

**Board of Supervisors Meeting
September 14, 2017
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, September 14, 2017.

Present: Ronald L. Jett - Chairman
 Richard F. Haynie – Vice-Chairman
 Joseph Self, Sr. – Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long - Supervisor

Matson C. Terry, II – County Attorney
Luttrell Tadlock – County Administrator

RE: INVOCATION

Pastor Moffit, Light of Christ Anglican Church.

RE: PLEDGE OF ALLEGIANCE

Chairman Jett led us in the Pledge of Allegiance.

RE: MINUTES APPROVAL – JUNE 28, 2017, AUGUST 10, 2017 AND AUGUST 21, 2017 MEETINGS

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the board voted to approve the minutes for June 28, 2017, August 10, 2017, and August 21, 2017.

The vote on the motion is as follows.

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

RE: APPROVAL OF AGENDA

Upon motion by A. Joseph Self, Sr. duly seconded by James M. Long, the Board voted to approve the agenda for today’s meeting with one change:

1. Virginia Department of Transportation will not be able to attend today.

The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie – AYE

RE: DR. HOLLY WARGO, SUPERINTENDENT OF SCHOOLS

Dr. Wargo brought copies of the activity fund to the Board members and presented it to the board.

She said the opening of school was a smooth success and thanked Supervisor Self and Mr. Tadlock for arranging the Virginia Department of Transportation meeting concerning Rt. 360 at Academic Lane. She said they hope the construction project will be completed by the end of October.

Dr. Wargo updated the board on the accreditation of the individual schools and stated that the High School is now fully accredited. The Middle school is not fully accredited but has improved and they will be fully focused on them this year.

The schools are fully staffed after hiring a gym teacher next week.

Ms. Donna Booth, Financial Director came and gave a financial summary and stated they gave back about 99 thousand dollars last year. The current enrollment is about 1,234 students. They budgeted for 1,260, she note this does not include the PreK children.

RE: FIRE PREVENTION WEEK

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the Board voted to approve the following resolution:

FIRE PREVENTION WEEK

WHEREAS, Each year since 1922, Fire Prevention Week is observed across the nation to remind people of fire dangers in homes and in their communities; and

WHEREAS, The importance of public education about simple fire prevention steps is vital in keeping everyone safer; and

WHEREAS, Recognizing the efforts of all firefighters, fire service agencies, and other first responders aids in preventing and combating fire dangers; and

WHEREAS, home fire escape plans should be developed by all members of the household; and

WHEREAS, practicing a home fire escape plan twice a year ensures that everyone in the household knows what to do in a real fire situation;

WHEREAS, the 2017 Fire Prevention Week theme, “Every Second Counts: Plan 2 Ways Out!” effectively serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing it twice a year;

NOW THEREFORE BE IT RESOLVED, that the Northumberland County Board of Supervisors hereby designates the week of October 8 through 14, 2017, as “National Fire Prevention Week;” and

BE IT FURTHER RESOLVED, that the Northumberland County Board of Supervisors would like to thank Callao Volunteer Fire Department and Fairfields Volunteer Fire Department for their service as first responders for Northumberland County.

The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie – AYE

RE: EMS – FIRST RESPONDERS RESOLUTION

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the board voted to adopt the following resolution honoring our First Responders.

**NORTHUMBERLAND COUNTY
FIRST RESPONDERS**

WHEREAS, first responders risk their own safety in the performance of their duties; and

WHEREAS, first responders are our first and best defense against all emergencies that threaten our community; and

WHEREAS, first responders are highly trained, specialized workers who contribute their excellent skills for the public good; and

WHEREAS, first responders sacrifice much of their personal time with family and friends to ensure the safety of their community; and

WHEREAS, the Commonwealth of Virginia has recognized September 27, 2017 as FIRST RESPONDERS DAY,

NOW THEREFORE BE IT PROCLAIMED THAT THE Northumberland County Board of Supervisors in recognition of this FIRST RESPONDERS DAY does hereby thank Callao Volunteer Rescue Squad, Mid-County Volunteer Rescue Squad, Northumberland Rescue Squad, Callao Volunteer Fire Department, Fairfields Volunteer Fire Department, Smith Point Sea Rescue, Northumberland Sheriff’s Office, Northumberland Department of Emergency Services, and other organizations in the public safety sector for their service and sacrifice to our community.

The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie – AYE

RE: BUILDING PERMIT REPORT

Month of August 2017	2017	2016
Total construction cost for the month	\$ 3,896,102.62	\$ 2,014,850.00
Total Bldg. Permit Cost for Month	\$ 6,911.56	\$ 4,712.36
Total Zoning Permit Cost for the Month	\$ 3,080.00	\$ 1,720.00
Total Levy Fee for the Month	\$ 138.22	\$ 94.25
Total Construction cost year to date	\$ 16,692,293.06	\$ 13,084,060.72

RE: APPOINTMENTS NEEDED

Mr. Tadlock reminded the Board that an appointment is needed for a representative on the Community Services Board and CPMT Board.

RE: RE-APPOINTMENT FOR ROBERT “BOBBY” VANLANDINGHAM, WETLANDS BOARD

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the board voted to approve the re-appointment of Robert “Bobby” VanLandingham as the District II member of the Northumberland County Wetlands Board.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: ANIMAL SHELTER APPROPRIATION

Upon motion by Richard F. Haynie, duly seconded by James M. Long, the board voted to appropriate \$4,543.75 to line item 10-3501-1004 for funds received from animal shelter yard sale to cover additional funds to animal shelter employees. The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: RESOLUTION- ZION CHURCH OF LOTTSBURG, 150th ANNIVERSARY

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to adopt the following resolution congratulating Zion Church in Lottsburg on their 150th anniversary.

