

**Board of Supervisors Meeting
September 8, 2016
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, September 8, 2016.

Present: Ronald L. Jett - Chairman
 Richard F. Haynie - Vice Chairman
 Joseph Self, Sr. - Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long- Supervisor

W. Leslie Kilduff, Jr. – County Attorney
Luttrell Tadlock – County Administrator

RE: INVOCATION

Pastor Mike Moffitt, Light of Christ Anglican Church, led the invocation.

RE: PLEDGE OF ALLEGIANCE

Chairman Jett led in the Pledge of Allegiance.

RE: APPROVAL OF MINUTES FOR AUGUST 11, 2016 AND AUGUST 25, 2016

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the minutes for the August 11, 2016 and August 25, 2016 meetings:

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: APPROVAL OF AGENDA

Upon motion by A. Joseph Self, Sr. duly seconded by Richard F. Haynie, the Board voted to approve the agenda for today’s meeting.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE

Thomas H. Tomlin – AYE

RE: DR. REBECCA GATES, SUPERINTENDENT OF SCHOOLS

Dr. Gates stated that the opening of school for this year went well and smooth. There have been a few bus changes that were needed and as of today enrollment is at 1,260. This figure does not include the pre-k group.

She then went over several issues including requests to improve ball fields, wrestling practice location and Coach Mothershead has asked to add a line item in the budget for athletic maintenance.

RE: MR. CHUCK WALSH, COMMUNITY SERVICES BOARD

Mr. Walsh came before the board today to update them on the growth and changes within the CSB. He also is asking for the renewal of the performance contract. Mr. Walsh said he is not asking for an increase this year but may be asking for an increase soon because of funding issues. He said he should know more in the spring. Supervisor Tomlin asked when the last time they asked for an increase was. Mr. Walsh said the last time was in the year 2001.

RE: COMMUNITY SERVICES BOARD PERFORMANCE CONTRACT RENEWAL RESOLUTION

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to approve the following:

**RESOLUTION
APPROVAL OF PERFORMANCE CONTRACT**

WHEREAS, §37.2-508 OF THE *Code of Virginia* [1950] as amended, requires each Community Services Board to submit, to the governing body of each political subdivision that established it, a biennium Performance Contract for community mental health, intellectual disabilities, and substance use services for its approval prior to submission of the contract to the Virginia Department of Behavioral Health and Developmental Services, and

WHEREAS, the Middle Peninsula Northern Neck Community Services Board has put forward its proposed FY 17/18 Biennium Performance Contract for approval by the Boards of Supervisors of its governing counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland;

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Supervisors of Northumberland County, Virginia, that the FY 17/18 Biennium Performance Contract prepared by the Middle Peninsula Northern Neck Community Services Board presented to the Board is hereby approved and may be forwarded to the Virginia Department of Behavioral Health and Developmental Services as further required.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: JUDGE MCKENNEY AND MS DEBORAH BINGHAM, CASE IMAGING SYSTEM, CIRCUIT COURT

Judge Mckenney started off by thanking the board for their support and for the reception they gave him after his investiture.

He then informed them that they are going to begin case imaging all files for criminal and civil cases. He described the process and stated that he hoped they could eventually go paperless and this process will start from this point forward.

RE: BUILDING PERMIT REPORT

Month of August 2016	2016	2015
Total construction cost for the month	\$ 2,014,850.00	\$ 2,783,899.00
Total Bldg. Permit Cost for Month	\$ 4,712.36	\$ 3,802.00
Total Zoning Permit Cost for the Month	\$ 1,720.00	\$ 2,660.00
Total Levy Fee for the Month	\$ 94.25	\$ 76.03
Total Construction cost year to date	\$ 13,084,060.72	\$ 16,836,963.39

RE: ANIMAL SHELTER APPROPRIATION

Upon motion by Richard F. Haynie, duly seconded by James M. Long, the board voted to appropriate \$2,514.00 to line item 10-3501-1004 for funds received from animal shelter yard sale to cover additional funds to animal shelter employees.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: WORKFORCE INVESTMENT ACT AGREEMENT AS PART OF THE BAY CONSORTIUM WORKFORCE DEVELOPMENT AREA.

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to approve the Workforce Investment Act Agreement.

The vote on the motion is as follows:

Ronald L. Jett – AYE
James M. Long – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

Thomas H. Tomlin – AYE

Note: Please see Board of Supervisors papers for September for a copy of the agreement.

