

**Board of Supervisors Meeting  
August 8, 2013  
5:00 P.M.**

**NORTHUMBERLAND COUNTY, VA**

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, August 8, 2013.

Present:

Ronald L. Jett - Chairman  
Richard F. Haynie - Vice-Chairman (arrived at 5:30 p.m.)  
Joseph Self, Sr. - Supervisor  
Thomas H. Tomlin - Supervisor  
James M. Long - Supervisor

Kenneth D. Eades – County Administrator  
Luttrell Tadlock – Assistant County Administrator  
W. Leslie Kilduff, Jr. – County Attorney

**RE: INVOCATION**

Reverend Kenneth Rioland, Macedonia Baptist Church led the invocation.

**RE: PLEDGE OF ALLEGIANCE**

Chairman Jett led us in the Pledge of Allegiance.

**RE: APPROVAL OF AGENDA**

Upon motion by Thomas H. Tomlin seconded by Richard F. Haynie, the Board voted to approve the agenda for today's meeting with one change, The Virginia Department of Transportation would not be present for the meeting.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - ABSENT
Thomas H. Tomlin – YEA	

**RE: REV. KEN RIOLAND, NORTHERN NECK BUSINESS INCUBATOR PROGRAM**

Rev. Rioland came before the Board today to describe the efforts that are being made to help small business out in the County with emphasizing leadership, developing growth and marketing. He also

described the areas of support that the organization is receiving from the Economic Development Commission, Planning District Commission, Rappahannock Community College as well as Mr. Brian Baker from the State Department. Efforts have been extended with Congressmen Rob Wittman. This is a whole community effort and not just an emphasis on the African American community but there is a focus on minorities. He said they have set up an office in the top of the old Paul Jones car lot on the second floor at Horsehead. He wanted to let the Board be aware of this effort and publicize the Small Incubator Program. Mr. Eades asked what types of business they have helped out so far. Rev. Rioland said they have helped 3 potential clients; a photography business, a hospitality business and a cleaning company. Chairman Jett said he was happy they are making headway. Supervisor Tomlin questioned how long they help the business get on the way. Mr. Rioland said it varies but usually 36 months but may have to be extended to about 60 months.

**RE: SCHOOL BOARD APPROPRIATION**

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the Board voted to appropriate the following:

\$50,444.92 E-Rate Reimbursement – Verizon Wireless, Verizon, Century Link, Windstream, AT&T  
 \$17,546.08 – Medicaid Reimbursements-Admin and Medical

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – Absent
Thomas H. Tomlin – YEA	

Supervisor Tomlin questioned the e-rate as far as the amount and the year to be added to. Mr. Eades said he had also questioned this and he was told it was to be appropriated to the 2014 year.

**RE: BUILDING PERMIT REPORT**

Month of July	2013	2012
Total construction cost for the month	\$ 2,121,475.91	\$ 1,248,203.00
Total Bldg. Permit Cost for Month	\$ 4,415.40	\$ 2,597.60
Total Zoning Permit Cost for the Month	\$ 1,880.00	\$ 1,980.00
Total Levy Fee for the Month	\$ 88.31	\$ 51.97
<b>Total Construction cost year to date</b>	<b>\$ 17,421,960.18</b>	<b>\$ 12,436,458.46</b>

**RE: NOTICE FROM VDOT**

Mr. Eades said he had received information from the Virginia Department of Transportation stating that they were going to do a study for potential improvements to the corner of 360 and Academic Road.

- **Supervisor Haynie arrived at 5:30**

**RE: TEMPORARY FUNDS CLERKS OFFICE APPROPRIATION**

Upon motion by James M. Long, duly seconded by Thomas H. Tomlin the Board voted to appropriate the following:

\$14,513.62 Additional funding from the Compensation Board, equivalent to position #2 DCIV from July 1-November 5, 2013.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

**RE: ANIMAL SHELTER APPROPRIATION**

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long the Board voted to appropriate the following animal shelter reimbursement:

\$1420.50 – FY 2013 to line item 10-3501-1004  
\$ 2264.50 – FY 2014 to line item 10-3501-1004

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

**RE: ANIMAL SHELTER APPROPRIATION**

Upon motion by Thomas H. Tomlin duly seconded by James M. Long the Board voted to appropriate the following animal shelter reimbursement:

\$1,510.50 – FY 2014 to line item 10-3501-1004

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

**RE: ANIMAL SHELTER ANNUAL REPORT**

Mr. Eades said he has received the annual report from the state. He then read the statistics to the Board which included 358 dogs and 71 cats.

**RE: RE-APPOINTMENT WETLANDS BOARD, HARRY TOWNE**

Upon by Ronald L. Jett, duly seconded by A. Joseph Self, Sr., the Board voted to re-appoint Mr. Harry Towne to the Wetlands Board. Mr. Townes appointment will expire on July 13, 2018.

The vote on the motion is as follows:

Ronald L. Jett – YEA  
James M. Long – YEA  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie – YEA

Mr. Eades noted that a member for the Planning District Commission as well as the Board of Zoning Appeals is needed.

#### **RE: RADIO COMMUNICATIONS UPGRADE**

Mr. Eades informed the Board that he had been working with Radio Communications of Virginia on the emergency communications system upgrade and it is making progress. We are having problems with the lease at the tower on Good Luck Road as well as Miskimon. He said he will be continuing to work on the issues.

#### **RE: SHERIFF OFFICE UPDATE**

Mr. Eades said he is continuing to work with the civil engineer and they are currently in the “paper stage” of the project.

#### **RE: REEDVILLE SANITARY UPGRADE – AUTHORIZATION TO SIGN CONSENT ORDER**

Mr. Eades stated that everything had been signed to proceed on with treatment plant upgrade. He did receive the consent order for the Reedville Sanitary District in which we received a small fine and stated the upgrade needed to start by December of 2014 with completion by December 2015.

Upon by A. Joseph Self, Sr., duly seconded by James M. Long, the Board voted to give authorization to County Administrator Eades to sign the consent order from the Department of Environmental Quality for Reedville Sanitary permit, VA 60712.

The vote on the motion is as follows:

Ronald L. Jett – YEA  
James M. Long – YEA  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie – YEA

#### **RE: YMCA PROPERTY DEED**

Mr. Eades stated that the deed is still being discussed and he should have it by next month for the Board.

#### **RE: MILEAGE REIMBURSEMENT DISCUSSION**

Mr. Eades stated that the federal rate for mileage reimburse is currently \$0.56 a mile and Northumberland County is currently reimbursing \$0.45. He stated that he would bring back what the other counties are paying next month. He will also be checking with other counties as far as mileage reimbursement for the Planning District Commission members, Wetlands and Board of Zoning Appeals to see if they are comparable to the going rate

**RE: COMPREHENSIVE PLAN SCHEDULE**

Mr. Eades informed the Board that Assistant County Administrator Luttrell Tadlock is starting to work on a comprehensive plan schedule.

**RE: CHAIRMAN JETT EMS RESOLUTION SENT**

Supervisor Long congratulated Chairman Ronald Jett for receiving the regional Emergency Medical Services award which puts in in the running for the for the Governor's Award.

Upon motion by James M. Long, duly seconded by Thomas H. Tomlin, the Board voted to send the following resolution:

**A RESOLUTION  
COMMENDING RONALD L. JETT**

WHEREAS; Mr. Ronald L. Jett has dedicated the greater part of his lifetime to the service of Northumberland County and the welfare of its citizens in a most caring and professional manner, and

WHEREAS; the same Ronald L. Jett has exemplified the most laudable standards of ethics and honesty across his many years of service as a successful small seafood businessman, Captain in Northumberland Rescue Squad, member of the Fairfield's Volunteer Fire Department, and Chairman of the Northumberland County Board of Supervisors; and

WHEREAS; the same Ronald L. Jett has served as the Director of Emergency Services for eleven years, and

WHEREAS; the same Ronald L. Jett organized an effort to donate a Northumberland Rescue Squad vehicle to the county for a rehabilitation vehicle, and

WHEREAS; the same Ronald L. Jett was instrumental in the creation of an enhanced 911 system, update of a regional Emergency Operations Plan for better continuity within the Northern Neck Counties, increases to local emergency services funding through an automatic formula, construction of a regional fire training facility, update on the county's emergency services radios, and construction of a new sheriff's department building, and

WHEREAS; the same Ronald L. Jett received the Michael B. Player Award for excellence in EMS and is being considered for the Governors EMS Award later this year,

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Supervisors, with the support of the citizens of Northumberland County would like to thank Mr. Ronald L. Jett for his distinguished service to emergency services and is hopeful that he will receive the Governors EMS Award.

