

**Northumberland County Planning Commission
November 21, 2011
Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on November 21, 2011 at 5:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Present	George Kranda- Chairman	Present
Kevin Elmore	Absent	Garfield Parker- V. Chairman	Present
Alfred Fisher	Present	Albert Penley, Jr.	Absent
Ed King	Present	Charles Williams	Present
Bill Kling	Present		

Others in attendance:

Luttrell Tadlock (Assistant County Administrator)

W.H. Shirley (Zoning Administrator)

RE: CALL TO ORDER

The meeting was called to order by George Kranda, Chairman.

Garfield Parker gave the invocation.

George Kranda led the Commission in the Pledge of Allegiance to the Flag.

RE: WORK SESSION

The Commission began its review of the Zoning Ordinance Definitions. With minor changes to the proposed definitions provided to them by Staff, the Commission will not proceed in having a public hearing on the proposed definitions until all have been reviewed.

RE: RECESS FOR DINNER, RECONVENED AT 7:00 P.M.

RE: APPROVAL OF THE AGENDA

With a motion from Alfred Fisher, seconded by Garfield Parker, and approved by all, the November 17, 2011 Planning Commission Meeting Agenda was approved. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	Absent	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	AYE	Charles Williams	AYE
Bill Kling	AYE		

RE: MINUTES- October 20, 2011

With a motion from Garfield Parker, seconded by Bill Kling, and approved by all, the October 20, 2011 minutes were approved. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	Absent	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	AYE	Charles Williams	AYE
Bill Kling	AYE		

RE: COMMISSIONERS' COMMENTS

There were no Commissioners' comments received.

RE: STAFF MEMBERS' COMMENTS

There were no Staff comments.

RE: CITIZENS' COMMENTS

There were no Citizens' comments.

RE: PUBLIC HEARINGS

1. Tabled Item -- Amendment to the Northumberland County Zoning Ordinance Article I, Section 148-3A, Definitions and word usage; to redefine "Tourist Home" as: An owner-occupied dwelling having rooms for lease on a temporary basis (i.e. not a residence) and which may provide meals to its transient guests.

Having held the public hearing for this item at the October 20, 2011 Commission meeting, there were no public comments accepted at this meeting as the vote was tabled to let the Commission have time to review correspondence they had received after the packets had been mailed.

Upon motion from Al Fisher, seconded by Garfield Parker, and approved by all, the Commission is recommending to the Board of Supervisors to not adopt the proposed "Tourist Home" definition at this time. The Commission feels that a better decision could be reached on the Tourist Home definition by reviewing other similar definitions (i.e. Bed & Breakfast, Motel, Hotel, etc.) during the on-going review of the Zoning Ordinance. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	Absent	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	AYE	Charles Williams	AYE
Bill Kling	AYE		

2. Public Hearing regarding the proposed language of the “Additional Regulations” section of the on-going Zoning Review .

George Kranda opened the public hearing.

Bill Pyszka commented to the Commission that he has had trouble with part time residences and their lighting. He has to close his blinds so that the glare does not come through his window. He hopes that the Commission could do something about it.

George Kranda noted the proposed language would hopefully assist him.

No other public comments were received, and the public hearing was closed.

Al Fisher stated that some people like the existing lighting. The question was raised concerning when, where, and by whom lighting issues would be enforced.

W.H. Shirley commented it would be the responsibility of the Zoning Administrator.

Upon motion from Garfield Parker, seconded by Bill Kling, and approved by all, the Commission accepted the draft language, and it will be compiled with the other portions of the proposed Zoning Ordinance Review. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	Absent	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	AYE	Charles Williams	AYE
Bill Kling	AYE		

RE: WORK SESSION ITEMS

Work session items were covered at the 5:00 p.m. session of the meeting.

RE: DISCUSSION ITEMS

Board of Supervisors Report

Luttrell Tadlock gave the Board of Supervisors’ report.

December Planning Commission Meeting

Upon motion from Bill Kling, seconded by Chris Cralle, and approved by all, the Commission will not have a December 2011 meeting. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	Absent	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	AYE	Charles Williams	AYE
Bill Kling	AYE		

RE: PUBLIC COMMENTS

No public comments were received.

RE: ADJOURNMENT

With a motion from Charles Williams, seconded by Alfred Fisher, and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	Absent	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	AYE	Charles Williams	AYE
Bill Kling	AYE		