

Regular Meeting (Thursday, June 9, 2022)
Northumberland County, Virginia

Members present:

Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Other Staff Present:

Mr. Luttrell Tadlock, County Administrator
Mr. Drew Basye, Assistant County Administrator
Ms. Morgan Wilson, Executive Assistant
Mr. Robert Headley, IT Administrator
Mr. Matthew Bailey, IT Assistant
Mr. Eric Gregory, County Attorney

The regular monthly meeting was convened by Chairman Haynie and held at the Northumberland Courthouse located at 220 Judicial Place, Heathsville, VA 22473.

1. Opening of Meeting 5:30 P.M.

Chairman Haynie announced that he was accused of avoiding meetings and informed the public that he took his mother to the hospital on May 26, 2022, therefore he was unable to attend. Mr. Haynie also announced that the public needs to stop commenting during the meetings when it is not the public commenting period.

Procedural: A. Invocation - Supervisor Long

The invocation was led by Supervisor Long.

Procedural: B. Pledge of Allegiance

Ms. Jackie Nunnery led us in the Pledge of Allegiance.

Action: C. Approval of Agenda

County Administrator Luttrell Tadlock provided clarification on the agenda related to the Virginia Department of Transportation being unable to attend the meeting.

Motion to approve the agenda for today's meeting.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

2. Approval of Minutes

Action, Minutes: A. May 4, 2022, Special Meeting with School Board

Motion to approve the minutes from the May 4, 2022, special called meeting with the School Board.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action, Minutes: B. May 12, 2022, Regular Meeting

Motion to approve the minutes from the May 12, 2022, regular meeting.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action, Minutes: C. May 18, 2022, Radio Committee & Budget Work Session

Motion to approve the minutes from the May 18, 2022, meeting with the radio committee.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

3. Presentations

Information: A. Update from the Virginia Department of Transportation

The Virginia Department of Transportation was unable to attend the meeting.

Information: B. Update from Northumberland County Schools

There was not a representative from the School Board present at this time.

4. County Administrators Report

Information: A. Building Permit Report

Action: B. Re-appointment - Robert G. Vanlandingham, Wetlands Board District II

Motion to approve the re-appointment of Robert G. Vanlandingham for District II of the Wetlands Board.

Motion by: Thomas H. Tomlin, second by: Ronald L. Jett.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

County Administrator Tadlock listed vacant appointments:

Planning Commission – District II
Economic Development Commission – District IV
Economic Development Commission – District V
Anti-Litter Committee – former at large position

Discussion: C. Callao Project Update

Mrs. Lisa Deitz came to the Board in representation of the Callao Hometown Community Association (CHCA). Mrs. Deitz gave a brief overview on CHCA:

CHCA was formed as a non-profit organization as part of the County's revitalization grant from the Virginia Department of Housing and Community Development. CHCA was initiated to promote Callao and the revitalization activities to provide the ongoing growth of Callao to foster business, development, expansion, etc. The original revitalization plan included a park for our community, but numerous factors did not allow for this inclusion in the program under the grant application, however community members recognized the need for a park and continued to seek land by pursuing options in the center of Callao.

Mrs. Deitz announced that CHCA was here tonight to officially inform the Board that Monday June 13, 2022, the final papers were signed, and ownership was transferred for approximately 2.3 acres to CHCA thanks to the generous gift from Bobby Burgess and his family. Mrs. Deitz shared a plat with the board of where the park is going to be located.

Mr. Bobby Burgess came to the Board and spoke on how good the County has been to him and his family. Mr. Burgess saw the benefit of granting his land to CHCA and hopes the Supervisors support the efforts of making this park a reality for the community.

All Board members expressed their appreciation to Mr. Burgess for his efforts and generosity related to the park as well as thanked him for all his contributions to the County over the years.

Supervisor Tomlin asked if there are any grants that the County can seek in relation to this project.

County Administrator Tadlock stated that he wasn't sure but it's something to look into.

Action: D. Supplemental Appropriation - Callao Project

Motion to approve a supplemental appropriation in the amount of \$12,500 to 8102-8986 for the Callao Business District Revitalization grant.

Motion by: James W. Brann, second by: James M. Long.
Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action: E. Supplemental Appropriation - Sheriff's Department Courts Security Fund

Motion to approve the transfer of funds from 10-285, Sheriff's Office Court Security Fund, to the General Fund in the amount of \$38,100.00 for Court Security with a supplemental appropriation to budget line item 3102-1004.

Motion by: Ronald L. Jett, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action, Information: F. Supplemental Appropriation - Sheriff's Department DCJS

Motion to approve the transfer of funds from 10-2404-240408 DCJS Grant, that the Sheriff's Office applied for and received, to the General Fund in the amount of \$2,034.00 for a radio at the Sheriff's Office with a supplemental appropriation to budget line item 3102-7004.

Motion by: Richard F. Haynie, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action, Information: G. Supplemental Appropriation - Sheriff's Department Concealed Weapons

Motion to approve the transfer of funds from 10-265, concealed weapons permit account, to the General Fund in the amount of \$2,253.90 for the purchase of ammunition purchased by the Sheriff's Office and a supplemental appropriation to budget line item 3102-5409.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Information: H. Upcoming Budget Updates/Information

Mr. Tadlock noted that the Board would be having a work session after the main portion of the meeting tonight.

Information: I. Other County Administration Items

County Administrator Tadlock informed the Board that two proposals were submitted related to the wastewater engineering services on retainer and asked if any Board members were interested in participating in the interview process.

Supervisor Brann offered to participate in these interviews with staff.

