

**Northumberland County Planning Commission  
September 15, 2011  
Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on September 15, 2011 at 5:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Present	George Kranda- Chairman	Present
Kevin Elmore	Present	Garfield Parker- V. Chairman	Present
Alfred Fisher	Present	Albert Penley, Jr.	Absent
Ed King	Absent	Charles Williams	Present
Bill Kling	Present		

Others in attendance:

Richard Haynie (Board of Supervisors Liaison)  
Luttrell Tadlock (Assistant County Administrator)  
W.H. Shirley (Zoning Administrator)

**RE: CALL TO ORDER**

The meeting was called to order by George Kranda, Chairman.

Garfield Parker gave the invocation.

George Kranda led the Commission in the Pledge of Allegiance to the Flag.

**RE: APPROVAL OF THE AGENDA**

With a motion from Garfield Parker, seconded by Kevin Elmore, and approved by all, the September 15, 2011 Planning Commission Meeting Agenda was approved. The vote was as follows:

Chris Cralle	Absent	George Kranda- Chairman	AYE
Kevin Elmore	AYE	Garfield Parker- V. Chairman	AYE
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	Absent	Charles Williams	Absent
Bill Kling	AYE		

**RE: WORK SESSION**

The Commission reviewed the proposed zoning language for lighting regulations. While there was much discussion regarding the proposed language, no action was taken by the Commission. Staff will review the comments received and will bring back further information to the Commission at their next working session to be held at 5:00 p.m. on October 20, 2011.

**RE: RECESS FOR DINNER, RECONVENED AT 7:00 P.M.**

**RE: MINUTES- AUGUST 18, 2011**

With a motion from Alfred Fisher, seconded by Kevin Elmore, and approved by all, the August 18, 2011 minutes were approved as written with minor spelling corrections. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	AYE	Garfield Parker- V. Chairman	Absent
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	Absent	Charles Williams	AYE
Bill Kling	AYE		

**RE: COMMISSIONERS' COMMENTS**

There were no Commissioners' comments received.

**RE: STAFF MEMBERS' COMMENTS**

There were no Staff comments.

**RE: CITIZENS' COMMENTS**

There were no Citizens' comments.

**RE: PUBLIC HEARINGS**

*Proposed Sign Ordinance Language*

The public hearing dealt with the ongoing process of reviewing the County's Zoning Ordinance. Specifically, for this public hearing, the Commission held a public hearing on the proposed sign ordinance changes.

After a brief discussion of the request, George Kranda, Chairman, opened the meeting for public comments.

Lee Allain noted the Commission and Staff did an outstanding job in their review of the sign ordinance. He feels there is a proper blend of not allowing too much signage in the County yet there is flexibility in considering businesses' sign choices.

With no further public comments, the Public Hearing was closed.

With a motion from Charles Williams, seconded by Bill Kling, and approved by all, the Commission accepted the preliminary zoning language of the sign ordinance. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
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Kevin Elmore	AYE	Garfield Parker- V. Chairman	Absent
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	Absent	Charles Williams	AYE
Bill Kling	AYE		

The proposed sign ordinance language will be held at the Commission level until all sections of the Zoning Review have been completed, at which time the Commission will have a final review of the entire proposed Zoning Ordinance.

**RE: WORK SESSION ITEMS**

Work session items were covered in an earlier part of the meeting, and no additional items were discussed.

**RE: DISCUSSION ITEMS**

Board of Supervisors Report

Luttrell Tadlock gave the Board of Supervisors’ report.

Possible Zoning Ordinance Amendment

Luttrell Tadlock explained to the Commission they may have a public hearing regarding the definition of a Tourist Home in the near future. Currently, the definition conflicts with those who wish to rent their homes on a daily, weekly, or even monthly basis.

**RE: PUBLIC COMMENTS**

Lee Allain suggested to the Commission that they may wish to read the consultant’s report regarding Bluff Point PUD on the County’s web page.

**RE: ADJOURNMENT**

With a motion from Charles Williams, seconded by Alfred Fisher, and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	AYE	George Kranda- Chairman	AYE
Kevin Elmore	AYE	Garfield Parker- V. Chairman	Absent
Alfred Fisher	AYE	Albert Penley, Jr.	Absent
Ed King	Absent	Charles Williams	AYE
Bill Kling	AYE		