

**Northumberland County Planning Commission  
January 15, 2015  
Minutes**

The regular monthly meeting of the Northumberland County Planning Commission was held on January 15, 2015 at 7:00 p.m. in the Courthouse at Heathsville, VA with the following attendance:

Chris Cralle	Present	Garfield Parker	Present
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	Present	Wellington Shirley, Jr.	Present
Ed King	Present	Heidi Wilkins	Present
Bill Kling	Present	Charles Williams	Present

Others in attendance:  
Richard Haynie (Board of Supervisor Liaison)  
Luttrell Tadlock (Assistant County Administrator)

**RE: CALL TO ORDER**

The meeting was called to order by Garfield Parker, Chairman.

Ed King gave the invocation.

Garfield Parker led the Commission in the Pledge of Allegiance to the Flag.

**RE: ELECTION OF 2015 OFFICERS**

With a motion from Chris Cralle, seconded by Wellington Shirley, Bill Kling was nominated and elected Chairman. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	Abstained	Charles Williams	AYE

With a motion from Heidi Wilkins, seconded by Wellington Shirley, Alfred Fisher was nominated and elected Vice Chairman. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	Abstained	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

**RE: MEETING DATES**

With a motion from Alfred Fisher, seconded by Heidi Wilkins, and approved by all, the Commission wished to continue to hold their meetings every third Thursday of each month at 7:00 p.m. in the New Courts Building. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

**RE: BY-LAWS**

There being no changes to the By-Laws, a motion was made by Wellington Shirley, seconded by Garfield Parker, and approved by all, the By-Laws were re-adopted as written with no modifications. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

**RE: AGENDA APPROVAL**

With a motion from Charles Williams, seconded by Heidi Wilkins, and approved by all, the January 15, 2015 agenda was approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

**RE: MINUTES- November 20, 2014**

With a motion from Charles Williams, seconded by Wellington Shirley, and approved by all, the November 20, 2014 minutes were approved. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

**RE: COMMISSIONERS' COMMENTS**

Garfield Parker stated a lot is changing with Emergency Services in the County as far as proposed billing and the hiring of paid Emergency Service Personnel. People do not know enough about these changes and they should be informed. The Board of Supervisors need to have a five year plan for Emergency Medical Services (EMS).

Luttrell Tadlock noted that the Rescue Squads came to the County requesting help as they saw a decrease in the number of individuals volunteering and running calls. The County realizes the value of volunteers and would not want to upset any of the organizations. As far as having a five year plan, the County is just getting started with this process and one of the tasks that will be assigned to the Chief of Emergency Services is to look at the long range planning of staffing needs and Emergency Services.

**RE: STAFF MEMBERS' COMMENTS**

There were no Staff comments.

**RE: CITIZENS' COMMENTS**

There were no citizen's comments.

**RE: PUBLIC HEARINGS**

There were no Public Hearings scheduled.

**RE: WORK SESSION ITEMS**

The Commission started working on reviewing Chapter 4 of the County's Comprehensive Plan. The Commission discussed minor changes to the plan and will review the maps to this Chapter once completed by the Planning District Commission.

Upon motion by Heidi Wilkins, seconded by Wellington Shirley, and approved by all, the Commission agreed upon the proposed changes made to Chapter 4 and will hold a public hearing on these changes at a later date. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	Absent*	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

\*Alfred Fisher had stepped out of the meeting during this vote.

**RE: DISCUSSION ITEMS**

Board of Supervisors Report

Luttrell Tadlock gave the Board of Supervisors' report.

2014 End of the Year Report

Luttrell Tadlock provided the Commission with a copy of the 2014 End of the Year Report.

With a motion Wellington Shirley, seconded by Garfield Parker, and approved by all, the Planning Commission approved the 2014 End of the Year Report and to submit this report to the Board of Supervisors (A copy of this report can be found in the file of this meeting). The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE

**RE: PUBLIC COMMENTS**

There were no public comments.

**RE: ADJOURNMENT**

With a motion from Wellington Shirley, seconded by Alfred Fisher, and approved by all, the meeting was adjourned. The vote was as follows:

Chris Cralle	AYE	Garfield Parker	AYE
Kevin Elmore	Absent	Albert Penley, Jr.	Absent
Alfred Fisher	AYE	Wellington Shirley, Jr.	AYE
Ed King	AYE	Heidi Wilkins	AYE
Bill Kling	AYE	Charles Williams	AYE