RE: FIRE PREVENTION WEEK RESOLUTION

Upon motion by A. Joseph Self, Sr. duly seconded by Richard F. Haynie, the Board voted to adopt the following resolution:

FIRE PREVENTION WEEK

WHEREAS, Each year since 1922, Fire Prevention Week is observed across the nation to remind people of fire dangers in homes and in their communities; and

WHEREAS, The importance of public education about simple fire prevention steps is vital in keeping everyone safer; and

WHEREAS, Recognizing the efforts of all firefighters, fire service agencies, and other first responders aids in preventing and combating fire dangers; and

WHEREAS, Working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, The theme for National Fire Prevention Week 2016 is “Don’t Wait – Check the Date! Replace Smoke Alarms Every 10 Years”,

NOW THEREFORE BE IT RESOLVED, that the Northumberland County Board of Supervisors hereby designates the week of October 9 through 15, 2016, as “National Fire Prevention Week;” and

BE IT FURTHER RESOLVED, that the Northumberland County Board of Supervisors would like to thank Callao Volunteer Fire Department and Fairfields Volunteer Fire Department for their service as first responders for Northumberland County.

The vote on the motion was:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: RESOLUTION OF THE MEMBER JURISDICTIONS OF THE MIDDLE PENINSULA JUVENILE DETENTION COMMISSION AMENDING SECTIONS 3.7 AND 4.1 OF THEIR 1994 SERVICE AGREEMENT

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr. the board voted to adopt the following two resolutions:

**RESOLUTION OF THE MEMBER JURISDICTIONS OF THE MIDDLE PENINSULA
JUVENILE DETENTION COMMISSION AMENDING SECTIONS 3.7 AND 4.1 OF THEIR
1994 SERVICE AGREEMENT**

Be it concurrently resolved by the Middle Peninsula Juvenile Detention Commission, the Boards of Supervisors of the Counties of Caroline, Charles City, Essex, Gloucester, Hanover, James City, King and Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Richmond and Westmoreland, and the Councils of the Cities of Poquoson and Williamsburg, that sections 3.7 and 4.1 of the Service Agreement adopted by all of them effective December 12, 1994, are amended and readopted as follows:

Section 3.7 Annual Budget.

The Commission shall provide to each Member Jurisdiction on or before each January 1 the Commission's Annual Budget for the next Fiscal Year including any proposed capital projects. Beginning with the budget for Fiscal Year 2018, and in each Fiscal Year thereafter, the Commission shall establish each Member Jurisdiction's annual charge for the Fiscal Year based on the ratio of such Member Jurisdiction's usage of space in the Detention Center during the preceding five Fiscal Years to the aggregate usage of space by all Member Jurisdictions during the same five Fiscal Years.

Section 4.1 Payments from Member Jurisdictions.

- (a) Each Member Jurisdiction agrees to pay the Commission its annual charge for each Fiscal Year based on usage as determined by the method prescribed in Section 3.7.
- (b) One fourth of the annual charges due from Member Jurisdictions shall be invoiced quarterly by the Commission not later than the first day of the quarter. Such charges shall be due and payable to the Commission no later than 30 days from the date of the invoice, and if not paid when due shall bear interest at the rate set forth in Section 2.2-4352 of the Code of Virginia unless otherwise provided by law.
- (c) If the amount owed by any Member Jurisdiction based on the usage calculation in Section 3.7 is below \$2,500, for any Fiscal Year, such Member Jurisdiction shall pay the Commission a minimum charge for such Fiscal Year of \$2,500 to cover general and administrative expenses.

**RESOLUTION OF THE MEMBER JURISDICTIONS OF THE MIDDLE PENINSULA
JUVENILE DETENTION COMMISSION ADDING A SECTION NUMBERED 4.1:1 TO
THEIR 1994 SERVICE AGREEMENT**

Be it concurrently resolved by the Middle Peninsula Juvenile Detention Commission, the Boards of Supervisors of the Counties of Caroline, Charles City, Essex, Gloucester, Hanover, James City, King and Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Richmond Westmoreland and York, and the Councils of the Cities of Poquoson and Williamsburg, that the Service Agreement adopted by all of them effective December 12, 1994 is amended by adding a Section 4.1:1, as follows:

Section 4.1:1. Maintenance and Replacement Reserve.

