

Northumberland County, Virginia  
Electoral Board  
Meeting Minutes; January 9, 2018

Date: January 9, 2018	Chair: Marion Cockrell	Present
Start: 10:15 AM	Vice Chair: Marge Rankin	Present
Adjourned: 12:00 Noon	Sect: Joe Schlatter	Present

Meeting called to order at 10:15 AM by Chair Marion Cockrell.

All Electoral Board members present; General Registrar Kathy Davenport on call as needed; no members of public present.

**Agenda**

Approve minutes from December 2017 meeting  
Update on candidate who has not paid fine  
FY 2018-2019 budget draft  
Other business

**Minutes**

Board approved minutes from December 2017 meeting.

**Candidate fine**

Candidate from November 2017 election was fined for filing initial financial report late; has not yet paid fine. Candidate contacted Registrar before this meeting, stated he would come to Registrar office at 3:00 PM today to pay fine. (NOTE: Candidate did pay fine to County Treasurer, January 9, 2018. Receipt on file.)

**Budget**

Draft budget due to County Administrator before March 1, 2018. Board prepared draft budget with particular attention to:

- Decrease in line item 1301-3004 (Repairs) and increase in 1301-3013 (Contractual Services) due to costs previously listed as Repairs moved to Contractual Services.
- Convention expenses, 1301-5504 increased by \$3,000 as contingency. State Dept of Elections and VEBA considering combining mandatory State training with VEBA annual convention at Homestead. Because Dept of Elections and VEBA have not made a decision on this matter Board decided to add \$3,000 to this line item in case annual training is moved to Homestead.

Draft budget attached to these minutes.

**Other business**

General Registrar reported to Board that her office workload has increased because of additional requirements from State Dept of Elections. Registrar will request increased staffing in her office beginning with FY 2018-2019 budget. Electoral Board will support Registrar's request for increased staffing.

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Precinct 4 polling place handicapped parking.

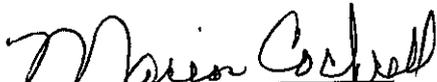
Having received complaints regarding the unfair limitations on safe space allocated for political party activities, the Board reviewed the current enforcement of church-marked parking spaces for those with disabilities. The review recognized that the two parking spaces do not meet ADA requirements, offering no ramp or elevator to the voting area. It was determined that the ADA approved parking in the front of the church could be expanded from one to two spaces and would meet, in full, the ADA requirements. Therefor parking cones will be used to delineate a second ADA parking space at the front of the church. In addition to adding to the number of ADA compliant parking spaces, this change will allow for safe and adequate space for party activities at the poll entrance.

New Democratic Party Electoral Board member

Democratic Party chair will nominate Ed Johnson, current Asst Chief, Precinct 5, to replace current Board member Marge Rankin, effective March 1, 2018.

**Next meeting:** February 20, 9:30 AM

Meeting adjourned at 12:00 Noon.

  
Marion Cockrell, Chmn

  
Marge Rankin, Vice Chmn

  
Joe Schlatter, Secretary