

MECHANICAL PERMIT APPLICATION  
NORTHUMBERLAND COUNTY, VIRGINIA

P. O. BOX 129 HEATHSVILLE, VIRGINIA 22473  
(804) 580-8910 OR (804) 580-7921 FAX (804) 580-8082

Date: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Applicant: \_\_\_\_\_  
Address \_\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_\_

Owner Name: \_\_\_\_\_  
Address \_\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_\_

Contractor Name: \_\_\_\_\_  
Address \_\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_\_ License No.: \_\_\_\_\_

Directions to property:  
\_\_\_\_\_

E-911 Address: \_\_\_\_\_

Description of project:      NEW                      ADDITION                      REMODEL/REPAIR  
Type of construction: Dwelling Modular Home Double Wide Mobile Home Garage  
Other: \_\_\_\_\_

Number of Stories: \_\_\_\_\_ Chimney/Flue: \_\_\_\_\_

Estimated cost: \_\_\_\_\_ Type of Heat: Heat Pump Electric Gas Oil  
Other: \_\_\_\_\_

All work will be done in accordance with this approved application and attached plans. A new application must be filed for any change. All debris must be removed from the site.

\_\_\_\_\_  
Signature of Applicant/Owner/Contractor

OFFICE USE ONLY

FEES:

Mechanical: \_\_\_\_\_

Tax Map No.: \_\_\_\_\_

2% Levy: \_\_\_\_\_

Magisterial District: \_\_\_\_\_

TOTAL: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
William M. Knight, III CPCA Building Official

54.1-1111. Prerequisites to obtaining building, etc., permit - Any person applying to the building inspector or any other authority of a city, county or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading, or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or registered under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or registration as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license required by any city, county or town have been paid so to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished evidence of being either exempt from the provisions of this chapter or licensed or registered under this chapter to carry out or superintend the work for which such permits have been applied.

The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor. (Code 1950, 54-138; 1970, c. 319; 1980, c. 634; 1988, c. 765.)

### AFFIDAVIT

I, \_\_\_\_\_, of (Address) \_\_\_\_\_ affirm

that I am the owner of a certain tract or parcel of land located at: \_\_\_\_\_

\_\_\_\_\_ and that I have applied for a building permit. I

affirm that I am familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor.

\_\_\_\_\_  
AFFIANT

\_\_\_\_\_  
DATE

Signed and acknowledged by \_\_\_\_\_ in the city/county of Northumberland,

Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_, in the presence of the undersigned witness.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
DATE