

Northumberland County, Virginia
Electoral Board
Meeting Minutes

Date: September 20, 2017	Chair: Marion Cockrell	Present
Start: 10:00 AM	Vice Chair: Marge Rankin	Present
Adjourned: 11:00 AM	Sect: Joe Schlatter	Present

Meeting called to order at 10:00 AM by Chairman Marion Cockrell. All members present; General Registrar Kathy Davenport present; no members of public present.

Agenda

- Approve minutes from August 29 meeting
- Revise Officer of Election assignments as needed
- Review Officer of Election folders; update as necessary
- Other business

August 29 minutes were approved as submitted.

Board updated Officer of Election assignments for November 7 election; see attached list of assignments, effective September 20.

Precinct 4:

Theresa Eilers not available. Board determined sufficient OE will be present; adjusted OE duties.

Precinct 3A: Assigned Mary Parker as Ballots Officer.

Precinct 3B: Assigned Chief as Ballots Officer.

Officer of Election Folders

Changes needed to the ADA layouts in the facilities folders: Remove dates; insert location of 40-foot limit cones; replace Library with Light of Christ Anglican Church.

Board members are responsible for following folders:

Marion Cockrell: Facilities

Marge Rankin: Reports; Ballots

Joe Schlatter: Equipment

Board members will review their respective folders, edit as necessary. Board will meet at 9:30 AM, October 10 to review updated folders.

Confirm dates for L&A testing, OE training

October 10, 9:30 AM: review updated folders

October 11, 9:00 AM: L&A testing all precincts

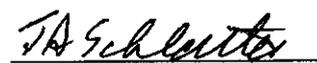
October 18, training: 9:00 AM – Chiefs; 1:00 PM – 3A, 5

October 24, training: 9:00 AM – 3B, 4; 1:00 pm – 1, 2

There being no further business, meeting adjourned at 11:00 AM.


Marion Cockrell, Chmn


Marge Rankin, Vice Chmn


Joe Schlatter, Secretary