**RESOLUTION
CONGRATULATING ZION CHURCH IN LOTTSBURG
FOR THEIR 150TH ANNIVERSARY**

WHEREAS; the Zion Church in Lottsburg is celebrating their 150th Anniversary of Christian Services, and

WHEREAS; Zion Church in Lottsburg was founded in 1867 and has a longstanding history of community involvement in Northumberland County, and

WHEREAS; Zion Church in Lottsburg is recognized for their celebration of life and contributions to the community,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors congratulates Zion Church in Lottsburg on their 150th Anniversary and for being an outstanding example of a Community Church.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. -AYE
Richard F. Haynie - AYE

RE: CONSTITUTION WEEK PROCLAMATION-D.A.R.

Upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the board voted to adopt the following proclamation.

**A PROCLAMATION
Constitution Week 2017**

Whereas, September 17 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, Therefore, We, the Board of Supervisors of Northumberland County, do hereby proclaim September 17 through 23, 2017 to be **CONSTITUTION WEEK** In Northumberland County and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: RESOLUTION: IN HONOR AND MEMORY OF ALLIE H. ARMSTRONG

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to adopt the following resolution.

**RESOLUTION
IN HONOR AND MEMORY OF ALLIE HAYDEN ARMSTRONG**

WHEREAS; Allie Hayden Armstrong attended Northumberland County Public Schools, and

WHEREAS; Allie Hayden Armstrong served his country in the United States Army beginning in 1943 and received an honorable discharge in 1945, and

WHEREAS; Allie Hayden Armstrong worked for a menhaden fishery, and

WHEREAS; the same Allie Hayden Armstrong showed a deep concern for the welfare of Northumberland County Citizens by his efforts through law enforcement serving as the first sworn African American Deputy Sheriff of Northumberland County for over 20 years,

NOW, THEREFORE, BE IT RESOLVED, THAT THE Northumberland County Board of Supervisors hereby celebrates the memory of Mr. Armstrong and expresses its deepest appreciation for his service to his country and to Northumberland County.

BE IT FURTHER RESOLVED, that this resolution is hereby adopted on this day, September 14, 2017.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: METROCAST SALE

County Administrator Tadlock, informed the Board that he has received a letter from Atlantic that has bought Metrocast Cable. He explained to terms of the resolution received and stated our Board has 120

days to act on the Resolution or the Franchise will be sold and accepted anyway. The board asked for the new company to come to the Board meeting in October.

RE: 1ST CONGRESSIONAL BROADBAND TASK FORCE

Mr. Tadlock informed the Board on a letter from Congressman Wittman on the 1st Congressional Broadband Task Force. He stated that we need to nominate a representative on the authority by October 16th.

RE: VACO CONFERENCE, NOVEMBER 12-14

Mr. Tadlock advised the Board that the VACO conference is November 12-14. He asked that the Board members that wish to go to contact him.

RE: NORTHUMBERLAND HAZARDOUS WASTE AND E-WASTE DAY

Mr. Tadlock informed the Board that the hazardous waste and e-waste day is scheduled for September 23, 2017.

RE: UPDATE ON EVB BUILDING

Mr. Tadlock asked the board if another meeting is needed to discuss the building. No date was set at this time.

RE: COUNTY ADMINISTRATOR INFORMATION TO THE BOARD OF SUPERVISORS

- After checking with VDOT, Mr. Tadlock stated that obtaining diesel fuel from the State pumps at the VDOT location in Lottsburg would not be able to be done. He noted that he was moving forward with having a diesel fuel tank placed in the impound lot for the Medic Unit.
- Information was provided regarding a potential co-hold on a property in the lower part of Northumberland County with the Northern Neck Land Conservancy. Mr. Tadlock stated no decision is needed tonight, however, he would bring this matter back to the Board in October.
- Construction at Rt. 360 and Academic Lane, will be getting update soon.

RE: CHECK REGISTER APPROVAL

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the board voted to approve the check register as submitted.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

RE: BOARD COMMENT PERIOD

No comments were given

RE: PUBLIC COMMENT PERIOD

Ms. Susan Cambria gave the Board information on discussions at the Lancaster County meetings with Metrocast Cable that is being bought out by Atlantic Broadband.

Ms. Elsie Tomlin informed the Board that Northumberland County Rescue Squad donated Nitrile Gloves to the Sheriff office.

RE: CLOSED MEETING

Upon motion by James M. Long duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter and discussion of a contractual matter and personnel matter as permitted by Virginia Code Section 2.2-3711 (A) (7). The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

RE: OPEN MEETING

The Board convened back into open session upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by James M. Long, duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – AYE A. Joseph Self, Sr. - AYE
James M. Long – AYE Richard F. Haynie - AYE
Thomas H. Tomlin – AYE

RE: ACTION TAKEN

Upon motion by Ronald L. Jett seconded by James M. Long, the Board voted to have the County Administrator move forward with contacting a company for mold removal in the old EVB Bank. The vote on the motion was:

Ronald L. Jett – AYE Thomas H. Tomlin – AYE
A. Joseph Self, Sr. – AYE Richard F. Haynie – AYE
James M. Long – AYE

RE: ADJOURNMENT

Upon motion by A. Joseph Self, Sr. seconded by James M. Long, the Board voted to adjourn. The vote on the motion was:

Ronald L. Jett – AYE Thomas H. Tomlin – AYE
A. Joseph Self, Sr. – AYE Richard F. Haynie – AYE
James M. Long – AYE

E. Luttrell Tadlock, Clerk