

**Board of Supervisors Meeting
November 12, 2015
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, November 12, 2015.

Present: Ronald L. Jett - Chairman
 Richard F. Haynie - Vice-Chairman
 Joseph Self, Sr. - Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long - Supervisor

Kenneth D. Eades – County Administrator
Luttrell Tadlock – Assistant County Administrator
W. Leslie Kilduff, Jr. – County Attorney

RE: INVOCATION

Pastor Lee Farmer, Coan Baptist Church led us in the invocation.

RE: PLEDGE OF ALLEGIANCE

Supervisor Self led us in the Pledge of Allegiance.

RE: APPROVAL OF MINUTES FOR OCTOBER 8, 2015 MEETINGS

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the Board voted to approve the minutes from the October 8, 2015 Board meetings. The vote on the motion is as follows.

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie - YEA
Thomas H. Tomlin – YEA	

RE: APPROVAL OF AGENDA

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie the Board voted to approve the agenda for today's meeting.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION DISCUSSION

The Board asked Mr. Eades to request a speed study from Claraville to Food Lion.

Supervisor Long asked for ditches to be cleaned out on Light Street.

Supervisor Tomlin mentioned that the high water in Wicomico Church this past week didn't appear to be as bad as in the past, which has caused accidents.

The Board asked Mr. Eades to write a letter supporting Academic Lane.

RE: DR. REBECCA GATES, SUPERINTENDENT OF SCHOOLS

Dr. Gates reported on the current free and reduced lunch percentages. She stated that the elementary school is about 67%, middle school about 55% and high school is about 42%. She added that in 2009 the elementary school was about 53%.

Dr. Gates then spoke about the parent information meeting that was held at the Middle School a few weeks ago. She stated that the Virginia Department of Education liked the meeting and will have a video of the session on their website. She then mentioned to the Board about the last football game at our home field that broke out into a fight and thanked the Administration and Sheriff's Office for their quick response.

RE: APPROPRIATION – SCHOOL BOARD FY 2015-2016

Upon motion by James M. Long, duly seconded by Richard F. Haynie the Board voted to approve the following appropriations:

- \$4,004.18 – Positive Behavioral Intervention and Support Grant (PBIS) – FY 2015 Carryover approved by DOE
- \$7,515.00 - Lancaster Co. – Reimbursement FY 15 – School for the Deaf and Blind
- \$3,500.00 – DOT Purchase of Right of Way; Movement of Memorial.

The vote on the motion is as follows:

- Ronald L. Jett – YEA
- James M. Long – YEA
- Thomas H. Tomlin – YEA
- A. Joseph Self, Sr. - YEA
- Richard F. Haynie – YEA

RE: BUILDING PERMIT REPORT

Month of OCTOBER	2015	2014
Total construction cost for the month	\$ 1,313,278.61	\$ 2,865,220.34

Total Bldg. Permit Cost for Month	\$ 3,606.76	\$ 4,877.08
Total Zoning Permit Cost for the Month	\$ 1,340.00	\$ 2,610.00
Total Levy Fee for the Month	\$ 72.15	\$ 97.55
Total Construction cost year to date	\$ 20,370,524.90	\$ 27,286.079.78

RE: EMERGENCY SERVICES BILLING

Mr. Eades discussed with the Board the billing services that the Board discussed at the beginning of the process when it was decided to use paid EMS personnel. Supervisor Tomlin questioned the process. Mr. Jimmy Brann was present at the meeting and gave an overview of the procedures he is accustomed to complete this process. Supervisor Tomlin asked what a time frame that is realistic to start the process. Mr. Eades stated he thought April would be a good goal.