5. Board of Supervisor Items

Action: A. Approval of Check Register

Motion to approve the check register for June 2022.

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Information: B. Board Comments

Supervisor Tomlin asked if we had received any feedback from the Attorney General on a request made back when Mr. Terry was the County Attorney.

County Attorney Eric Gregory informed the Board that we did receive information from the Attorney General and he forwarded the information to the building director.

Supervisor Brann asked County Administrator Tadlock to follow up with Maintenance Manager Curtis Albrite on when the posts will be completely painted in front of the School Board.

Supervisor Brann also agreed with Chairman Haynie's remark at the beginning of the meeting related to comments being made towards the Board.

Vice Chairman Jett requested a resolution be written in honor of the Burgess family for their contribution to Callao as well as the County of Northumberland and would like to see this presented at the regular July meeting on July 14, 2022.

6. Items Related to Closed Meeting

Action: A. Convene into Closed Meeting

Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(1), (3), (8);

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively. 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Motion by: Thomas H. Tomlin, second by: Ronald L. Jett.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action: B. Reconvene into Open Meeting

Motion to reconvene into open session.

Motion by: Ronald L. Jett, second by: Thomas H. Tomlin.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action: C. Certification of Closed Meeting

Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting.

The vote on the motion was passed by a roll call vote as follows:

Aye: Ronald L. Jett, James W. Brann, Richard F. Haynie, Thomas H. Tomlin, James M. Long

Motion by: Thomas H. Tomlin, second by: Ronald L. Jett.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action, Information: D. Action(s) taken from Closed Meeting

No action was taken as a result of the closed meeting.

7. Public Comments

There were no public comments.

8. Budget Work Session

Action, Information: A. Hazardous Duty Resolution

County Administrator Tadlock referenced discussion on the VRS enhanced hazardous duty benefits for the EMS employees at the meeting on June 7, 2022. Mr. Tadlock stated that if the Board wishes to include this in the upcoming budget, he requests them move forward with the approval of the resolution, so it allows staff to complete the necessary operations by the end of the fiscal year.

Supervisor Tomlin asked if the Sheriff's Office has been covered under hazardous duty previously.

County Administrator Tadlock and Sheriff Beauchamp confirmed that the Sheriff's Office has been covered under hazardous duty for quite a while.

Motion to approve the VRS enhanced hazardous duty benefits resolution for the EMS employees using the 1.70 multiplier.

The resolution is as follows:

Enhanced Hazardous Duty Benefits

WHEREAS, subject to the approval of the Virginia Retirement System ("VRS") Board of Trustees, Code of Virginia § 51.1-138 permits a political subdivision of the Commonwealth of Virginia currently participating in VRS to make an irrevocable election to provide enhanced hazardous duty retirement benefits for its eligible employees as outlined in § 51.1-138; and

NOW, THEREFORE, BE IT RESOLVED, that the [insert Locality or Other Political Subdivision Name] Northumberland County (the "Employer") does hereby elect to have such employees of Employer who are employed in positions as full time [circle all that apply] Law Enforcement Officers, Firefighters, Emergency Medical Technicians, Jail Officers and whose tenure is not restricted as to temporary or provisional appointment, become eligible, effective the first day of [insert month and year] July 1, 2022, for VRS benefits equivalent to those provided for state police officers of the Department of State Police, as set out in § 51.1-138 including the retirement multiplier of [circle elected multiplier] 1.70% or 1.85%, in lieu of the benefits that would otherwise be provided to such employees, and Employer agrees to pay the employer cost for providing such benefits; and

NOW, THEREFORE, the officers of Employer are hereby authorized and directed in the name of Employer to carry out the provisions of this resolution and to pay to the Treasurer of Virginia from time to time such sums as are due to be paid by Employer for this purpose.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Discussion: B. Budget Discussion

County Administrator Tadlock stated that during the budget work session held on June 7, 2022, there were some additional questions in relation to the school buses. Staff reached out to the School Board and received some information, which was provided in the Board's packet. Some additional information related to the Sheriff's Office vehicle request was also provided in the Board's packet.

County Administrator Tadlock checked with the Treasurer and provided the medic unit emergency billing funds amount which was approximately \$318,648. Currently, the County has

a second ambulance that is almost ready that costs \$213,000, leaving an amount of \$105,000 remaining in that account.

Supervisor Tomlin asked if the EMS funds stated are from the beginning of last year or current figures.

County Administrator Tadlock stated that these are current figures.

County Administrator Tadlock also addressed a question made related to ARPA funding. Mr. Tadlock informed the Board that last year the County received \$1,174,656.00 and are waiting to receive the second round of funds of \$1,174,656.00. Total obligations to date are approximately \$1,122,399.38 and provided was documentation of the projects the County is looking at, totaling \$948,361.39. This would leave approximately \$278,551.23 remaining in ARPA funds.

Lastly, County Administrator Tadlock discussed different options with the Treasurer as well as the Commissioner of Revenue on what the best approach is to offset the recent appreciation in the values of vehicles. A considerable option was reducing the assessment ratio from 40% to 35%.

Supervisor Tomlin asked what the 5% reduction meant in terms of less personal property vehicles being brought in.

County Administrator Tadlock stated that this adjustment would bring in the amount they were anticipating because of the appreciation in the values of the vehicles.

Supervisor Tomlin asked if any other localities nearby have been taking any action on this.

County Administrator Tadlock informed the Board that a lot of localities are looking at different ways, one being this option and the other is modifying the personal property tax relief percentage.

9. Closing of Meeting

Action: A. Carry Over

Motion to carry over to the budget work session on Thursday, June 16, 2022, at 5:00 p.m.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann