

**Northumberland County Planning Commission**  
**April 18, 2013**  
**Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on April 18, 2013 at 7:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Present	Garfield Parker	Present
Kevin Elmore	Present	Albert Penley, Jr.	Present
Alfred Fisher	Absent	Charles Williams	Present
Ed King	Present		
Bill Kling	Present		

Others in attendance:  
Luttrell Tadlock (Assistant County Administrator)

**RE: CALL TO ORDER**

The meeting was called to order by Garfield Parker, Chairman.

Ed King gave the invocation.

Charles Williams led the Commission in the Pledge of Allegiance to the Flag.

**RE: AGENDA APPROVAL**

With a motion from Albert Penley, seconded by Charles Williams, and approved by all, the April 18, 2013 agenda was approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	Absent	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

**RE: MINUTES- February 21, 2013**

With a motion from Chris Cralle, seconded by Kevin Elmore, and approved by all, the February 21, 2013 minutes were approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	Absent	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

**RE: COMMISSIONERS' COMMENTS**

There were no Commissioners' comments.

**RE: STAFF MEMBERS' COMMENTS**

There were no Staff comments.

**RE: CITIZENS' COMMENTS**

There were no Citizens' comments..

**RE: PUBLIC HEARINGS**

**1. Public hearing on the proposed amendment to the Northumberland County Chesapeake Bay Preservation Area Ordinance Chapter 154 Article IV, Section 54-17 B; Nonconforming use and development waivers.**

Luttrell Tadlock explained the first part of the proposed Bay Act amendment was to clarify language in the ordinance by replacing the word use with structure. Mr. Tadlock commented the second part of the Bay Act amendment would allow the Zoning Administrator to administratively grant remodeling, alteration, or replacement within the seaward 50 ft. buffer as long as it was equal to or less than the existing footprint. He continued by saying these types of requests are currently handled with a public hearing held by the Board of Supervisors.

Garfield Parker opened the Public Hearing.

With no public comments, the Public Hearing was closed.

Albert Penley questioned if the term "Structure" needed to be defined.

Garfield Parker noted that the term is defined in the Zoning Ordinance.

With a motion from Ed King, seconded by Bill Kling, and approved by all, the Commission is recommending to the Board of Supervisors the proposed changes to the County's Bay Act Ordinance as advertised. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	Absent	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		

**RE: WORK SESSION ITEMS**

There were no work session items.

**RE: DISCUSSION ITEMS**

Board of Supervisors Report

Luttrell Tadlock gave the Board of Supervisors' report.

**RE: PUBLIC COMMENTS**

There were no Public Comments.

**RE: ADJOURNMENT**

With a motion from Albert Penley, seconded by Bill Kling, and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	Absent	Charles Williams	AYE
Ed King	AYE		
Bill Kling	AYE		