Notwithstanding any other provision of this Agreement, the Commission may, as part of any annual budget, set an amount to be held in a Maintenance and Replacement Fund, which will be in addition to any usage charges and will be divided equally among all Member Jurisdictions and invoiced with the first billing to them in each fiscal year.

The vote on the motion was:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: RESOLUTION – REAFFIRMING ENDORSEMENT OF POLICY FOR THE TRI-RIVER ALCOHOL SAFETY ACTION PROGRAM

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to approve the following resolution:

RESOLUTION REAFFIRMING NORTHUMBERLAND COUNTY ENDORSEMENT OF AN INDEPENDENT POLICY BOARD FOR THE TRI RIVER ALCOHOL SAFETY ACTION PROGRAM

WHEREAS, the Commonwealth of Virginia, in the interest of highway safety, has enacted laws to create programs for probation, education, and rehabilitation of persons convicted of driving motor vehicles under the influence of alcoholic beverages and other self-administered drugs. These programs are known as Alcohol Safety Action Programs or ASAPs; and

WHEREAS, since 1984, the local program "Tri River Alcohol Safety Action Program" has been serving the Counties of Essex, Gloucester, King & Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Richmond and Westmorland providing probation, education, and monitoring of persons charged in violation of Virginia Code Section 18.2-266, and providing other services approved by the Commission on VASAP; and

WHEREAS, Sections 18.2-271 and 18.2-271.2 of the Code of Virginia establish a Commission on VASAP; said Commission to establish procedures for the operation of local ASAP programs; and April 3, 1987, said Commission issued directives that all local ASAP programs would establish and implement an independent Policy Board, representative of localities served , to operate the program; and

NOW, THEREFORE, BE IT RESOLVED that, the County of Northumberland hereby affirms its position as a participating locality in the Tri River Alcohol Safety Action Program, herein called the Program, endorses the continuation of an independent Policy Board, and agrees to the following:

1. The Policy Board consists of at least five (5) but not more than thirteen (13) members.
2. Each city and county governing body shall appoint one (1) member to serve as a representative to the Tri River ASAP Policy Board for a term of three (3) years; and additional Policy Board members shall be elected

according to the Policy Board's by-laws. Membership not appointed by the governing bodies of represented jurisdictions, at the discretion of the Board, shall be selected or elected from but not limited to the judiciary, the bar, law enforcement, education, treatment professionals and other interested groups such as local transportation safety commissions. Vacancies which occur on Board shall be filled by majority vote of the remaining Board Members from nomination of other Board Members and participating governing bodies of the jurisdiction.

3. A Chair, Vice Chair and Secretary shall be elected in accordance with the by-laws. The Program's Executive Director shall serve an ex-officio member without voting power.
4. The Policy Board shall hire and supervise the Program's Executive Director. The Executive Director shall be responsible to implement operational policies for the Program, hire and supervise staff for the Program and control all revenues and expenditures. The Executive Director shall serve at the pleasure of the Policy Board.
5. The program shall be operated by the Board in compliance with the VASAP Commission Policies and Procedures and in conjunction with requirement of the local administrative and fiscal agency.
6. Each fiscal year, the Executive Director shall prepare a budget and submit it for approval to the Tri River ASAP Policy Board and the Commission on VASAP. The VASAP Commission shall also oversee program plans, operations, performance and a system for allocating funds to cover deficits that may occur in the budgets of the local program
7. An annual report shall be prepared under the supervision of the Policy Board indicating the activities of Tri River ASAP
8. This agreement shall remain in effect continuously from year to year until termination either by the Tri River ASAP Policy Board, local jurisdiction, or the Commission on VASAP. If a locality withdraws, its representatives shall no longer serve on the Tri River ASAP Policy Board. This agreement supersedes any previous resolution that was adopted for the Tri River Alcohol Safety Action Program

The Program may acquire and own real property and personal property as approved by the Policy Board and upon approval of the Commission on VASAP for the Program's operation. Title to such property shall be vested in the Program. Should the Program cease to operate, all property shall be disposed of pursuant to applicable provisions of the Virginia Code. The Policy Board may seek the advice of the Commission on VASAP and the Attorney General

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: RESOLUTION- DECLARATION OF A LOCAL EMERGENCY DUE TO TROPICAL STORM HERMINE

