

Northumberland County, Virginia  
Electoral Board  
Meeting Minutes

Date: August 29, 2017	Chair: Marion Cockrell	Present
Start: 9:30 AM	Vice Chair: Marge Rankin	Present
Adjourned: 11:20 AM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board met at 9:30 AM, Tuesday, August 29, 2017, at the General Registrar's office. No members of the public were present. The General Registrar was present.

Agenda

- Approve minutes from July 31 meeting
- Discuss training for upcoming general election
- Make assignments of Officers of Election
- Other business as required

July 31 minutes

Minutes were approved with one minor typo corrected on page 1.

Discuss training for November general election

Training schedule:

- October 18: 9-12; Chiefs  
1-4; Precincts 3A, 5
- October 24: 9-12; Precincts 3B, 4  
1-4; Precincts 1, 2

Marion Cockrell will cover facilities; Marge Rankin, reports; Joe Schlatter, equipment; Kathy Davenport, pollbook.

Secretary will reserve Sheriff's office training room.

OE assignments

The Board assigned Chiefs, Assistant Chiefs, and Officers of Election for the November 7 general election. See attached sheet.

Other business

Status of vDrive media and ballots

All vDrives have been received from Hart. Ballots are in production and are expected to arrive within next few days.

Reports from precincts

Board decided to require two copies of Ballot Count Report: One to be sealed with ballots that are deposited in Clerk's office; one for use by Board during canvass.

Board will review the contents of metal briefcases used by precincts to return documents on election night.

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Advertising for Officers of Election

GR has submitted articles to local newspapers to recruit new OE, however, none of the articles appear to have been published.

GR will submit article to Carol Yerby for inclusion in her article in Northumberland Echo.

Secretary will write letter to editors of local papers.

General Registrar report

Scanning of paper documents is underway. GR has approximately 10,000 paper registration applications to scan, some with associated documents. Progress is slow but steady.

After Labor Day, GR will send letters to polling places and alternate polling places reminding them of upcoming election.

Letters of assignment will be sent to Officers of Election after next Board meeting.

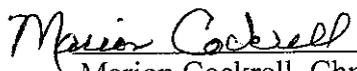
Next meetings:

*September 13, 9:00 AM:* L&A testing of scanner and writer for CAP; absentee voting begins on September 22.

*September 20, 9:30 AM:* Board meeting

*October 11, 9:00 AM:* L&A testing for all precincts

There being no further business, the Board adjourned at 11:20 AM.

  
Marion Cockrell, Chmn

  
Marge Rankin, Vice Chmn

  
Joe Schlatter, Secretary