

**Northumberland County Planning Commission
July 21, 2011
Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on July 21, 2011 at 7:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Absent	George Kranda- Chairman	Present
Kevin Elmore	Present	Garfield Parker- V. Chairman	Present
Alfred Fisher	Present	Albert Penley, Jr.	Present
Ed King	Absent	Charles Williams	Absent
Bill Kling	Present		

Others in attendance:

Luttrell Tadlock (Assistant County Administrator)

W.H. Shirley (Zoning Administrator)

RE: CALL TO ORDER

The meeting was called to order by George Kranda, Chairman.

Bill Kling gave the invocation.

George Kranda led the Commission in the Pledge of Allegiance to the Flag.

RE: MINUTES- MAY 19, 2011

With a motion from Garfield Parker, seconded by Kevin Elmore, and approved by all, the reading of the May 19, 2011 minutes were approved as written. The vote was as follows:

Chris Cralle	Absent	George Kranda- Chairman	AYE
Kevin Elmore	AYE	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	AYE
Ed King	Absent	Charles Williams	Absent
Bill Kling	AYE		

RE: APPROVAL OF THE AGENDA

With a motion from Albert Penley, Jr., seconded by Garfield Parker, and approved by all, the July 21, 2011 Planning Commission Meeting Agenda was approved. The vote was as follows:

Chris Cralle	Absent	George Kranda- Chairman	AYE
Kevin Elmore	AYE	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	AYE
Ed King	Absent	Charles Williams	Absent

Bill Kling AYE
RE: COMMISSIONERS' COMMENTS

Bill Kling noted he appreciated the card that was sent by the Commission during his recovery. He also stated that had he been able to attend the May 19, 2011 Commission meeting, he too would have voted for the amendment before the Commission (Referencing the Board of Zoning Appeals term of office amendment to the County Zoning Ordinance). He apologized for not returning some of the calls; however, he is recuperating slowly.

Albert Penley, Jr. noted that at the last meeting there were some who were unable to hear the Commission due to the microphone system not working properly. He wanted to make sure that everyone present could hear the Commission and if they could not and/ or there was a question to please tell the Commission.

RE: STAFF MEMBERS' COMMENTS

There were no Staff comments.

RE: CITIZENS' COMMENTS

There were no Citizens' comments.

RE: PUBLIC HEARINGS

There were no Public Hearings scheduled for this meeting.

RE: WORK SESSION ITEMS

The Commission considered proposed language for the Zoning Ordinance regarding signage. Staff presented the proposed language to the Commission. After much discussion, the Commission requested Staff to research how adjoining counties address Temporary Signage as well as if their current standards are working and to bring this information to the next regularly scheduled Commission meeting. Staff noted they would gather the requested information and would bring the proposed sign language back to the Commission.

RE: DISCUSSION ITEMS

Board of Supervisors Report

Luttrell Tadlock gave the Board of Supervisors' report.

Meeting Times for Zoning Ordinance Review

The Commission discussed starting their meetings at 5:00 p.m. to get more work accomplished on the Zoning Review. It was discussed that a working session will begin

at 5:00 p.m. work for a while, break for dinner, then reconvene at 7:00 p.m. to conduct the regular monthly meeting.

RE: PUBLIC COMMENTS

Lee Allain questioned if billboards would be allowed under the proposed sign language.

Luttrell Tadlock responded that under the proposed language billboards would not be allowed. Only pole signs up to fifteen feet in height and specific square footage requirements depending on the Zoning District were included.

Ron Herring commented that he would like to encourage the Commission to keep in mind the businesses owners, to please not restrict cottage industry signage severely. He also cautioned the Commission on the sizes of shopping center signage if a shopping center has too many stores, the signage for one sign may become too small. He also noted that many can't afford to construct a monument style sign and instead have to construct a pole sign, Additionally, Herring asked that the lighting of the pole signs not be prohibited, but instead require some type of shielding. Finally, Mr. Herring questioned where the Commission was in regards to updating the Comprehensive Plan.

Luttrell Tadlock noted that the Commission would begin working on the Comprehensive Plan once the Zoning Review has been completed.

RE: ADJOURNMENT

With a motion from Garfield Parker, seconded by Al Fisher, and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	Absent	George Kranda- Chairman	AYE
Kevin Elmore	AYE	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	AYE
Ed King	Absent	Charles Williams	Absent
Bill Kling	AYE		