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted to approve the following two resolutions:

RESOLUTION

COUNTY OF NORTHUMBERLAND, VIRGINIA

EMERGENCY MEDICAL SERVICES FEES FOR SERVICE

WHEREAS, the Code of Virginia, 1950, as amended, requires a governing body to provide for the health, safety and welfare of its citizens; and

WHEREAS, the Callao Volunteer Rescue Squad, Mid-County Rescue Squad and the Northumberland Rescue Squad have entered into a cooperative agreement with Northumberland County to provide emergency medical services to Northumberland County residents; and

WHEREAS, the County of Northumberland has developed a career emergency medical services program to staff various days and times of the week; and

WHEREAS, the funds to offset the cost of providing career emergency medical services are generated from an established fee for service program within Northumberland County; and

WHEREAS, the County of Northumberland along with other counties in the region has contracted with the Northern Neck Planning District Commission to manage the administrative elements of the fee for service program; and

WHEREAS, the fees for services should be periodically adjusted to reflect increases in the operational and capital costs associated with the career emergency medical services program; and

WHEREAS, it is advisable that such fees should be uniform within the counties in the region that have contracted with the Northern Neck Planning District Commission to manage the administrative elements of the fee for the service program.

NOW, THEREFORE BE IT RESOLVED, that the Northumberland County Board of Supervisors hereby establishes the following fee schedule for the emergency medical services in the county beginning on or about April 1, 2016 and continuing in full force and effect until otherwise amended by said Board of Supervisors:

Basic Life Support	\$450.00
Advanced Life Support – 1	\$550.00
Advanced Life Support – 2	\$650.00
Mileage	\$ 13.00 per loaded mile

RESOLUTION

COUNTY OF NORTHUMBERLAND, VIRGINIA

RESOLUTION EXEMPTIONS FOR USERS OF RESCUE SERVICES

WHEREAS, upon finding as fact, after notice and public hearing, that the exercise of the powers enumerated in Virginia Code §32.1-111.14 is necessary to assure the provision of adequate and continuing emergency services and to preserve, protect and promote the public health, safety and general welfare of the residents and visitors of Northumberland County; and

WHEREAS, the Northumberland County Board of Supervisors has fixed reasonable charges for permitted rescue services to be billed to the users and their insurance providers for such services; and

WHEREAS, the Northumberland Board of Supervisors is aware that some citizens and visitors are without insurance coverage and have limited financial means to pay for such services.

NOW, THEREFORE, BE IT RESOLVED that the Northumberland County Board of Supervisors hereby adopts the following scale of exemptions for the users of rescue services *who lack insurance coverage and meet the following income guidelines*:

<u>TOTAL COMBINED INCOME</u>	<u>PERCENTAGE EXEMPTION OF AMBULANCE BILL</u>
Less than \$20,000	100%
\$20,001 to \$30,000	75%
\$30,001 to \$40,000	50%
\$40,001 to \$50,000	25%
\$50,001 & above	0%

The vote on the motion was as follows:

Ronald L. Jett – YEA
A. Joseph Self, Sr. – YEA
James M. Long – YEA

Thomas H. Tomlin – YEA
Richard F. Haynie – YEA

RE: FREE HEALTH CLINIC IN WARSAW

Supervisor Long asked about the free health clinic that is coming up in Warsaw. He wanted to know if it was publicized. Mr. Eades commented that he heard it on the radio and it was in the local newspaper.

RE: APPROPRIATION SHERIFF OFFICE

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted to appropriate \$2,384.90 for a reimbursement from VaCorp for VIN#5792. The money will be put back into account number 3102-3012.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: SUMMER PROGRAM REIMBURSEMENT

Upon motion by Richard F. Haynie, Sr., duly seconded by A. Joseph Self Sr., the Board voted to appropriate \$696.00 to line item 10-2201-1003 for the salaried amount and the amount of \$53.25 for the Employer share of FICA and Medicare 10-2201-2001 for a reimbursement from participants in the Summer Program.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: ANIMAL SHELTER APPROPRIATION

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted to appropriate \$10,000.00 from account 10-286 to line item 10-3501-1004 to pay additional funds to animal shelter employees from monies that the volunteers have raised. The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: WOMENS CLUB PROCLAMATION, CELEBRATION OF 80 YEARS

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the Board voted to adopt the following proclamation:

**PROCLAMATION
WOMAN'S CLUB OF NORTHUMBERLAND**

WHEREAS, the Woman's Club of Northumberland County was formed in 1935 and became incorporated in 2005, and