The vote on the motion is as follows:

Ronald L. Jett – YEA  
James M. Long – YEA  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie – YEA

**RE: BOARD COMMENT PERIOD**

No comments were made

**RE: APPROVAL OF CHECK REGISTER**

Upon motion by James M. Long duly seconded by Richard F. Haynie, the Board voted unanimously to approve the check register, as submitted. The vote on the motion was as follows:

Ronald L. Jett – YEA  
James M. Long – YEA  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie – YEA

**RE: APPROVAL OF MINUTES FOR JULY 11, 2013**

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the minutes from the July 11, 2013 meeting. The vote on the motion is as follows.

Ronald L. Jett – YEA  
James M. Long – YEA  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie - YEA

**RE: CLOSED MEETING**

Upon motion by A. Joseph Self, Sr., duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter as permitted by Virginia Code Section 2.2-3711 (A) (7) (1). The vote on the motion was as follows:

A. Joseph Self, Sr. – ABSENT  
Richard F. Haynie – YEA  
Thomas H. Tomlin – YEA

Ronald L. Jett – YEA  
James M. Long – YEA

**RE: OPEN MEETING**

The Board convened back into open session upon motion by James M. Long, duly seconded by Thomas H. Tomlin, the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – ABSENT  
Richard F. Haynie – YEA  
Thomas H. Tomlin – YEA

Ronald L. Jett – YEA  
James M. Long – YEA

## **RE: MOTION AND CERTIFICATION OF CLOSED MEETING**

A motion was made by James M. Long, duly seconded by Thomas H. Tomlin, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically a personnel matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – YEA

A. Joseph Self, Sr. - YEA

James M. Long – YEA

Richard F. Haynie - YEA

Thomas H. Tomlin – YEA

## **PUBLIC HEARING**

**RE: REQUEST BY BLUFF POINT HOLDINGS, LLC, OWNER A MODIFICATION OF GENERAL CONDITION "C" OF THE SPECIAL EXCEPTIONS PERMIT APPROVED FOR A PLANNED UNIT DEVELOPMENT AT BLUFF POINT LOCATED NEAR KILMARNOCK. THE MODIFICATION WOULD EXTEND THE TIME LIMIT FOR SUBMITTING A FINAL PLAN OF DEVELOPMENT FROM DECEMBER 8, 2013 TO APRIL 1, 2015.**

Zoning Administrator W.H. Shirley described the request for the special exceptions permit extension for Bluff Point Holdings, LLC. He said he has received one comment on the matter.

Mr. Tom Dingleline was present for the hearing. He stated he was there to answer any questions anyone may have. He explained that the Corp of Engineers needed time to work on the wetlands of property and he has received an onsite verbal approval but has not received a written approval which may take more time. Mr. Dingleline asked the Board for more time to develop the project.

Public Hearing Open

Ms. Ida Hall asked the Board what procedure they are using to set criteria or guidelines for an extension process. Chairman Jett said they are on a case by case basis.

Public Hearing Closed

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the request for a modification extending the time limit for submitting a final plan of development to April 1, 2015

The vote on the motion is as follows:

Ronald L. Jett – YEA  
A. Joseph Self, Sr. – YEA  
James M. Long – YEA

Thomas H. Tomlin – NAY  
Richard F. Haynie – YEA

**RE: PUBLIC COMMENT PERIOD**

Mr. Spud Parker wanted to bring to the Board’s attention the trash site conditions when it rains as far as water that lingers around the recycling center. Mr. Eades said he would give Waste Management a call.

**RE: JOHN SHELTON HIRED AT THE SANITARY DISTRICT**

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted to hire Mr. John Shelton as a Waste Water Operator for the Sanitary District at a salary of \$28,000.00. Mr. Shelton will go full time as of September 1, 2013. The vote on the motion is as follows:

Ronald L. Jett – YEA  
A. Joseph Self, Sr. – YEA  
James M. Long – YEA

Thomas H. Tomlin – YEA  
Richard F. Haynie – YEA

**RE: ADJOURNMENT**

Upon motion by A. Joseph Self, Sr., seconded by James M. Long, the Board voted to adjourn.

Ronald L. Jett – YEA  
A. Joseph Self, Sr. – YEA  
James M. Long – YEA

Thomas H. Tomlin – YEA  
Richard F. Haynie – YEA

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Kenneth D. Eades, Clerk