

**Board of Supervisors Meeting
June 9, 2016
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, June 9, 2016.

Present: Ronald L. Jett - Chairman
 Richard F. Haynie - Vice Chairman
 Joseph Self, Sr. - Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long- Supervisor

W. Leslie Kilduff, Jr. – County Attorney
Luttrell Tadlock – County Administrator

RE: INVOCATION

Deacon Keeve, First Baptist Church led the invocation.

RE: PLEDGE OF ALLEGIANCE

Deacon Keeve led in the Pledge of Allegiance.

RE: APPROVAL OF AGENDA

Upon motion by A. Joseph Self, Sr. duly seconded by Richard F. Haynie, the Board voted to approve the agenda for today's meeting with the following change:

1. Add a closed meeting to discuss a contractual matter.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: APPROVAL OF MINUTES FOR APRIL 19, MAY 12, MAY 18 AND JUNE 1

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the minutes for the April 19, May 12, May 18 and June 1 meetings:

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: RESOLUTION- FIRST BAPTIST CHURCH CONGRATULATING THEIR 150TH ANNIVERSARY

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to adopt the following resolution:

**RESOLUTION
CONGRATULATING FIRST BAPTIST CHURCH
FOR THEIR 150TH ANNIVERSARY**

WHEREAS; the First Baptist Church in Heathsville is celebrating their 150th Anniversary of Christian Services, and

WHEREAS; First Baptist Church was founded in 1866 and was the first African American Church in the Northern Neck of Virginia, and

WHEREAS; First Baptist Church is recognized for their celebration of life and contributions to the community,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors congratulates First Baptist Church on their 150th Anniversary and for being an outstanding example of a Community Church.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: NATIONAL TEACHER APPRECIATION WEEK- READ

To honor the dedicated teachers of the County, Amy Lamb of the Northumberland Education Association accepted the resolution that was passed last month.

RESOLUTION – HONORING S. LEE BOWLES III- RETIREMENT

Upon motion by Richard F. Haynie, duly seconded by James M. Long, the board voted to approve the resolution honoring S. Lee Bowles for his years of employment.

A RESOLUTION IN HONOR OF

STERLING LEE BOWLES III

WHEREAS; Mr. Sterling Lee Bowles III began his public service career in Northumberland County, Virginia on February 28, 1980, and

WHEREAS; Mr. Bowles started at a time where there were just over 200 connections in the Reedville area, and

WHEREAS; Mr. Bowles has been a part of and overseen many expansions to the Reedville, Fleeton, Blackberry, and Callao sewer areas now containing over 800 connections, and

WHEREAS; the same Mr. Bowles has served the public for the past thirty six years with Northumberland County.

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Supervisors, with the support of the citizens of Northumberland County, hereby expresses its deepest appreciation and gratitude for Mr. Bowles' service to the County and its citizens, and wishes him happiness, good health, and much success as he enters into retirement.

The vote on the motion is as follows:

Ronald L. Jett – AYE

A. Joseph Self, Sr. - AYE

James M. Long – AYE

Richard F. Haynie - AYE

Thomas H. Tomlin – AYE

RE: DR. REBECCA GATES, SUPERINTENDENT OF SCHOOLS

Dr. Gates handed out goody bags to the Board members as well as tickets to the upcoming graduation. She described the year end information and noted that over a million dollars in scholarships were received by the 2016 graduates.

RE: MR. TED HULL, SUPERINTENDENT NORTHERN NECK REGIONAL JAIL

Mr. Hull came before the board today to discuss the budget for the jail and the discussion with Gloucester County.

As far as the budget, he explained that this year reflects a zero dollar amount contribution from the locality. He continued to say that the budget for the jail is becoming a difficult one with the amount of change that is occurring. He gave an example of several years ago, the jail housed 300 federal prisoners and now they are down to about 150. In regards to the lack of federal money from the prisoners, they are in negotiations with Gloucester County and currently working on a lease agreement. If this goes through it will enable the jail to not seek local money for another 10 to 15 years. Mr. Hull did say he is working on the necessary language for the agreement.

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted to adopt the FY 2016/2017 Budget in the amount of \$7,181,828.00.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

RE: MS. JEANIE NELSON, NORTHERN NECK FREE HEALTH CLINIC

Ms. Nelson came before the board to explain the services that the Free Health Clinic has and their budget process. She said they take in the un-insured as well as the under-insured. Ms. Erinn Headley, Nurse Navigator also attended and explained her job as well.