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the board voted to approve the following Declaration:

**DECLARATION OF A LOCAL EMERGENCY
DUE TO TROPICAL STORM HERMINE**

WHEREAS, the Board of Supervisors of Northumberland County does hereby find that:

- (1) Due to the conditions of Tropical Storm Hermine, and;
- (2) Due to the potential for high winds and tides, a condition of extreme peril of life and property necessitates the proclamation of the existence of an emergency;

NOW, THEREFORE IT IS HEREBY PROCLAIMED, that an emergency is hereby declared at 5:30 p.m. on September 2, 2016, and exists throughout Northumberland County, and

IT IS FURTHER PROCLAIMED AND ORDERED; that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Services, and the emergency organizations of Northumberland County shall be those prescribed by state law and the ordinances, resolutions, and approved plans of Northumberland County in order to mitigate the effects of said emergency.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: AMBULANCE BILLING TO START OCTOBER 1

County Administrator Tadlock reminded the Board that billing information meetings have been scheduled and flyers are available if they need any. Supervisor Tomlin recommended getting a list of “frequently asked questions” to have and advertise them on the website.

RE: BOARD OF SUPERVISORS COMMENT PERIOD

Supervisor Long asked about the old EVB Building. County Administrator Tadlock stated that he has been working on the Request for Proposals and will advertise soon.

Supervisor Tomlin asked about the status of the Mid-County Building. Mr. Tadlock noted that he would follow up on the progress of the cleaning.

Supervisor Tomlin asked about the response times for the paid medic crew. Mr. Tadlock said he will check on it.

RE: CHECK REGISTER

Upon motion by James M. Long, duly seconded by A. Joseph Self the board voted to approve the check register.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: CLOSED MEETING

Upon motion by A. Joseph Self, Sr., duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter and discussion of a contractual matter as permitted by Virginia Code Section 2.2-3711 (A) (1) and (7). The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE
Richard F. Haynie – AYE
Thomas H. Tomlin – AYE

Ronald L. Jett – AYE
James M. Long – AYE

RE: OPEN MEETING

The Board convened back into open session upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE
Richard F. Haynie – AYE
Thomas H. Tomlin – AYE

Ronald L. Jett – AYE
James M. Long – AYE

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: ACTION TAKEN

No action was taken as a result of the closed meeting.

**PUBLIC HEARING
7 P.M.**

RE: CARRY-OVER – REQUEST BY ROBERT A. ROBINSON, MICHAEL J. CORCORAN AND SUZANNE M. SAUNDERS, OWNERS, AND DAWN B. MAHAFFEY, APPLICANT, FOR A CONDITIONAL USE PERMIT IN ORDER TO ALLOW A SMALL COMMERCIAL KENNEL. THE PROPERTY IS LOCATED AT 445 FOUNTAIN GATE ROAD

Chairman Jett announced that no decision will be made on this matter tonight and will be carried over until the October 13, 2016 board meeting.

RE: REQUEST BY JOYCE T. HUDSON, OWNER, FOR A CONDITIONAL USE PERMIT IN ORDER TO ALLOW A SELF-STORAGE/MINI-STORAGE CENTER IN B-1, BUSINESS GENERAL DISTRICT.

Zoning Administrator Philip Marston described the request for the conditional use permit in order to allow a self-storage/mini storage center in the B-1. The building is located on Lake Road in Lottsburg.

Public Hearing Open

No comments were given

Public Hearing Closed

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to approve the request with the following conditions:

1. All necessary permits shall be obtained from all regulatory agencies including the Virginia Department of Transportation.
2. Any lighting shall be non-reflective and directed downward.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

**RE: REQUEST BY ROGER AND ELIZABETH GRUBEN, OWNERS, FOR A
CONDITIONAL USE PERMIT TO INSTALL A 100' WIND TURBINE. THE PROPERTY IS
LOCATED AT THE CORNER OF APPLE GROVE ROAD AND COBBS HALL LANE**

Zoning Administrator Marston described the request for the 100' wind turbine at the corner of Apple Grove road and Cobbs Hall Lane. Mr. Gruben was present for the meeting. He described the wind turbine and noted other turbine request the county has approved. He said there will be no harm to wild life.

