

Regular Meeting (Thursday, January 11, 2024)
Northumberland County, VA

Members present

James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Other Staff Present:

Mr. Luttrell Tadlock, County Administrator

Mr. Drew Basye, Assistant County Administrator

Ms. Morgan Wilson, Executive Assistant

Mr. Robert Headley, IT Administrator

Mr. Carl Hayden, IT Technician

Mr. Eric Gregory, County Attorney

1. Opening of Meeting

County Administrator Tadlock called the organizational meeting to order.

Mr. Tadlock congratulated Supervisor Brann on his re-election and congratulated Supervisor Chip Williams and AC Fisher, Jr. on their election.

Procedural: A. Invocation - Supervisor Long

Supervisor Long led the invocation.

Procedural: B. Pledge of Allegiance

County Administrator Tadlock led us in the Pledge of Allegiance.

Action: C. Election of Chairman of the Board of Supervisors

Motion by James W. Brann to nominate Richard F. Haynie as Chairman.

Motion to elect the Chairman of the Board of Supervisors.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, James W. Brann, Chip Williams, AC Fisher, Jr.

Abstain: Richard F. Haynie

Action: D. Election of Vice-Chairman of the Board of Supervisors

Motion by AC Fisher, Jr. to nominate James W. Brann as Vice Chairman.

Motion to elect the Vice-Chairman of the Board of Supervisors.

Motion by: AC Fisher, Jr., second by Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: E. Approval of the Adoption of By-Laws

Motion to approve the adoption of By-Laws.

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Chairman Haynie requested that Board members raise their hand when voting to better help the press.

Action: F. Schedule of Board of Supervisor Meeting Dates

Motion to approve the schedule of meeting dates for the Board of Supervisors. The meeting date schedule is as follows:

January 11, 2024

February 8, 2024

March 14, 2024

April 11, 2024

May 9, 2024

June 13, 2024

July 11, 2024

August 8, 2024

September 12, 2024

October 10, 2024

November 14, 2024

December 12, 2024

January 9, 2025

Motion by: James M. Long, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: G. 2024 Holidays for County Offices

Motion to approve the 2024 Holidays for County Offices. The holidays for County Offices are as follows:

Monday January 15, 2024 – Martin Luther King, Jr. Day

Monday February 19, 2024 – George Washington Day

Monday May 27, 2024 – Memorial Day

Wednesday June 19, 2024 – Juneteenth

Thursday July 4, 2024 – Independence Day

Monday September 2, 2024 – Labor Day

Monday October 14, 2024 – Columbus Day

Tuesday November 5, 2024 – Election Day

Monday November 11, 2024 – Veterans Day
Wednesday November 27, 2024 – Close at Noon for Thanksgiving Holiday
Thursday November 28, 2024 – Thanksgiving Day
Friday November 29, 2024 – Closed for Thanksgiving Holiday
Tuesday December 24, 2024 – Closed for Christmas Holiday
Wednesday December 25, 2024 - Christmas Day

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: H. Approval of Agenda

County Administrator Tadlock explained that the closed meeting will also need to include 2.2 3711 A(29) in reference to a public contract with Mr. Rob Mangrum.

Mr. Tadlock also suggested the Board consider having public comments before the closed meeting session since there are no public hearings tonight.

Motion to approve the agenda for today's meeting with the revisions stated by Mr. Tadlock.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

2. Approval of Minutes

Action, Minutes: A. December 14, 2023 Regular Meeting

Motion to approve the minutes from the regular meeting on December 14, 2023.

Motion by: Chip Williams, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

3. Presentations

Action, Information: A. Resolution - Mrs. Ellen Booker Kirby

Motion to approve the resolution for Mrs. Ellen Booker Kirby as presented.

