

Northumberland County, Virginia
Electoral Board
Meeting Minutes

Date: May 4, 2021	Chair: Austin Schmidt	Present
Start: 9:00 AM	Vice Chair: Ed Johnson	Present
Adjourned: 1:45 PM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board met at 9:00 AM, May 4. General Registrar Kathy Davenport present; no members of public present.

AGENDA

- Review cybersecurity proposal
- Draft budget
- Assign Officers of Election
- Schedule training
- Other business
- Logic and Accuracy testing of voting machines for June 8 primary

Review cybersecurity proposal

Board will request meeting with Michael Bergamo of CodeBlue, and Robert Headley, County IT Chief, to discuss details of CodeBlue cybersecurity proposal.

Draft budget

Draft FY21-22 budget was submitted to County Administrator on Feb 22. Do not expect comments from Administrator until Late May-June after Supervisors have reviewed budgets.

Assign Officers of Election

Board assigned Officers of Election to all precincts for June 8 Democratic Primary.

Schedule training

Training for Precinct Chiefs and Asst Chiefs will be Tuesday, May 18, 10:00 AM, St. Stephens Church parish hall.

NOTE: Chiefs and Asst Chiefs must be trained before each election; Officers of Election trained annually. Training for all will be conducted before November 2021 general election.

Other business

No other business considered.

Logic and Accuracy testing of voting machines for June 8 primary

The Board conducted L&A testing and setup of voting machines for June 8 Democratic Primary.

- One each Scanner and TouchWriter per precinct.
- One Scanner for Central Absentee Precinct.
- One each spare Scanner and TouchWriter.

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- TouchWriter serial number W1500118307 was defective, would not boot. Machine and the vDrive used in it were set aside for evaluation. Board will attempt to set up this machine with dummy election, if that fails, will return machine to Hart for repair.
- No other deficiencies noted. All machines performed to standard; test ballots tallied accurately.
- Seals placed on vDrive compartment and exterior handles of all machines; seal certificates placed in precinct Equipment Officer folder.
- Checked all printers; found USB cables missing on Spare Printer 1; if cannot locate, will order new cable.

Next meeting: Date for next meeting was not set. Chairman and Secretary will meet on Monday, May 10, 10:00 AM to sort ballots for June 8 Democratic Primary.

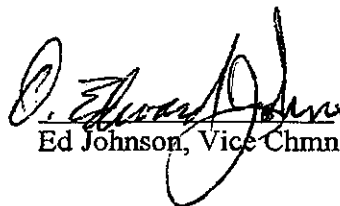
Meeting adjourned at 1:45 PM.

ADDENDUM:
May 10, 2021

Electoral Board Chairman Austin Schmidt and Secretary Joe Schlatter met to distribute June 8 Democratic Primary ballots for precincts. Ballot packs placed in precinct boxes; boxes sealed.

Precinct	Number of ballots	Pack numbers
1	900	51 - 68
2	1,000	69 - 88
3	1,100	88 - 104; 1 - 6
4	1,100	7 - 28
5	1,100	29 - 50
Absentee	200	Separate package
Early voting	600	Separate package
TOTAL	6,000	


Austin Schmidt, Chmn


Ed Johnson, Vice Chmn


Joe Schlatter, Secretary