

## **Special Called Board of Supervisors Meeting (Wednesday, July 20, 2022)**

*Northumberland County, Virginia*

### **Members present:**

Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

### **Other Staff Present:**

Mr. Luttrell Tadlock, County Administrator

Mr. Drew Basye, Assistant County Administrator

Ms. Morgan Wilson, Executive Assistant

Mr. Robert Headley, IT Administrator

Mr. Matthew Bailey, IT Assistant

The special called meeting was convened by Vice Chairman Jett due to Chairman Haynie seeking medical attention. This meeting was held at the Northumberland Courthouse located at 220 Judicial Place, Heathsville, VA 22473.

### **1. Opening of Meeting 4:30 P.M.**

#### **Information: A. EVB Roof Engineer Discussion**

Mr. Dave Liebal with HDH Associates, architectural engineering firm, came to the meeting to answer any questions the Board may have related to the replacement of the roof on the old EVB building. Mr. Liebal gave a brief introduction on his findings during his site investigation. The existing "flat" roof system is a Spray Polyurethane Foam system that is past its service life with active leaks, ponding water and a deteriorating surface. Observations made through openings in the ceiling showed a wood roof framing and a plywood deck. Based on measurements of the roof layout, an "A" frame sloped roof system would be limited to 2:12 to 3:12 slope new system. A Truss roof system bearing on exterior walls can provide an "A" frame slope and a C-channel light gauge framing system can provide an "A" frame slope roof system.

Mr. Liebal continued by providing several "A" frame roofing options to the Board such as slate, standing seam metal, asphalt shingles. Along with this, Mr. Liebal provided some information on a new low slope roofing option.

Supervisor Tomlin asked if this was Mr. Liebal's home what would he do that aesthetically blended and being most cost effective.

Mr. Liebal stated that he would choose a low sloped roof because he knows he can make it drain and watertight by keeping the same look the building has currently.

Supervisor Tomlin asked if the warmer temperatures would impact the low slope roof.

Mr. Liebal confirmed that the temperature would not impact the low slope roof.

Vice Chairman Jett questioned the 20–30-year finish warranty on the standing seam metal roof.

Mr. Liebal stated that the metal will last longer than that but that's a color warranty from the manufacturer based on several factors.

Supervisor Tomlin asked about what kind of time frame they would be looking at from the time of approval to completion. Specifically, he asked how long actual construction would take once the materials are on site.

Mr. Liebal estimated that actual construction of a low slope roof would take approximately three weeks. A light gauge framing or trusses would take a longer time.

Supervisor Tomlin asked which type of roof has the least potential to leak during construction.

Mr. Liebal confirmed that a low slope would have the least potential to leak.

## **2. Items Related to Closed Meeting**

### **Action: A. Convene into Closed Meeting**

Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(1),(29); 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively. 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and

discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

**Action: B. Reconvene into Open Meeting**

Motion to reconvene into open session.

Motion by: Thomas H. Tomlin, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

**Action: C. Certification of Closed Meeting**

Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting.

The vote on the motion was passed by a roll call vote as follows:

Aye: Ronald L. Jett, James W. Brann, Thomas H. Tomlin, James M. Long

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

**3. Presentations**

Vice Chairman Jett announced that Chairman Haynie was absent seeking medical attention for those who were not present at the beginning of the meeting.

**Information: A. Fire Study Presentation**

Mr. Scott Garber came in representation of the Virginia Fire Services Board to present findings and recommendations from the Fire and EMS study performed on the County back in September of 2021. The full presentation on the study can be found in Board Docs.

Supervisor Tomlin mentioned that one concern would a centralized organization under the County because the agencies here have decades of service as independent entities.

Supervisor Brann would like to see the agencies within the County let the Board know what they would like to take away from this presentation. Mr. Brann feels that the County has great fire departments and a great EMS system, so the Board should do everything they can to maintain them.

Supervisor Long agrees with Supervisor Brann on meeting the needs of the departments.

Supervisor Tomlin asked if Mr. Garber knew of any mediators that have mediated in situations like the County's.

Mr. Garber stated that he would look into that for the Board and relay that information back to County Administrator Tadlock and EMS Chief Packett.

#### **4. County Administrator Items**

##### **Action: A. Sheriff's Department Panasonic Toughbook Quote**

IT Administrator Robert Headley explained to the Board that the price listed would increase by 30% in two weeks if action were not taken tonight.

Motion to accept the Sheriff's Department Panasonic Toughbook Quote from Law and Order Technology LLC in the amount of \$25,376.40.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

##### **Action: B. Action taken from Closed Meeting, Engineer on Retainer**

Motion to select Mangrum Consulting and Design for the recent Request for Proposals related to Water/Wastewater Engineering Services.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

##### **Action: C. Action taken from Closed Meeting, EDC Director Position**

Motion to offer the Executive Director position for the Economic Development to Robert Bullard.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann

## **5. Closing of Meeting**

### **Action: A. Adjournment**

Motion to adjourn.

Motion by: Thomas H. Tomlin, second by: James M. Long.

Final Resolution: Motion Carried

Aye: Ronald L. Jett, James M. Long, Thomas H. Tomlin, James W. Brann