

**Board of Supervisors Meeting**  
**June 11, 2015**  
**5:00 P.M.**

**NORTHUMBERLAND COUNTY, VA**

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, June 11, 2015.

Present:        Ronald L. Jett - Chairman  
                  Richard F. Haynie - Vice-Chairman  
                  Joseph Self, Sr. - Supervisor  
                  Thomas H. Tomlin - Supervisor  
                  James M. Long - Supervisor

Kenneth D. Eades – County Administrator  
Luttrell Tadlock – Assistant County Administrator  
W. Leslie Kilduff, Jr. – County Attorney

**RE: INVOCATION**

Reverend Jeffery Withers, Gibeon Baptist Church led us in the invocation.

**RE: PLEDGE OF ALLEGIANCE**

Chairman Jett led us in the Pledge of Allegiance.

**RE: APPROVAL OF MINUTES FOR APRIL 14, MAY 6, 14, AND 26, 2015**

Upon motion by Joseph Self, Sr. duly seconded by James M. Long, the Board voted to approve the minutes from the April 14, May 6, 14, and 26, 2015 meetings. The vote on the motion is as follows.

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

**RE: APPROVAL OF AGENDA**

Upon motion by Thomas H. Tomlin duly seconded by Richard F. Haynie the Board voted to approve the agenda for today's meeting.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

**RE: DR. REBECCA GATES, SUPERINTENDENT OF SCHOOLS**

**RE: SPECIAL APPROPRIATION, NORTHUMBERLAND COUNTY SCHOOL BOARD**

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the following special appropriation:

\$ 4,353.60 – Project Graduation  
\$24,611.00 – Race to GED

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

**RE: ADVERTISE FOR CAMERAS TO BE USED ON OUTSIDE OF BUSES**

The Board decided to advertise for an amendment to the County Code that will allow school buses to have cameras that will detect a vehicle that passes through red flashing lights when the school bus is loading or unloading students. The amendment establishes the program, how the violators are notified, and sets the penalties. A public hearing will be advertised for the July 9, 2015 Board meeting.

**RE: SCHOOL CAFETERIA RECOMMENDATION OF APPROVAL IN FY 2015-2016 BUDGET**

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the Board voted to recommend approval of the \$12,200 additional money in the FY 16 Budget. The Change from the original submission request is due to a change in both revenues (subsidies) and disbursements (personnel services and employee benefits) to the approved school budget on May 28, 2015. The reason for the increase is due to the increase in the employer’s share of the health coverage benefits.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

**RE: FUEL BID RECEIVED AND ACCEPTED**

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the Board voted to accept the Noblett Ware fuel bid received for all fuels. The vote on the motion is as follows:

The vote on the motion is as follows:

Ronald L. Jett – YEA  
James M. Long – YEA  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie - YEA

**RE: CONTINUE WITH DR. GATES, SUPERINTENDENT OF SCHOOLS**

Supervisor Haynie asked Dr. Gates for some insight on several teachers leaving. Dr. Gates said she plans to do exit interviews.

**RE: SCHOOL BUDGET CLARIFICATION (CATEGORIES)**

Supervisor Long questioned the School Board budget that was passed for this upcoming fiscal year regarding his motion. He stated that he did not intend his motion to include the categories. He said he didn't feel like we should have to micro-manage the School Board budget. Mr. Eades said the way he interpreted it and the way it was written up in the minutes was to be categorically. The Board passed the budget by categories last year and it was presented categorically.

Supervisor Tomlin recommended clarifying the motion for the minutes.

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie the Board voted to clarify in the minutes for the adoption of the FY 16 School Board Budget to include the budget by categories. The categories and amounts include:

Public Schools

6100 – Instruction	11,808,833
6200 - Administration and Health	886,908
6300 – Transportation	1,242,975
6400 - Operation & Maintenance	1,769,475
6600 - Building & Site Improvements	137,846
6700 – Debt Service	112,428
6800 - Technology	561,382

The vote on the motion is as follows:

Ronald L. Jett – YEA  
James M. Long – NAY  
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA  
Richard F. Haynie - YEA

Chairman Jett said he now will support this.

The motion passed 4 to 1 with James M. Long voting Nay.

**RE: TODD VANLANDINGHAM, VDOT LOTTSBURG AHQ SUPERINTENDENT**

Mr. VanLandingham stated that new ferry signs will be going up to reflect the new summer hours.

