

Northumberland County, Virginia
Electoral Board
June 3, 2020, Board Meeting Minutes

Date: June 3, 2020	Chair: Marion Cockrell	Present
Start: 9:35 AM	Vice Chair: Ed Johnson	Present
Adjourned: 11:45 AM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board met on June 3, 2020, at the General Registrar's office, 45 Back Street, Heathsville.

Chairman Marion Cockrell called meeting to order at 9:35 AM. All Board members present; no political party representatives or members of public present; General Registrar available on-call.

Agenda

- Review preparations for June 23 primary election
- Distribute ballots for June 23 primary
- Training agenda and schedule
- Other business

Review preparations for June 23 primary election

Polling places.

All polling places except Wicomico Church (Precinct 4) will allow polling places to be established as usual.

Wicomico Episcopal Church will not permit a polling place inside the parish hall. Secretary has met with the rector; we can use the covered porch and walkways. Board members will meet with the Precinct 4 Chief and Officers to determine how to lay out the area.

Equipment

With low turnout expected and with COVID-19 distancing requirements in place, the Board decided:

- Use half the normal number of voting booths
- Use two PollPads
- Follow state instructions for use of PPE and equipment cleaning
- Voters will be encouraged to keep the folder and pen used for ballots

Distribute ballots for June 23 primary

The Board distributed ballots for polling places as indicated. Printer provided 4,750 each Republican and Democratic ballots packaged in packs of 50 ballots each.

Precinct	Republican ballots		Democratic ballots	
	# of ballots	Package number	# of ballots	Package number
0101; Callao	600	1 - 12	600	1 - 12
0201; St. Stephens	600	13 - 24	600	13 - 24
0301; Fairfields UMC	600	25 - 36	600	25 - 36
0401; Wicomico Church	1,000	37 - 56	1,000	37 - 56
0501; Reedville Fire Station	1,000	57 - 76	1,000	57 - 76
Total	3,800		3,800	

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Training agenda and schedule

Training agenda

- Instructions for dual primary
- PollPad refresher
- COVID-19 requirements: Masks; gloves; distancing; cleaning

Training schedule

- Thursday, June 11; two sessions; MidCounty Rescue Squad building
 - 10:00 AM, Precincts 1, 2, and 3
 - 1:00 PM, Precincts 4 and 5
- Make-up: June 16, 10:00 AM; Registrar's office

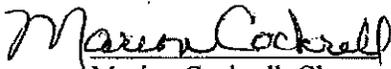
Other business

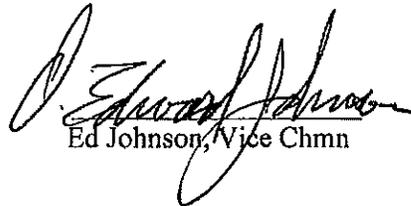
Logic and Accuracy testing will be June 16 following the 10:00 AM make-up training.

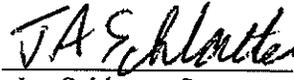
Board Chairman Marion Cockrell will be elected Chairman of the Northumberland County Republican Committee in July. By statute 24.2-106, the chairman of a local party organization cannot be an Electoral Board member. Ms. Cockrell is working with current Republican Party Chairman John Huber to designate her replacement.

Next meeting June 16, 9:30 AM.

Meeting adjourned at 11:45 AM.


Marion Cockrell, Chmn


Ed Johnson, Vice Chmn


Joe Schlatter, Secretary

Northumberland County, Virginia
Electoral Board
June 16, 2020, Meeting Minutes

Date: June 16, 2020	Chair: Marion Cockrell	Present
Start: 9:00 AM	Vice Chair: Ed Johnson	Present
Adjourned: 1:30 PM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board met on June 16, 2020, at the General Registrar's office, 45 Back Street, Heathsville.

Chairman Marion Cockrell called meeting to order at 9:00 AM. All Board members present; no political party representatives or members of public present; General Registrar available on-call.

Agenda

Logic and Accuracy testing of voting equipment for all precincts
Other business as required

Logic and Accuracy testing

The Board conducted L&A testing of Hart Verity Scanners and Hart Verity TouchWriters to be used in the June 23, 2020, primary election. Testing was performed using vDrives and ballot test deck provided by Hart Verity, and, ballots printed on the TouchWriter for each precinct.

Machines tested:

Callao Firehouse – 0101
Hart Verity Scan Serial #S1500160108
Hart Touch Writer Serial #W1500117907

St. Stephen's Episcopal Church – 0201
Hart Verity Scan Serial #S1500160408
Hart Touch Writer Serial #W1500112907

Fairfields United Methodist Church - 0301
Hart Verity Scan Serial#S1500158708
Hart Touch Writer Serial#W1500116907

Wicomico Parish Church – 0401
Hart Verity Scan Serial #S1500168508
Hart Touch Writer Serial #W1500118307

Reedville Firehouse – 0501
Hart Verity Scan Serial #S1500160608
Hart Touch Writer Serial #W1500117707

No deficiencies noted; L&A testing concluded.