WHEREAS, the Woman's Club of Northumberland County of Lottsburg, Virginia is celebrating eighty years of service to Northumberland County, and

WHEREAS, the same Woman's Club has 85 members which has made monetary donations to various programs and nonprofits that include Rappahannock Community College Endowment, Northumberland Schools, Fire Departments and Rescue Squads, Camp Kitty, YMCA Capital Campaign, Angel Tree through Social Services and Central Virginia Food Bank, and

WHEREAS, the Woman's Club has volunteered their talents and time to many worthwhile organizations to benefit the citizens of Northumberland County, and

WHEREAS, the Northumberland County Board of Supervisors recognizes the Woman's Club's continuous efforts to promote activities and events throughout Northumberland County,

NOW, THEREFORE, BE IT RESOLVED that the Northumberland County Board of Supervisors commends the Woman's Club of Northumberland County for their eighty (80) years of service to the County.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: RADIO FREQUENCY INFORMATION TO LANCASTER COUNTY

Upon motion by Thomas H. Tomlin duly seconded by Richard F. Haynie, the Board voted to give Northumberland County's emergency frequency information to Lancaster County.

Channel	Tx Frequency	PL Code	Rx Frequency	PL Code
FR Dispatch	154.085	506 (DPL)	156.210	506 (DPL)
FR Tac 1	158.8125	506 (DPL)	155.745	506 (DPL)
FR Tac 2	155.745	CSQ	155.745	CSQ
FR Tac 3	156.210	506 (DPL)	156.210	506 (DPL)
FR Tac 4	155.775	CSQ	155.775	CSQ
Sheriff	158.940	606 (DPL)	155.100	606 (DPL)

These frequencies are for all of Lancaster County law enforcement, fire trucks and rescue squads as well as the top three officer's handheld radios. This permission was given with the understanding that Lancaster County will give us their fire ground and dispatch frequencies in return.

The vote on the motion is as follows:

Ronald L. Jett – YEA	A. Joseph Self, Sr. - YEA
James M. Long – YEA	Richard F. Haynie – YEA
Thomas H. Tomlin – YEA	

RE: PROBLEMS WITH RADIO SYSTEM

The Board discussed with Mr. Eades the issues departments are having with the new radio system. The Board suggested to the possibility of having Radio Communications of Virginia to come to the next Board meeting.

RE: ECONOMIC DEVELOPMENT PLAN APPROVAL

Mr. Eades said that the Economic Development Plan in their package was one developed by the Commission and before the plan was printed, they wanted to know if they had any changes. There were no changes suggested to Theresa Lambert the Executive Director of the Commission.

RE: CALLAO IMPROVEMENT GRANT APPROVAL

Mr. Eades reported that he had received word that the county did receive the planning grant for the Callao Improvement project. More details will be given in the future once they come from the state.

RE: LOCAL GOVERNMENT OPTION TO HAVE AN ELECTED SOIL AND WATER REPRESENTATIVE

Upon motion by Thomas H. Tomlin duly seconded by James M. Long, the Board voted to suggest to our local Delegate introduce legislation to make it optional for local governments to have elected Soil and Water Directors.

The vote on the motion is as follows:

Ronald L. Jett – YEA	Thomas H. Tomlin – YEA
A. Joseph Self, Sr. – YEA	Richard F. Haynie – YEA
James M. Long – YEA	

RE: ABSTRACT VOTES FOR ELECTION DAY NOVEMBER 3, 2015

Soil & Water Write in Candidate

Invalid Write-Ins – 1

Valid Write-Ins - 70

Total Write-Ins - 71

*Robert Pickett – 29

Soil and Water Conservation Director Northern Neck District
Robert G. VanLandingham – 3729

