

**Board of Supervisors Meeting
November 6, 2014
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, October 6, 2014 after a properly advertised and posted meeting date change.

Present: Ronald L. Jett – Chairman
 Richard F. Haynie – Vice Chairman
 Joseph Self, Sr. - Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long - Supervisor

W. Leslie Kilduff, Jr. – County Attorney
Kenneth D. Eades – County Administrator
Luttrell Tadlock – Assistant County Administrator

RE: INVOCATION

Pastor Ester, Henderson United Methodist Church led the invocation.

RE: PLEDGE OF ALLEGIANCE

Supervisor Self led in the Pledge of Allegiance.

RE: APPROVAL OF MINUTES FROM OCTOBER 9, 2014 AND OCTOBER 15, 2014

Upon motion by James M. Long duly seconded by Richard F. Haynie, the Board voted to approve the minutes from the October 9, 2014 and October 12, 2014 meeting. The vote on the motion is as follows:

Ronald L. Jett – YEA	Thomas H. Tomlin – YEA
A. Joseph Self, Sr. – YEA	Richard F. Haynie – YEA
James M. Long – YEA	

RE: APPROVAL OF AGENDA

Upon motion by A. Joseph Self, Sr. duly seconded by Richard F. Haynie, the Board voted to approve the agenda for today's meeting. The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION, NORTHERN NECK RESIDENCY

Mr. Todd VanLandingham stated that snow equipment will be ready next week for the winter months. They are adding coverage through the county along with added equipment. All mowing is completed and they are trying to keep up with the potholes. Supervisor Self complimented the department on the nice job they did with grass and brush.

A follow up discussion on the speed limit in Reedville began. Mr. Dave Brown gave a report on the speed study that was completed and said they studied the 35 mph and 25 mph areas. Mr. Brown concluded that the study showed motorists were traveling at the posted speed limits.

He also added that the weekend volume was about 726 cars and weekday was about half of that. Mr. Brown said more signs will be installed including advanced warning signs and speed limit signs. A meeting is planned next Thursday to talk about the topic more at a location in Reedville.

RE: NEW EMPLOYEES INTRODUCED, BRANDON GRIEFF (IT), RICK MCCLURE (EMS)

Mr. Eades introduced two new Employees to the Board. Brandon Grieff has been hired as the county's new Information Technologist and Rick McClure as the Chief of Emergency Services.

RE: THE HIDEAWAY RESTAURANT, ANNUAL DANCE PERMIT REQUEST

Mrs. Stacey Landon, Manager was present for the meeting and explained the intentions of holding events at the new HideAway Restaurant. Supervisor Tomlin asked about security. Mrs. Landon said they have hired Brothers Security out of Essex County.

Mrs. Landon said dates for the events have not been established yet, but they are planning to have them often and age restricted for 30 years old and above.

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr. the Board voted to grant the Annual Dance Permit to the Hideaway Restaurant for 1 year. The permit will expire on November 6, 2015. The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: BUILDING PERMIT REPORT

Month of October	2014	2013
Total construction cost for the month	\$ 2,865,220.34	\$ 1,690,256.26
Total Bldg. Permit Cost for Month	\$ 4,877.08	\$ 3,610.32
Total Zoning Permit Cost for the Month	\$ 2,610.00	\$ 1,790.00

Total Levy Fee for the Month	\$ 97.55	\$ 69.21
Total Construction cost year to date	\$ 27,286,079.78	\$ 23,596,528.84

RE: RESOLUTION-RECOGNITION TO JOHN PATRICK MCKENNEY

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted to adopt the following resolution:

**Resolution
John Patrick McKenney**

WHEREAS; Mr. John Patrick McKenney a sophomore at Northumberland County High School, who has obtained the rank of Eagle Scout; and

WHEREAS; the Eagle Scout is the highest rank of recognition offered in Scouting; and