The primary grass cutting finished up last week and the secondary cut will begin the week of June 22<sup>nd</sup>. He then said they are continuing to patch and work on potholes.

Mr. VanLandingham also noted that in the fall 24 roads will be resurfaced and treated. He thanked the Board for being patient with all the calls they are receiving about the potholes.

Supervisor noted that the grass is getting really tall around the Sydnor's Mill Pond and Hull Neck.

Supervisor Long asked for VDOT to check the intersection around Morratico Road.

**RE: MR. RICK McCLURE, CHIEF, EMERGENCY SERVICES**

Mr. McClure came before the Board to discuss what has been going on with Emergency Medical Services in the County. He said the Memorandum of Understanding for the squads have all been signed and he has been conducting meeting with the squads to determine how much support they want and need to move ahead. He noted the next meeting for them is June 22<sup>nd</sup>.

Mr. McClure stated he has moved in his office at the new Sheriff Office and he is in the process of working on the Rehab Truck to supply it with the adequate needs to better assist the Fire and EMS workers. He then discussed different educational requirements that are needed to keep the volunteers and staff up to date. He said on the bright side of things, he has received a grant with no match requirement from the PEMS Council. Plans are to use the money for laptops, AED's, Heart Monitors and emergency medical dispatch training.

Supervisor Long asked if the other Counties could participate with us to help with continuing education as far as bringing someone in here to teach more often. Mr. McClure responded saying that was a possibility and welcomed the idea.

**RE: BUILDING PERMIT REPORT**

Month of APRIL	2015	2014
Total construction cost for the month	\$ 1,537,114.00	\$ 2,932,424.25
Total Bldg. Permit Cost for Month	\$ 3,096.88	\$ 5,196.20
Total Zoning Permit Cost for the Month	\$ 2,310.00	\$ 3,210.00
Total Levy Fee for the Month	\$ 61.94	\$ 103.93
<b>Total Construction cost year to date</b>	<b>\$ 10,662,831.82</b>	<b>\$ 11,525,741.25</b>

**RE: LODGE LANDING IMPROVEMENT PROJECT**

Mr. Eades updated the Board on the Lodge Landing improvement project. He said they are getting names of firms that are capable of dredging and waiting on permits.

Supervisor Tomlin asked when the next Salt Water Fishing requirement is done. Mr. Eades said he thought the next grant cycle begins in October.

**RE: COMPREHENSIVE STUDY OF RESERVOIRS DISCUSSION**

Mr. Eades stated the Planning District Commission has been discussing the ground water issues and would like for the Board to complete a Comprehensive study on the possibility of Reservoirs. The last one was done in 1969 and that was done regionally. He will be in contact with the Northern Neck Planning District Commission and update the Board on any progress. At this time, no action from the Board is required.

**RE: REGIONAL JAIL BUDGET UPDATE**

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long the Board voted to amend the vote on the FY 16 Budget for the Northern Neck Regional Jail. The amount to be adjusted is \$315,000.00 due to overtime, phone system contract, capital costs and medical costs that went up in the last fiscal year. The whole amount will come out of reserve funds for the Jail.

The vote on the motion is as follows:

Ronald L. Jett – YEA  
A. Joseph Self, Sr. – YEA  
James M. Long – YEA

Thomas H. Tomlin – YEA  
Richard F. Haynie – YEA

Mr. Eades noted that the reserve amount is right around \$6.1 million.

**RE: AQUA VIRGINIA HEARING RECOMMENDATION (CONTINUATION)**

Mr. Eades reported that the hearing office for the State Corporation Commission recommended that the Commission not to establish an Aqua request to add an infrastructure fee. The Commission will hear the matter soon.

**RE: BOARD COMMENT PERIOD**

No comments were

**RE: APPROVAL OF CHECK REGISTER**

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the check register.

The vote on the motion was:

Ronald L. Jett – YEA  
A. Joseph Self, Sr. – YEA  
James M. Long – YEA

Thomas H. Tomlin – YEA  
Richard F. Haynie – YEA

**PUBLIC HEARING**

**RE: REQUEST BY JAMES TEICHERT AND CECILY GARKA FOR AN EXCEPTION TO THE CHESAPEAKE BAY ACT TO CONSTRUCT A DWELLING PARTIALLY WITHIN THE RPA ON SPINNAKER LANE IN SANDS ON THE POTOMAC SUBDIVISON**

Zoning Administrator Marston described the request for the Chesapeake Bay Act Exception. Both Mr. Teichert and Ms. Garka were present for the hearing.

