

Northumberland County, Virginia  
Electoral Board  
Meeting Minutes

Date: July 9, 2019	Chair: Marion Cockrell	Present
Start: 9:30 AM	Vice Chair: Ed Johnson	Present
Adjourned: 11:20 AM	Sect: Joe Schlatter	Present

Meeting called to order by Chairman Marion Cockrell at 9:30 AM. All members present; General Registrar available on call; no members of public present.

Agenda

- Approve June minutes
- Complete General Registrar/Director of Elections annual evaluation
- Status of EVB
- Closing report for Charles Wilkins
- Assign Officers of Election
- Other business

Approve June minutes

Minutes from June 11, 2019 meeting were approved

Complete General Registrar/Director of Elections annual evaluation

Board prepared GR annual evaluation; discussed with GR goals for next year. Evaluation Performance Summary was prepared, signed by Board and GR for submission to State.

Status of EVB

Supervisors will meet on Thursday to vote on EVB. Board members will be present.

Closing report for Charles Wilkins

Charles Wilkins has not run for office for almost eight years; he did not run for re-election in 2015; last candidacy was 2011. He has an open campaign finance account with balance of approximately \$3,000.

Board directed GR to prepare letter to him instructing him to close the account as well as paying fine for filing late finance report.

Assign Officers of Election

Board reviewed list of active Officers of Election and assigned to precincts. GR will notify all OE of their assignments.

Other business

Consolidate Precincts 3A and 3B at Fairfields United Methodist Church, Burgess.

GR has prepared posters to be placed in public areas throughout county. Posters contain statement: "This is an official notice by the Northumberland County Electoral Board. Do not remove this notice without approval from the Board."

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Notices will be placed in local newspapers. Local churches and civic organizations will be informed and asked to publicize the new polling place.

November 2019 ballot order

Will need four ballot styles due to Supervisor and School Board elections in Precincts 1, 4, and 5.

Board and GR decided on the following ballot order.

Precinct	Ballots	Set aside for absentee
1	1,200	200
2	1,300	150
3	1,200	150
4	2,000	300
5	2,222	300

Note: Precincts 2 and 3 use same ballot style. Precincts 1, 4, 5 are unique to each precinct.

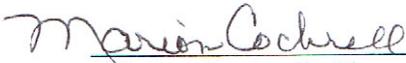
Risk-limiting audit

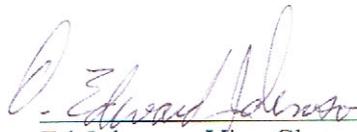
Training for required risk-limiting audit will be July 31, Lancaster County Library in Kilmarnock, 9:00 AM until afternoon. Lunch provided. Chairman, Secretary and GR will attend; Vice-Chair not available.

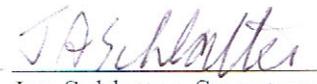
State will provide letter to Court Clerk allowing Board and GR to remove November 2018 ballots for audit.

**Next meeting: August 13, 2019; 9:30 AM.**

Meeting adjourned at 11:20 AM.

  
Marion Cockrell, Chmn

  
Ed Johnson, Vice Chmn

  
Joe Schlatter, Secretary