WHEREAS; to earn the rank of Eagle Scout, a Boy Scout must advance through five ranks, starting with Tenderfoot, then moving to Second Class, First Class, Star, Life and then Eagle. A scout must earn 21 merit badges, and in addition to other requirements he must complete a service project that benefits a non-profit organization within the community; and

WHEREAS; Patrick McKenney, a valued member of Boy Scout Troop 250, is a dedicated young man who has earned the respect and admiration of his fellow scouts through his active participation in the many programs sponsored by the Boy Scouts of America; and

WHEREAS; Patrick McKenney completed his project which was a pavilion building at Lodge Landing,

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Supervisors does hereby recognize Mr. Patrick McKenney for his contribution to Northumberland County and the inspiration he has given the students of this county, and extends to him their sincere appreciation and their best wishes for a bright and successful future.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

**RE: RESOLUTION ESTABLISHING DEPARTMENT
OF EMERGENCY SERVICES**

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted to adopt the following resolution:

**Resolution
Creation of Department of Emergency Services**

A RESOLUTION of the Board of Supervisors of Northumberland County, Virginia establishing the Department of Emergency Services for the purpose of managing the countywide Emergency Medical Services system, the Emergency Management program and/or any other emergency programs for the county, as determined by the Board of Supervisors; this department will be a Designated Emergency Response Agency with countywide response boundaries in accordance with the Virginia Department of Health, Office of Emergency Medical Services Rules and Regulations.

WHEREAS, Northumberland County has enjoyed many years of excellent emergency medical services delivery from the Callao Volunteer Rescue Squad, Inc., the Mid-County Volunteer Rescue Squad, Inc., and the Northumberland Rescue Squad, Inc.; and

WHEREAS, these organizations have encountered difficulties recruiting and retaining an adequate number of trained and qualified members over the past few years to maintain the high level of service; and

WHEREAS, these organizations proactively recognized that these difficulties are adversely affecting persons experiencing medical emergencies in their time of need; and

WHEREAS, these organizations conducting several meetings over a period of time and decided to seek assistance from the Board of Supervisors; and

WHEREAS, the Board of Supervisors recognizes the need for coordinated, consistent emergency medical services in all areas of the county; and

WHEREAS, the Board of Supervisors recognizes the importance of having a strong Emergency Management program to help the citizens and businesses plan for, respond to, mitigate, and recover from natural and man-made disasters; and

WHEREAS, the Board of Supervisors further recognizes that there may come a time in the future for other emergency services in the county that will also require coordination and consistency for the benefit of the county;

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Northumberland County hereby establishes the Department of Emergency Services as part of the Northumberland County Government, headed by a Chief having general supervisory authority over all the departmental activities for the purpose of complying with §15.2-955 of the Virginia Code where the County shall ensure that emergency medical services are maintained throughout the entire locality, and

BE IT FURTHER RESOLVED, that the Department of Emergency Services boundary area will include the entire boundary of Northumberland County, Virginia.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: APPROPRIATION – CIRCUIT COURT EXPENSES

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the Board voted to appropriate \$74.20 to cover additional expenses in the Circuit Court Judge, Fifteenth District line item.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: APPROPRIATION, SHERIFF OFFICE REIMBURSEMENT VEHICLES

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted to approve the following appropriation:

3102-3012 - \$3,436.73 for VIN 2888 (damage to Deputy Boone’s car)
3102-3012 - \$1,293.20 for VIN 3599 (damage to Deputy Crandall’s car)

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: ROBERT CHRISTOPHER, BOARD OF ZONING APPEALS RESIGNATION

Mr. Eades informed the Board that Mr. Robert Christopher has resigned from his membership on the Board of Zoning Appeals.

RE: JULIUS ROSENWALD SCHOOL FOUNDATION INFORMATION

Mr. Eades gave the Board members of upcoming events and goals of the foundation.

RE: UPDATE ON THE NEW SHERIFF OFFICE

Mr. Eades gave an update on the schedule with the building of the new Sheriff Office. The project is moving along as scheduled. He added that the new tower has been completed.