Supervisor Tomlin asked Mr. Gruben why he doesn't run electricity to the shed. Mr. Gruben responded and said the estimated cost for electricity is \$12,000 and he feels it would be better to generate his own power after his research. The cost for him to put the turbine up is approximately \$25,000 and that is turn-key with a back-up generator that he could use as needed.

Public Hearing Open

Mr. Walter Testrake at 149 Cobbs Hall Landing Lane said the historic site of Richard Lee is about 300 ft from this proposed wind turbine. He is also concerned with the wildlife sanctuary of the property and many will pass by the area in which it is being proposed. He also noted the noise of the turbine/generator is a concern.

Mr. Thomas Wolf stated he is the President of the Society of the Lee foundation and the easement to the garage is not a legal easement. He wants to make sure all construction equipment is on Cobbs Hall Lane and not on the burial grounds.

Mr. Doug Walker of 215 Abby Lane said it is important to preserve the historical property and he asked the question as to why put up a turbine when there is plenty of electricity. He is concerned with the sound of it and how the noise will carry. He is also concerned with the bald eagles, osprey

and birds there. The area is beautiful and pristine and he said on behalf of the ones living on Abby Lane, he is against the request.

Ms. Shaunee Foote of 159 Otter Oak Lane said she is speaking for herself as well as a letter from Mr. Mark DiRienz. Mr. DiRienz is the current owner of the Cobbs Hall House which was erected in 1853 and is listed on the Federal National Register of Historic Places and on the Virginia Landmarks Register. His letter stated the importance of the area as this was home of the Lee Family of Virginia. He feels the request will be an intrusion of the area due to the proximity to the Cobbs Hall burial grounds and summarizes by stating the Grubens have not made any effort to mitigate the intrusion this wind turbine would have on the local landscape. He is asking the Board to deny this request. Mr. DiRienz's letter was copied and given to each of the Board of Supervisors members with his concerns and can also be found in this meetings papers. Ms. Foote said this road is the only road to get in and out of the area. She is concerned with the wildlife impact and the decrease in property values. She continued to say that historically, Richard Lee is buried very close to this proposed turbine and there is a 300 year old sycamore tree close. The other turbines that have been proposed and approved are not as visible as this one is. She said there is only 1 family benefitting from this and 28 are not.

Ms. Elizabeth Gruben said she is an environmentalist and they have done a lot of research and this turbine will not cause any harm. They will live here full time and neighbors will not hear this turbine as they described.

Ms. Judy Burgess stated they have had their wind turbine for 8 years and there is not an infestation of them in the County. It sounds like a small refrigerator running and that is it. They have not had to have any repairs done on the turbine and no complaints from the neighbors.

Mr. Gordon Burgess said he has observed the area around his turbine, and there is nothing dead around it. He also noted that the property value has increased.

Ms. Teresa Tabulense stated she is in opposition for the turbine. It is not in character of the neighborhood and it has historical implementations. She then asked if an archeological survey had been done.

Public Hearing Closed

Supervisor Tomlin asked about an archeological survey as far as if one needs to be done. County Administrator Tadlock said that he isn't aware of one that needs to be done but could check further with the Department of Historical Resources.

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the board voted to continue this until next month.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – NAY

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: REQUEST BY MARTHA T. THOMPSON, OWNER, AND DONNA BRIGGS, APPLICANT, TO OPERATE A BED AND BREAKFAST. THE PROPERTY IS LOCATED AT 441 MAIN STREET IN REEDVILLE

Zoning Administrator Marston described the request to operate a Bed and Breakfast in Reedville. Ms. Briggs was present for the meeting and said she is purchasing the property and would like to turn it in to a B&B. Her goal is to have veterans come and stay at a reduced costs to show appreciation to them for their service.

Public Hearing Open

No comments were given.

Public Hearing Closed

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the board voted to approve the request with the suggested conditions:

1. This permit is valid for one year and will expire September 8, 2017, if the bed and breakfast has not opened for business.
2. This facility shall fully comply with all regulations, including but not limited to the regulations of the Northumberland County Health Department.
3. The Northumberland County Building Official must inspect and approve the structure for safety concerns dealing with overnight guests.
4. The operator shall live on the premises or an adjacent premises.
5. There shall be no on-street parking for guests.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: PUBLIC COMMENT PERIOD

No comments were given.

RE: ADJOURN

Upon motion by Richard F. Haynie, seconded by James M. Long, the Board voted to adjourn. The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

E. Luttrell Tadlock, Clerk