

**Northumberland County Planning Commission  
January 16, 2014  
Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on January 16, 2014 at 7:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Present	Garfield Parker	Present
Kevin Elmore	Present	Albert Penley, Jr.	Present
Alfred Fisher	Present	Charles Williams	Absent
Ed King	Present		
Bill Kling	Present		

Others in attendance:

Richard Haynie (Board of Supervisor Liaison)  
Luttrell Tadlock (Assistant County Administrator)

**RE: CALL TO ORDER**

The meeting was called to order by Garfield Parker, Chairman.

Ed King gave the invocation.

Garfield Parker led the Commission in the Pledge of Allegiance to the Flag.

**RE: ELECTION OF 2014 OFFICERS**

With a motion from Albert Penley, seconded by Chris Cralle, Garfield Parker was nominated and elected Chairman. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	Abstained
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		

With a motion from Ed King, seconded by Al Fisher, Bill Kling was nominated and unanimously voted as Vice Chairman. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	Abstained		

**RE: MEETING DATES**

With a motion from Ed King, seconded by Bill Kling, and approved by all, the Commission wished to continue to hold their meetings every third Thursday of each month at 7:00 p.m. in the New Courts Building. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		

**RE: BY-LAWS**

There being no changes to the By-Laws, a motion was made by Chris Cralle, seconded by Albert Penley, and approved by all, the By-Laws were re-adopted as written with no modifications. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		

**RE: AGENDA APPROVAL**

With a motion from Al Fisher, seconded by Bill Kling, and approved by all, the January 16, 2014 agenda was approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		

**RE: MINUTES- October 17, 2013**

With a motion from Bill Kling, seconded by Albert Penley, and approved by all, the October 17, 2013 minutes were approved with the correction of showing Ed King was present at this meeting. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		

**RE: COMMISSIONERS' COMMENTS**

Al Fisher asked if the Board of Supervisors had filled the two vacancies on the Commission. He noted there are good individuals who would be willing to serve; they just need to be asked. We (the Commission) cannot do our jobs without a full Commission. Please pass to the Board we need two appointees.

Bill Kling noted that he has discussed this with the 2<sup>nd</sup> District Supervisor. He stated he has asked five or six individuals but none were interested in serving.

Albert Penley questioned if other boards had only five members, would it be a possibility to reduce the Commission from ten to five members?

Bill Kling commented he serves on the Economic Development Commission and he wishes they had more individuals at times to discuss things.

The Commission asked Supervisor Haynie to request the Board of Supervisors to appoint the two additional members needed to fill vacancies on the Commission.

**RE: STAFF MEMBERS' COMMENTS**

There were no Staff comments.

**RE: CITIZENS' COMMENTS**

There were no citizen's comments.

**RE: PUBLIC HEARINGS**

There were no Public Hearings scheduled.

**RE: WORK SESSION ITEMS**

There were no work session items.

**RE: DISCUSSION ITEMS**

*Board of Supervisors Report*

Luttrell Tadlock gave the Board of Supervisors' report.

*2013 End of the Year Report*

Luttrell Tadlock provided the Commission with a copy of the 2013 End of the Year Report.

With a motion Albert Penley, seconded by Chris Cralle, and approved by all, the Planning Commission approved the 2013 End of the Year Report and to submit this

report to the Board of Supervisors (A copy of this report can be found in the file of this meeting). The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		

**RE: PUBLIC COMMENTS**

There were no public comments.

**RE: ADJOURNMENT**

With a motion from Albert Penley, seconded by Ed King, and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	AYE	Albert Penley, Jr.	AYE
Alfred Fisher	AYE	Charles Williams	Absent
Ed King	AYE		
Bill Kling	AYE		