RE: SALARY REDIRECTION AGREEMENT AMENDED.

Upon motion by A. Joseph Self, Sr. duly seconded by Thomas H. Tomlin, the Board voted to approve the salary redirection agreement as follows:

NORTHUMBERLAND COUNTY GOVERNMENT
Amended Salary Redirection Agreement

Name: _____

Address: _____ City/State: _____ Zip: _____

On a separate benefit enrollment form(s), I have enrolled for certain insurance coverage(s) and understand that an amount equal to the total amount of premium and/or contribution for coverage(s) elected less any non-elective employer contribution allocable thereto will be withheld from my salary, continuing for each pay period until this agreement is amended or terminated. The amount of my required contribution is set forth on a schedule that has been provided to me. In the event of a rate change, I authorize a corresponding change in the amount deducted from my salary without signing a new Salary Redirection Agreement. I understand that my actual take home pay may be higher or lower depending on the coverage I select. Any previous election and Salary Redirection Agreement relating to the same benefits as selected below are hereby revoked. My employer's deduction of premium/contribution amounts hereunder shall evidence acceptance of this Agreement.

Check the desired coverage(s) below:

	Pre-Tax	After-Tax
Medical Coverage	_____	_____
Dental Coverage	_____	_____
Vision Coverage	_____	_____

I understand and agree that:

1. On or after the first day of the plan year, I cannot change or revoke my elections prior to the start of the next plan year, unless I have a Change in Status or other event described in the Plan as defined under the Internal Revenue Code. (Examples: Marriage, divorce, birth or adoption of a child, or termination of a spouse's insurance coverage and all Local Choice Mid-Year Qualifying Events.) I understand that I cannot revoke any pre-tax election based on a Right to examine provision as may be contained in any insurance plan or policy issued to me.
2. Signing this form does not initiate my coverage under any insurance policy.
3. Selecting a pre-tax payment option may mean paying less Social Security tax, which could reduce my Social Security benefits.

I agree to the terms of participation on this form and in related Plan Documents. I authorize my employer to adjust my compensation by the amount of my Benefit Elections of the eligible plans.

Employee Signature: _____ Date _____

Employee Printed Name: _____

Amend Date: October 16, 2014

The vote on the motion was:

Ronald L. Jett – YEA
A. Joseph Self, Sr. – YEA

Thomas H. Tomlin – YEA
Richard F. Haynie – YEA

James M. Long – YEA

RE: METROCAST LETTER RECEIVED

Mr. Eades informed the Board that he has received another letter from Metrocast with a rate increase.

RE: BOARD COMMENT PERIOD

RE: CLOSED MEETING

Upon motion by A. Joseph Self, Sr. duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a contractual matter involving Local Choice as permitted by Virginia Code Section 2.2-3711 (A) (7) to discuss the contractual matter. The vote on the motion was as follows:

A. Joseph Self, Sr. – YEA	Ronald L. Jett – YEA
Richard F. Haynie – YEA	James M. Long – YEA
Thomas H. Tomlin – YEA	

RE: OPEN MEETING

The Board convened back into open session upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – YEA	Ronald L. Jett – YEA
Richard F. Haynie – YEA	James M. Long – YEA
Thomas H. Tomlin – YEA	

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and
WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;
NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion

convening the closed meeting were heard, discussed or considered by the Board specifically discussion of Local Choice Contractual Matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

RE: ACTION TAKEN

None.

RE: ADJOURNMENT

Upon motion by Thomas H. Tomlin, seconded by, Richard F. Haynie, the Board will reconvene on November 13, 2014. The vote on the motion was:

Ronald L. Jett – YEA	Thomas H. Tomlin – YEA
A. Joseph Self, Sr. – YEA	Richard F. Haynie – YEA
James M. Long – YEA	

Kenneth D. Eades, Clerk