Supervisor Long asked how do they get their information out to the public. She explained that they are working on their website and facebook page. They have literature at the Food Banks and most importantly they rely on “word of mouth”.

RE: BUILDING PERMIT REPORT

Month of May	2016	2015
Total construction cost for the month	\$ 1,140,693.00	\$ 1,537,114.00
Total Bldg. Permit Cost for Month	\$ 2,858.52	\$ 3,096.88
Total Zoning Permit Cost for the Month	\$ 2,610.00	\$ 2,310.00
Total Levy Fee for the Month	\$ 54.17	\$ 61.94
Total Construction cost year to date	\$ 6,974,531.14	\$ 10,662,831.82

RE: APPROPRIATION, SHERIFF OFFICE (SHELVING RECYCLING)

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the board voted to appropriate \$1000.00 to line item 3102-5401 for shelving that was taken to Rite-Way Recycling, Inc and was paid in return.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: APPROPRIATION- SHERIFF OFFICE (CAR DAMAGE FROM DEER)

Upon motion by A. Joseph Self Sr., duly seconded by Richard F. Haynie, the board voted to appropriate \$2847.70 for reimbursement from Vacorp for damages to car #6905 from a deer strike.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: BOMB THREAT ORDINANCE, POSSIBLE CHANGES

County Administrator Tadlock stated he had talked with Sheriff Lyons on a possible change in our ordinance concerning a bomb threat. He said they will be gathering more information to bring back to the board with a future public hearing on the issue.

RE: ROBINSON, FARMER, COX, AUDITORS CONTRACT RENEWAL

Upon motion A. Joseph Self, Sr., duly seconded by Richard F. Haynie the board voted to renew the Contract between the County and Audit firm, Robinson, Farmer and Cox for the FY 17 year.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: HAZARDOUS MITIGATION PLAN

Mr. Tadlock made the board aware that he had signed the letter of intent for the Planning District Commission to apply for the Hazardous Mitigation Plan grant on our behalf.

RE: ECONOMIC DEVELOPMENT COMMISSION- MR. BILL KLING RE-APPOINTMENT

Upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the board voted to approve the re-appointment for Mr. Bill Kling to the Economic Development Commission. Mr. Kling's appointment will expire on July 8, 2020. The vote on the motion is as follows:

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: ECONOMIC DEVELOPMENT COMMISSION- MR. RON HERRING APPOINTMENT

Upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the board voted to appoint Mr. Ron Herring to replace Mr. John Hendrickson on the Economic Development Board. Mr. Herring's appointment will expire on July 13, 2018.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: DEPARTMENT OF SOCIAL SERVICES BOARD, SHARON FISHER- RE-APPOINTMENT

Upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the board voted to re-appoint Ms. Sharon Fisher to the Department of Social Services Board. Ms. Fisher's appointment will expire on June 30, 2020.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: WETLANDS BOARD RE-APPOINTMENT – ALBERT FISHER

Upon motion by A. Joseph Self, Sr. duly seconded by Richard F. Haynie, the board voted to re-appoint Mr. Albert Fisher. Mr. Fisher will expire on September 4, 2019.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: NORTHERN NECK TOURISM APPOINTMENT CHANGE – MS. THERESA LAMBERT (ALTERNATE)

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the board voted to appoint Ms. Theresa Lambert as the Northern Neck Tourism Councils alternate member representing Northumberland County.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: APPOINTMENT NEEDED FOR NORTHERN NECK PLANNING DISTRICT COMMISSION FROM THE COUNTY

Mr. Tadlock informed the board that a member is needed for the NNPDC.

RE: PUBLIC ACCESS AUTHORITY APPOINTMENT- STUART MCKENZIE

Mr. Tadlock noted that an appointment is needed to replace Mr. Kenny Eades on the Public Access Authority. Mr. Tadlock suggested Mr. Stuart McKenzie.

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to appoint Mr. Stuart McKenzie to the Public Access Authority as our County's representative along with Mr. Tadlock.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: COUNTY BUDGET PUBLIC HEARING DATE SET

The public hearing for the County Budget is set for June 15, 2016 at 7p.m.

RE: BOARD COMMENT PERIOD

Supervisor Long asked what progress had been made on the old EVB building. Supervisor Long suggested having the ones that will be in the office make decisions on the plans.