Member of Senate of Virginia
Ryan T. McDougle – Republican - 3394

Member House of Delegates
Margaret Bevans Ransone – Republican -3515

Clerk of Court
Deborah Thomas Bingham – 2305
Karen O. “Toni” Allison - 2201

Commonwealth’s Attorney
Jane Blackwell Wrightson – 3881

Sheriff
James R. “Doc” Lyons – 2895
Peyton W. Waller, Sr. - 1711

Commissioner of Revenue
Todd E. Thomas – 4179

Treasurer
Ellen Booker Kirby – 4263

Member Board of Supervisors, District I
A. Joseph “Joe” Self, Sr. – 640

Member Board of Supervisors, District IV
Thomas H. “Tommy” Tomlin – 792
Syd E. Garriss - 288

Member of Board of Supervisors, District V
Ronnie L. Jett – 651
Katheryn T. “Kitty” Creeth – 410

Member School Board, District I
Dana Deihl O’Bier – 378
Jim F. Michel – 226
Mathew C. “Matt” Brent- 132

Member School Board, District IV
Betty B. Christopher – 659
Allen W. Garland, Jr. – 379

Member School Board, District V
Gayle Haynie Sterrett – 682
Richard P. Saxer - 352

RE: BOARD COMMENT PERIOD

Supervisor Tomlin questioned the 911 system as far as signage. He noted a problem with 2 rescue squad calls that were difficult to find because the road sign was not up.

Supervisor Tomlin also stated that he had heard talk of the boat tax at the polling centers when he was there on Election day. He suggested having the Economic Development Commission take a look at this and begin preparing a worksheet with factual information and figures.

RE: APPROVAL OF CHECK REGISTER

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the check register.

The vote on the motion was:

Ronald L. Jett – YEA
A. Joseph Self, Sr. – YEA
James M. Long – YEA

Thomas H. Tomlin – YEA
Richard F. Haynie – YEA

RE: PUBLIC COMMENT PERIOD

Mr. James Beasley from Dominion Power was present and discussed briefly the underwater and overhead crossing of their new power line. Later Supervisor Tomlin brought up the February power outage that took several days to repair.

Mr. Jimmy Brann suggested educating the public on the EMS billing services that the County will have soon. Chairman Jett suggested having several public meetings on the subject. Mr. Brann then spoke about their current EMT class they are having and went over with the Board the funding process for the class and said currently there are 7 people enrolled. He also talk about the hybrid class that is offered. Mr. Brann also noted the problem with radios within the county.

Mr. Pat Faber form Northumberland County Rescue Squad also noted problems with the Radio system in the County and said at times he can't understand what is being said. He then spoke on the issue of the volunteers and paid crew for EMS. He said both are professionals and need to help each other out. More communication is needed and everyone needs to be informed with changes that are happening.

RE: CLOSED MEETING

Upon motion by James M. Long, duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter, use of public property and a contract matter on our shredding operation, as permitted by Virginia Code Section 2.2-3711 (A) (1) (3) and (4). The vote on the motion was as follows:

A. Joseph Self, Sr. – YEA

Ronald L. Jett – YEA

Richard F. Haynie – YEA
Thomas H. Tomlin – YEA

James M. Long – YEA

RE: OPEN MEETING

The Board convened back into open session upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – YEA
Richard F. Haynie – YEA
Thomas H. Tomlin – YEA

Ronald L. Jett – YEA
James M. Long – YEA

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – YEA
James M. Long – YEA
Thomas H. Tomlin – YEA

A. Joseph Self, Sr. - YEA
Richard F. Haynie - YEA

RE: JANUARY MEETING DATE

Upon motion by a. Joseph Self, Sr., seconded by Richard F. Haynie, the Board voted to move its meeting date from January 14, 2016 to January 7, 2016. The vote on the motion was:

Ronald L. Jett – YEA
A. Joseph Self, Sr. – YEA
James M. Long – YEA

Thomas H. Tomlin – YEA
Richard F. Haynie – YEA

RE: ADJOURN

Upon motion by Richard F. Haynie, seconded by Thomas H. Tomlin, the Board voted to adjourn.
The vote on the motion was:

Ronald L. Jett – YEA
A. Joseph Self, Sr. – YEA
James M. Long – YEA

Thomas H. Tomlin – YEA
Richard F. Haynie – YEA

Kenneth D. Eades, Clerk