

Northumberland County, Virginia
Electoral Board
March 25, 2021 Meeting Minutes

Date: March 25, 2021	Chair: Austin Schmidt	Present
Start: 9:30 AM	Vice Chair: Ed Johnson	Present by telephone
Adjourned: 11:15 AM	Sect: Joe Schlatter	Present

Meeting called to order by Vice-Chairman Ed Johnson.

General Registrar Kathy Davenport present.

Austin Schmidt, newly-appointed member present.

Marion Cockrell, former Board Chairman, present. No other members of public present.

Agenda

Elect Board Chairman

Schedule: (1) Replace CMOS batteries in voting machines; (2) Logic and Accuracy testing for Early Voting

Review preparations for Early Voting

Decision on Sunday voting during Early Voting period

Status of cybersecurity preparations

June 8 primary preparations

Other business

Elect Board Chairman

Secretary nominated Austin Schmidt to be Chairman. Vice-Chairman seconded.

Unanimous approval.

Mr. Austin Schmidt elected Chairman, Northumberland County electoral Board.

Schedule:

Replace CMOS batteries in voting machines: April 15, 9:30 AM. Batteries on order.

Logic and Accuracy testing for Early Voting: April 20, 9:00 AM

Review preparations for Early Voting

General Registrar and Assistant Registrars will manage Early Voting.

Two Officers of Election have agreed to be on-call if needed.

Precinct will be inside Registrar's office, front room.

Decision on Sunday voting during Early Voting period

General Assembly has authorized localities to, at their discretion, hold voting on one Sunday during Early Voting period.

Board decided to not hold Sunday voting during the Democratic Primary Early Voting period: Very low turnout expected; neighboring localities not holding Sunday voting.

Board can re-visit this decision if needed.

Status of cybersecurity preparations

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Board has received quotes from two cybersecurity companies to manage cybersecurity for Registrar's office computer system. Board voted to accept proposal from CodeBlue effective July 1, 2021.

Registrar and Secretary are working on state-mandated cybersecurity checklist; will be complete by March 30 after which we will develop plan of action to address deficiencies.

June 8 primary preparations

Democratic Party primary only; Republican Party will nominate candidates in convention.

Order 6,000 ballots.

L&A for June 8 primary will be at May 4 meeting.

Officer of Election assignments to be made at May 4 meeting.

Other business

State Dept. of Elections has issued instructions for revised wording on Envelope B used in absentee by-mail voting.

Prior to November 2020 General Election, Registrar ordered 5,000 new envelopes; approximately 4,000 remaining unused.

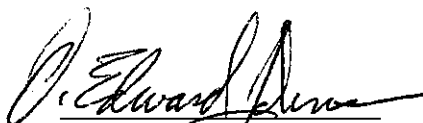
Board decided we will use old envelopes unless State directs otherwise. If destruction is required, envelopes will be shredded, not disposed of in normal trash.

Next meeting:

Because of anticipated absences of Board members, next meeting will be 9:00 AM, May 4, 2021.

There being no further business, the Board adjourned at 11:15 AM.


Austin Schmidt, Chmn


Ed Johnson, Vice Chmn


Joe Schlatter, Secretary