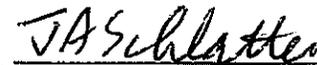
vDrive compartments and machine handles secured with tamper-proof seals. Seal numbers noted on seal record in each Precinct Chief's instruction book.
Machines locked and secured in Registrar's office vault.

Next meeting June 24, 2020, to begin canvass of June 23 primary, unless meeting needed earlier.

Meeting adjourned at 1:30 PM:


Marion Cockrell, Chmn


Ed Johnson, Vice Chmn


Joe Schlatter, Secretary

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June 24-25, 2020 Canvass Meeting Minutes

Date: June 24, 2020	Chair: Marion Cockrell	Present
Start: 12:25 PM	Vice Chair: Ed Johnson	Present
Adjourned: June 25, 2020 3:30 PM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board met on June 24, 2020, to canvass results of the June 23, 2020, primary election.

Meeting called to order at 12:25 PM by Chairman Marion Cockrell.

Present:

Marion Cockrell, Chairman
Ed Johnson, Vice Chairman
Joe Schlatter, Secretary

Kathy Davenport, General Registrar, was available on-call

No representatives of candidates or political parties were present. No members of the public were present.

Envelopes 1A, 1B and 2 for all precincts were present.

At 12:27 PM, Secretary Joe Schlatter made the following motion:

I move that the Electoral Board of Northumberland County, Virginia, convene in closed session pursuant to section § 24.2-653(B) of the Code of Virginia for the purpose of considering whether each person who submitted a provisional vote at the election was qualified to do so, and I also move that the General Registrar Kathy Davenport attend the closed meeting as required as specified in section 24.2-653(B), and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the board.

AYE: Cockrell, Johnson, Schlatter

NAY: None

Minutes of the closed session to consider provisional ballots are maintained separately and are exempt from public disclosure.

At 12:42 PM, the closed session was completed and Board returned to open session.

The Board opened envelopes 1A and 2 for each precinct with the following findings.

Callao, Precinct 101

No provisional ballot log was found in any envelope.

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Board made minor corrections on Statement of Results and Ballot Count Report for Democratic ballots to accommodate ballots printed on TouchWriter.
Republican SOR and Ballot Count correct.
Board contacted Precinct Chief and Assistant Chief; requested they come in on June 25 to complete provisional log.

Precinct 2, St. Stephens Church

Democratic SOR was correct.
Board made minor corrections to Republican Ballot Count Report.
No provisional ballot log.
Board contacted Precinct Chief; requested she come in on June 25 to complete provisional log.

Precinct 3, Fairfields United Methodist Church

Both Democratic and Republican SOR and Ballot Counts correct

Precinct 4, Wicomico Parish Church

Board found numerous errors on both Democratic and Republican SOR; SOR not completed.
Several errors on both Democratic and Republican Ballot Count Reports.
No provisional log.
Board contacted Precinct Chief, requested she come to Registrar's office on June 25 to correct documents.

Precinct 5, Fairfields Volunteer Fire Department, Reedville

SOR not signed.
Both Republican and Democratic Ballot Count Reports correct.
All Officers of Election called to come to Registrar's office and sign SOR.

Central Absentee Precinct

Found several minor errors in SOR.
Called Precinct Chief to come to Registrar's office on June 25 to correct.

At 4:15 PM, Secretary Joe Schlatter moved Board meeting be suspended until 9:00 AM, June 25.
Seconded and approved.

Meeting suspended until 9:00 AM, June 25.

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June 25, 2020

Suspended Board meeting reconvened at 9:15 AM.

Precinct 1 Chief prepared Provisional Ballot Log.

Precinct 2 Chief prepared Provisional Ballot Log.

Precinct 3 Chief prepared Provisional Ballot Log.

Precinct 4 Chief completed the incomplete SOR, corrected Ballot Count Report.

Precinct 5 Chief and all Officers of Election signed SOR.

Board and Precinct 5 Chief discussed provisional voter 5-1. Chief states the voter told her she received her absentee ballot, did not mail until day before election and wanted to cast provisional ballot in case absentee ballot did not arrive at Registrar's office in time to be counted.

CAP Chief corrected SOR.

The Electoral Board reviewed results of research into provisional ballots with the following results:

Provisional Ballot #	Accept / Reject
1-1	Accept
1-2	Accept
1-3	Accept
2-1	Accept
2-2	Reject
3-1	Accept
4-1	Reject
5-1	Reject
5-2	Accept

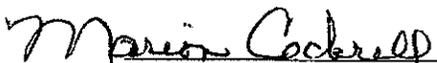
Accepted provisional ballots were counted. Prepared Provisional SOR and Provisional Pollbook.

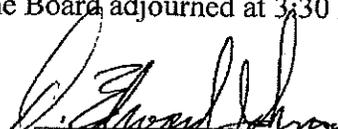
The Electoral Board completed:

- City-County Results Report
- Turnout Report
- Abstract

General Registrar submitted Turnout Report to VERIS, no errors. Board signed abstract; Secretary prepared Attested copies of abstracts for distribution.

There being no further business, the Board adjourned at 3:30 PM, June 25, 2020.


Marion Cockrell, Chmn


Ed Johnson, Vice Chmn


Joe Schlatter, Secretary