

Board of Supervisors Budget Work Session (Tuesday, June 7, 2022)

Northumberland County, Virginia

Members present:

Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Other Staff Present:

Mr. Luttrell Tadlock, County Administrator
Mr. Drew Basye, Assistant County Administrator
Ms. Morgan Wilson, Executive Assistant
Mr. Robert Headley, IT Administrator
Mr. Matthew Bailey, IT Assistant

The meeting was convened as a special meeting called by Chairman Haynie and held at the Northumberland Courthouse located at 220 Judicial Place, Heathsville, VA 22473.

1. Opening of Meeting 5:30 P.M.

Action, Discussion, Information: A. Budget Work Session

Chairman Haynie turned the discussion over to County Administrator Tadlock to discuss some information related to the budget.

County Administrator Luttrell Tadlock announced that the County held the budget public hearing on June 2, 2022, but by the Code of Virginia, the Board cannot take action for seven days, therefore this meeting on June 7, 2022, is just a work session.

County Administrator Tadlock provided information to the Board on some potential reductions and asked if they had any specific questions on those, or if they would like to go through those items at this time.

Supervisor Long suggested to go through the potential reductions.

County Administrator Tadlock presented some possible reductions to the Board as follows:

**POSSIBLE REDUCTIONS/ADDITIONS TO
FY23 BUDGET**

Expenditure Reductions

Department	Page	Item	Description	Reduce line item by:
Board of Supervisors	6	3002	Reduction of Professional Services	\$ 25,000.00

Board of Supervisors	6	5308	General Liability Insurance Adjustment	\$ 2,882.00
Emergency Services	30	3005	CAD Maint- already included in Sheriff	\$ 17,145.00
Sanitary District	36	various	Position- Includes Benefits	\$ 39,093.92
Social Services	38	5612	Food Bank	\$ 4,000.00
		5616	NN Free Health Clinic	\$ 52,280.00
		5621	Northumberland Little League	\$ 10,000.00
		5624	Boys & Girls Club (supposed to be 5607)	\$ 15,000.00
Emergency Services			Hazardous Duty VRS (12.47% to 10.16%)	\$132,895.43
Capital Projects			Remove/Delay any capital projects	
			Total Expenditure Reduction	\$ 298,296.35

Expenditure Increases

	Page	Item	Description	Increase
			Total Expenditure Increase	\$ -

County Administrator Tadlock informed the Board if they wished to move forward with the Emergency Services hazardous duty, there is a resolution required to be adopted no later than the middle of June, so information can be provided to VRS in time to make adjustments for July 1, 2022.

Supervisor Tomlin asked if that calculation was on the total County employees, not just EMS employees.

County Administrator Tadlock confirmed the calculation is on the total employee population of the County.

County Administrator Tadlock stated that other localities have been looking at these impacts and approving to move forward with the hazardous duty.

Supervisor Tomlin asked Mr. Tadlock what other counties have approved the Emergency Services hazardous duty.

Supervisor Brann informed the Board that King & Queen, Essex, Westmoreland, and Richmond County have already approved this, and Lancaster is looking to approve it.

Supervisor Brann suggested the Board look into the hazardous duty and consider it. Mr. Brann acknowledged that the Board has set aside funds for the revenue recovery to help purchase equipment and asked if there was a way to use a portion of these funds that are set aside to help fund the hazardous duty. Along with this, Supervisor Brann noticed that overtime for EMS was reduced, so he questioned using that difference to offset the hazardous duty cost as well.

County Administrator Tadlock believed that this was something staff could look into to see what exact funds are set aside in revenue recovery.

Vice Chairman Jett referenced where the revenues are shown and asked County Administrator Tadlock if the EMS generated funds are included in that figure.

County Administrator Tadlock confirmed that the EMS Billing monies are shown on the revenue side of the budget.

County Administrator Tadlock informed the Board that he could get the EMS billing money information for the Board by Thursday's meeting, June 9, 2022.

County Administrator Tadlock explained that the other possible reduction the Board could look at is removing or delaying any of the capital improvement projects. The County held a public hearing on the capital improvement plan on June 2, 2022, and the plan was approved, but no approval on any appropriation of monies took place.

Supervisor Brann wanted confirmation that the reductions for the Food Bank, Free Health Clinic, Little League, and the Boys and Girls Club would still allow them level funding from last year.

County Administrator Tadlock informed the Board that all agencies would be level funded with the reductions except the Boys and Girls club, which we do not currently fund.

Supervisor Tomlin asked if Mr. Tadlock had any idea of what capital improvement projects could possibly be delayed.

County Administrator Tadlock wasn't sure of this but suggested the reduction of vehicles or looking into additional grants to help pay for the well replacement at the school.

Chairman Haynie asked Mr. Tadlock to receive some further information from the Sheriff on his vehicle request.

Supervisor Long asked how many buses the school is requesting.

Assistant County Administrator Basye informed the Board that the school originally requested 2 regular sized buses and one special education bus, but the committee approved two buses of the school's choice at a cost of \$100,000 each.

Vice Chairman Jett asked if the capital improvement funds were in the budget.

County Administrator Tadlock informed the Board that currently in the budget under CIP are:

Sheriff's Office, Vehicles - \$250,000

School Division, Well Replacement - \$110,000

School Division, Buses - \$200,000

School Division, Bus Garage Roof - \$100,000

County Administration, Building Maintenance - \$150,000

The request from the Sanitation District of a generator at Reedville Pump Station & Post Office pump upgrade are not in the budget because we can use ARPA funds for this project.

Supervisor Tomlin asked if the generator is paid for using ARPA funds, how much money would remain in those funds.

County Administrator Tadlock stated that he would look into that and forward that information to the Board.

County Administrator Tadlock suggested the Board schedule another budget work session at this Thursday's regular meeting, June 9, 2022 during the public hearing session at 7:00 p.m.

*There are no scheduled public hearings for the meeting on June 9, 2022.

Motion to have a budget work session at Thursday's regular meeting, June 9, 2022, at the 7:00 p.m. session.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

2. Items Related to Closed Meeting

Action: A. Convene into Closed Meeting

Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(1); 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

Motion by: Thomas H. Tomlin, second by: Ronald L. Jett.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action: B. Reconvene into Open Meeting

Motion to reconvene into open session.

Motion by: Ronald L. Jett, second by: Thomas H. Tomlin.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action: C. Certification of Closed Meeting

Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting. The vote on the motion was passed by a roll call vote as follows:

Aye: Ronald L. Jett, James W. Brann, Richard F. Haynie, Thomas H. Tomlin, James M. Long

Motion by: Thomas H. Tomlin, second by: Ronald L. Jett.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann

Action: D. Action(s) taken from Closed Meeting

No action(s) were taken at this time.

3. Closing of Meeting

Action: A. Adjournment

Motion to adjourn.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Richard F. Haynie, Thomas H. Tomlin, James W. Brann