RE: ADVERTISE PUBLIC HEARINGS FOR ORDINANCE CHANGE

Supervisor Tomlin suggested advertising an ordinance change for the shooting of coyotes and bus camera changes as made during the past General Assembly.

Upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the board voted to advertise for public hearing at the next Board of Supervisors meeting ordinance changes due to General Assembly code modifications to the shooting of Coyotes with a high powered rifle as well as the language being modified for bus cameras.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: CHECK REGISTER

Upon motion by James M. Long, duly seconded by A. Joseph Self the board voted to approve the check register.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: CLOSED MEETING

Upon motion by A. Joseph Self, Sr., duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter and discussion of a contractual matter as permitted by Virginia Code Section 2.2-3711 (A) (1) and (7). The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE
Richard F. Haynie – AYE
Thomas H. Tomlin – AYE

Ronald L. Jett – AYE
James M. Long – AYE

RE: OPEN MEETING

The Board convened back into open session upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE
Richard F. Haynie – AYE
Thomas H. Tomlin – AYE

Ronald L. Jett – AYE
James M. Long – AYE

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion

convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: ACTION TAKEN

No action was taken as a result of the closed meeting.

**PUBLIC HEARING
7 P.M.**

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION JOINT PUBLIC HEARING ON PROPOSED SIX-YEAR PLAN FOR FISCAL YEARS 2017-2022 IN NORTHUMBERLAND COUNTY AND ON THE SECONDARY SYSTEM CONSTRUCTION BUDGET FOR FISCAL YEAR 2017-2022 IN NORTHUMBERLAND COUNTY AND ON THE SECONDARY SYSTEM CONSTRUCTION BUDGET FOR FISCAL YEAR 2017.

Mr. Carter White was present representing the Virginia Department of Transportation. Mr. White gave the priority listing for 2017-2022.

1. Rt. 360, intersection of Academic Lane,
2. Fleeton Rd, drainage
3. Hardings Wharf Dr., pave non-hard surface

Supervisor Self asked when the anticipated date was that construction could start on Academic Ln. He said this project will be 4 month or more away. Chairman Jett questioned the piping on Fleeton Road. Chairman Jett then discussed with Mr. White the problems in Bay Harbor Estates. Mr. White suggested using maintenance money for this.

Public Hearing Open

No comments were given

Public Hearing Closed

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to Virginia Department Six-Year plan for the secondary system construction and budget for FY 17

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: REQUEST BY J. MATHEW MCSHANE, OWNER, FOR A CONDITIONAL USE PERMIT IN ORDER TO ALLOW A SMALL WHOLESALE BUSINESS FOR AGRICULTURE PROCESSING IN R-2, RESIDENTIAL WATERFRONT. THE PROPERTY IS SHOWN AS TAX MAP PARCEL #36-(1)-112A AND IS LOCATED AT 191 BOW WOOD DRIVE

Zoning Administrator Marston described the request for a conditional use permit in order to allow a small wholesale business for agriculture processing in R-2, Residential Waterfront. The property is shown as Tax Map 36-(1)-112A and is located at 191 Bow Wood Drive.

Mr. McShane was present for the meeting. He said he will have a blend of animals mostly small and will be doing various farmers markets etc.

Public Hearing Open

Mr. Glen Lester, neighbor, said he has no problem with this and he supports it.

Ms. Monica Faye stated that she also supports this and it is good for the economy.

Public Hearing Closed

Upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the board voted to approve the conditional use permit with the following conditions:

1. All necessary permits and/or licenses shall be obtained from all regulatory agencies including the Northumberland County Health Department and the Virginia Department of Agriculture and Consumer Services.
2. All animal manure shall be dragged, composted, or digested according to the soil recommendations of the Nutrient Management Plan developed by the Soil and Water Conservation District.
3. There shall be no processing of animals associated with this business that were not raised on this farm.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: PUBLIC COMMENT PERIOD

Mr. Fred Olverson came before the board to talk about the boat tax in the County. He said it is critical for the sake of the economy to be on a level playing field with Lancaster County with the boat tax.

Mr. Ron Herring expressed his concern with the intersection at Sutton Avenue. He said the trees are blocking people from seeing and he had a scary situation there not long ago. Chairman Jett said the Virginia Department of Transportation has been notified of this and the formula that they use says it is enough site distance to be safe.

RE: CARRY-OVER

Upon motion by Richard F. Haynie, seconded by James M. Long, the Board voted to carry-over the meeting June 15, 2016. The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

E. Luttrell Tadlock, Clerk