Public Hearing Open

No comments were given from the Public

Public Hearing Closed

Mr. Teichert explained the reason for having to get an exception and stated that the house will be 29ft within the 100ft buffer. He has talked with Mr. Marston and he recommended eliminating the basement but he said it is not feasible doing this because he needs the extra 2 bedrooms that are in the walk-out basement. He said he has to be 20ft from the drain field. Supervisor Haynie questioned him on the size of his septic system while Chairman Jett questioned the reserve drain field. Supervisor Tomlin asked the size of the primary drain field because he said the drain field looked bigger than the house. Mr. Teichert said the reserve size was about 39ft x 60ft. Supervisor Self asked if the person that is putting in the septic explained any other plan that would maybe make the system smaller so that it would fit on the lot. Mr. Teichert said the person that is putting in the septic did the soil work and was in accordance with the subdivision. Supervisor Self said he feels like there is enough space to move the drain field back and get the house out of the RPA. Supervisor Self said in their position, they don't have a choice other than to give advice to get the house out of the buffer. It would be worthwhile to talk with the septic guy to reduce the drain field area to be able to move the house.

Upon motion by Richard F. Haynie, duly seconded by Thomas H. Tomlin, the Board voted to deny the request for the Chesapeake Bay Act Exception.

Supervisor Self spoke up and said he would like to see him get an opinion from the septic company on adjusting the drain field to a smaller area. He said he doesn't want to see it get turned down.

Supervisor Haynie withdrew his motion; Supervisor Tomlin also withdrew his second.

Upon motion by Richard F. Haynie, seconded by Thomas H. Tomlin, the Board voted to carry-over the request to allow the applicant to get a second opinion on his septic system.

The vote on the motion is as follows:

A. Joseph Self, Sr. – YEA  
Richard F. Haynie – YEA  
Thomas H. Tomlin – YEA

Ronald L. Jett – YEA  
James M. Long – YEA

**RE: PURSUANT TO SECTION 15.2-2506 OF THE CODE OF VIRGINIA, 1950 AS AMENDED A PUBLIC HEARING ON NORTHUMBERLAND COUNTY'S FY 16 BUDGET IN THE AMOUNT OF \$36,001,141.00**

County Administrator Eades gave a summary of the FY 16 budget for the County and noted there is no tax rate increase in any category.

**BEGINNING UNDESIGNATED GENERAL FUND BALANCE:** ..... \$ 6,400,000

**REVENUE ESTIMATES:**

Local Sources .....	16,842,074
Other Local Sources .....	2,728,280
State & Federal Sources.....	10,030,787
Subtotal Revenues .....	29,601,141
 TOTAL ESTIMATED REVENUES .....	 \$ <u>36,001,141</u>

**EXPENDITURE ESTIMATES:**

General Government Administration.....	1,533,910
Judicial Administration .....	785,853
Public Safety.....	4,137,006
Public Works.....	1,464,771
Health and Welfare.....	2,515,514
Education.....	17,071,463
Parks, Recreation and Culture.....	193,263
Community Development.....	405,149
Non-departmental.....	2,794,531
Subtotal Estimated Expenditures .....	30,901,460
Undesignated General Fund Balance.....	5,099,681
 TOTAL ESTIMATED EXPENDITURES & FUND BALANCE...	 \$ <u>36,001,141</u>

Public Hearing Open

No comments were given

Public Hearing Closed

Mr. Eades explained that the code requires seven days after the public hearing before a decision may be made on the Budget.

The next meeting on the Budget will be held on June 18, 2015 at 7:15 a.m.

**RE: PUBLIC COMMENT PERIOD**

No Comments were given.

**RE: CARRY-OVER**

Upon motion by A. Joseph Self, Sr., seconded by James M. Long, the Board voted carry over the meeting until June 18.

Ronald L. Jett – YEA  
A. Joseph Self, Sr. – YEA  
James M. Long – YEA

Thomas H. Tomlin – YEA  
Richard F. Haynie – YEA

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Kenneth D. Eades, Clerk