

**Northumberland County Planning Commission
November 15, 2012
Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on November 15, 2012 at 7:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Present	Garfield Parker	Present
Kevin Elmore	Absent	Albert Penley, Jr.	Present
Alfred Fisher	Present	Charles Williams	Present
Ed King	Present		
Bill Kling	Present		

Others in attendance:

Richard Haynie (Board of Supervisor Liaison)
Luttrell Tadlock (Assistant County Administrator)
W.H. Shirley (Zoning Administrator)

RE: CALL TO ORDER

The meeting was called to order by Garfield Parker, Chairman.
Bill Kling gave the invocation.
Garfield Parker led the Commission in the Pledge of Allegiance to the Flag.

RE: AGENDA APPROVAL

With a motion from Albert Penlye, Jr., seconded by Ed King, and approved by all, the November 15, 2012 agenda was approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

RE: MINUTES- September 20, 2012

With a motion from Charles Williams, seconded by Alfred Fisher, and approved by all, the September 20, 2012 minutes were approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

RE: COMMISSIONER'S COMMENTS

There were no Commissioner's comments.

RE: STAFF MEMBERS' COMMENTS

There were no Staff comments.

RE: CITIZENS' COMMENTS

There were no comments received.

RE: PUBLIC HEARINGS

There were no public hearings scheduled for this meeting.

RE: WORK SESSION ITEMS

Working session for the proposed zoning ordinance.

Luttrell Tadlock explained to the Commission that the packet sent to them earlier was the compilation of all the work the Commission had done over the past four years during the work sessions and public hearings held on the various aspects of the County's Proposed Zoning Ordinance changes. He noted County Staff has made comments to what the Commission has reviewed due to changes in the ordinance, items inadvertently left out, or items Staff felt needed to be addressed.

During the review of Staff's Comments, there were several questions and corrections made by the Commission regarding the overall Zoning Ordinance.

Bill Kling questioned whether the Zoning Ordinance needed to address cargo container units used as residences and/or office space.

Staff noted they would need to talk to Bill Knight, County Building Official, about how he would handle this matter. Staff would insert language, if necessary, for the final review depending on the conversation with Mr. Knight.

Albert Penley asked if an index could be placed on pg. 28 referencing where the various zoning districts could be found in the ordinance.

Staff noted they could place beside each district the code section in which that district begins.

With a motion from Albert Penley, Jr., seconded by Bill Kling, and approved by all, the Commission decided to move forward with the corrections made at this meeting (to include that of the cargo units, if needed) and have a public hearing on the proposed Zoning Ordinance at their January 17, 2013 meeting. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

RE: DISCUSSION ITEMS

December Planning Commission Meeting

With a motion from Bill Kling, seconded by Ed King, and approved by all, the Commission decided not to have a December meeting and to resume monthly meetings on January 17, 2012. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

January Public Hearing

After much discussion, the Commission decided to have a five minute speaking time limit rather than its usual three minute time frame for the proposed Zoning Ordinance amendments since the document is so large. The Commission also wished to place in the notice of public hearing that written comments are encouraged.

Board of Supervisors Report

Luttrell Tadlock gave the Board of Supervisors' report. He also reported to the Commission that the Board of Supervisors has requested that the Commission review language in the County's Chesapeake Preservation Area Ordinance.

RE: PUBLIC COMMENTS

There were no public comments received.

RE: ADJOURNMENT

With a motion from Bill Kling, seconded by Albert Penley, Jr., and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
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Kevin Elmore
Alfred Fisher
Ed King
Bill Kling

Absent
AYE
AYE
AYE

Albert Penley, Jr.
Charles Williams

AYE
AYE