 3:00 PM	Vice Chair: Marge Rankin	Present
Adjourned: 4:30 PM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board meeting that was suspended at 1:00 PM July 12, 2016, was reconvened at 3:00 PM, July 14 2016.

**Agenda**

- Executive session to consider a personnel matter
- Approve purchases
- Status of campaign finance reports
- Meeting with Precinct Chiefs
- Other business

**Personnel matter**

At 3:05 PM Board Secretary Schlatter introduced the following motion: I move that the Northumberland County Electoral Board go into Executive Session for discussion of a personnel matter as authorized by the Virginia Freedom of Information Act and Section 2.2-3711(A)(1) of the *Code of Virginia*.

AYES: Dabney, Rankin, Schlatter

NAYS: None

The Board went into Executive Session. General Registrar Kathy Davenport was present.

At 3:45 PM the Board came out of Executive Session, reconvened the open meeting, and adopted by unanimous vote the following certification for the Executive Session:

WHEREAS, the Northumberland County Electoral Board convened into Executive Session pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1) of the *Code of Virginia* requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Electoral Board hereby certifies that, to the best of each member's knowledge, (1) only such public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Executive Session to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Board.

I hereby call for the vote.

AYES: Dabney, Rankin, Schlatter

NAYS: None

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**Approve purchases**

The Board considered the purchase of three items:

Item	Purchase price	Budgeted \$\$	Over/under budget
Battery charger for Verity voting equipment	\$560.00; including shipping	\$800	\$240 under budget
Spare Verity Scanner	\$6,300.00	\$6,100.00	\$200 over budget
Security cage	\$741.00 including shipping	\$650.00	\$91.00 over budget
Total	\$7,600.00	\$7,550.00	\$50.00 over budget

Board instructed GR Davenport to:

- Order battery charger
- Order Verity scanner
- Research alternatives to security cage

**Status of campaign finance reports**

Two candidates from November 2015 general election still have campaign accounts open. Six-month reports are due by close of business, July 15.

Secretary Schlatter telephoned both individuals. One delivered his report during the Board meeting.

**Meeting with Precinct Chiefs**

Precinct Chiefs are available for meeting, August 1, 10:00 AM, Sheriff's Office (NCSO) training room. Vice-Chair Rankin will coordinate with NCSO.

Tentative agenda:

- Expect heavy turnout for November 2016 general election.
- Chiefs identify bottlenecks at their precincts.
- Discuss staffing concerns.
- Discuss training concerns.

**Other business**

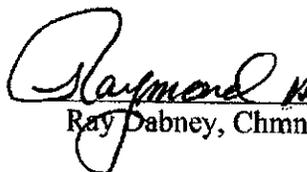
Luncheon for John Huber.

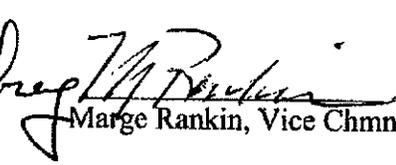
Chairman Dabney contacted John Huber and Jim Michel, both of whom are available for lunch, Tuesday, August 9, 12:00 noon, Indian Creek Country Club.

July 12 minutes

Approved and signed July 12 minutes with one small edit.

There being no further business, the meeting adjourned at 4:30 PM.

  
Ray Dabney, Chmn

  
Marge Rankin, Vice Chmn

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Joe Schlatter, Secretary