

Northumberland County, Virginia
Electoral Board
Meeting Minutes

Date: July 10, 2018	Chair: Marion Cockrell	Present
Start: 9:20 AM	Vice Chair: Ed Johnson	Present
Adjourned: 11:00 AM	Sect: Joe Schlatter	Present

Meeting called to order at 9:20 AM.

All Board members present; General Registrar on call; no members of public or party or candidate representatives present.

Agenda

- Conference call with Hart
- Approve June minutes
- Decide number of ballots for November general election
- Discuss PollPads
- CMOS battery change
- General Registrar evaluation
- Follow-up to June primary

Conference call with Hart

- Hart representative had requested conference call to discuss various matters.
- Contracts: Two contracts with Hart:
 - o Tech support: \$1,900 annually, January 1 through December 31.
 - o Annual license: \$2,400 annually, January 1 through December 31; plan for 4% increase per year.
- Hart is re-seller for PollPads if we want to discuss purchasing through them.
- Board questioned Hart tech support hours on election day; 7 AM to 7 PM Central Time.

Approve June minutes

Minutes approved, signed.

Decide number of ballots for November general election

Board decided to order 75% of 9,200 registered voters: 7,000 ballots

Discuss PollPads

- Board discussed purchase of PollPads from KnowINK. Determined we will purchase 14 PollPads from KnowINK.
- Will request quote from KnowINK.
- Because this is unbudgeted, Board must submit supplementary budget request to County Administrator.
- Secretary will contact KnowINK sales rep for quote and will prepare supplemental budget request for submission to County Administrator.

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CMOS battery change

Hart recommends change CMOS batteries in scanners and writers after three years.
Ed Johnson and Joe Schlatter will change CMOS batteries on July 24, 9:00 AM.

General Registrar evaluation

Board completed GR evaluation. Copy on file.

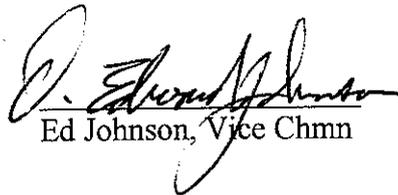
Follow-up to June primary

Secretary will pick up Envelope 7 from Clerk's office on July 13, 30 days after election.

Next meeting August 14, 9:30 AM. (NOTE: Date later changed to Monday, August 13, 9:30 AM.)

Meeting adjourned at 11:00 AM.


Marion Cockrell, Chmn


Ed Johnson, Vice Chmn


Joe Schlatter, Secretary