A RESOLUTION RECOGNITION TO ELLEN BOOKER KIRBY

WHEREAS; Mrs. Ellen Booker Kirby began her public service career in Northumberland County, VA at the age of twenty-two as Deputy Treasurer in August 1978; and

WHEREAS; Mrs. Ellen Booker Kirby was elected as the Treasurer of Northumberland County a little over one year after she began her career in 1979; and

WHEREAS; Mrs. Kirby is the seventh Treasurer to serve Northumberland County since the office was created by the Virginia General Assembly during the 1869-1870 session; and

WHEREAS; Mrs. Kirby has provided over four decades of service to Northumberland County and has greatly contributed to the quality and success of the County; and

WHEREAS; the same Mrs. Kirby has shown great leadership, mentorship, and friendship to many who have worked with and for her throughout her years of service to the County; and

NOW, THEREFORE, BE IT RESOLVED, that the Northumberland County Board of Supervisors, with the support of the citizens of Northumberland County, hereby extends its deepest appreciation and gratitude to Mrs. Ellen Booker Kirby for all her contributions and dedication of service to Northumberland County; and

BE IT FURTHER RESOLVED, that the Board hereby congratulates Ellen Booker Kirby upon her retirement and wishes her happiness, good health, and much success in retirement.

Adopted on this day, January 11, 2024.

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: B. Resolution - Mr. Thomas H. Tomlin

Motion to approve the resolution for Mr. Thomas H. Tomlin as presented.

**A RESOLUTION
HONORING THOMAS H. TOMLIN**

WHEREAS; Mr. Thomas H. Tomlin served as the District IV member of the Northumberland County Board of Supervisors for 24 years; and

WHEREAS; Mr. Tomlin demonstrated a deep concern for the welfare of the County citizens throughout his years of service in the most caring and professional manner; and

WHEREAS; Mr. Tomlin was a faithful, hands-on board member who will be greatly missed for his dedication and willingness to serve his community; and

WHEREAS; the same Mr. Tomlin was presented with some very complex and controversial issues that came before the Board of Supervisors for many years, but he always kept the interest of the County citizens first and foremost in his decision making,

NOW, THEREFORE, BE IT RESOLVED, THAT THE Northumberland County Board of Supervisors, with the support of the citizens of Northumberland County, hereby expresses its deepest appreciation and gratitude to Thomas H. Tomlin for all his contributions and dedication of service to the County and its citizens; and

BE IT FURTHER RESOLVED, that the Board hereby thanks Mr. Tomlin for all his hard work and dedication while on the Board and wishes him much happiness and good health in the future.

Motion by: James W. Brann, second by AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: C. Resolution - Mr. Maurice E. Johnson

Motion to approve the resolution for Mr. Maurice E. Johnson as presented.

**A RESOLUTION
HONORING MAURICE E. JOHNSON**

WHEREAS; Mr. Maurice E. Johnson served as the interim District V member of the Northumberland County Board of Supervisors from September 14, 2023 to December 31, 2023; and

WHEREAS; Maurice E. Johnson confidently stepped forward and accepted this position when the County was in need of filling the vacant position; and

WHEREAS; the same Mr. Johnson was presented with some complex and controversial issues that came before the Board of Supervisors during his time of service, but he always kept the interest of the County citizens first and foremost in his decision making,

NOW, THEREFORE, BE IT RESOLVED, THAT THE Northumberland County Board of Supervisors hereby expresses its deepest appreciation and gratitude to Maurice E. Johnson for his willingness to serve the County citizens during this time; and

BE IT FURTHER RESOLVED, that the Board of Supervisors hereby thanks Mr. Johnson for his hard work and dedication put into this Board and wishes him much happiness and good health in the future.

Motion by: James M. Long, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Information: D. Julius Rosenwald School Foundation

Dr. Regina Lindsay McCoy shared some background information about the Julius Rosenwald School Foundation. The foundation is a nonprofit organization that was established in 2010 to preserve the legacy of the Julius Rosenwald High School in Reedville. The school is one of the largest Rosenwald schools built in the early 20th century. Dr. McCoy stated that it will cost about \$1M dollars to restore the school. The foundation has raised about \$35,000 which has been used to install windows, paint and pressure wash the school, however the Julius Rosenwald School Foundation is requesting the County consider granting them \$10,000 to paint the roof and complete the window installation. At the completion of their project, the building will house a museum on the legacy of the school and serve as a community center for meetings, classes, field trips, and tours. Dr. McCoy went further into detail on the relationship between Booker T. Washington and Julius Rosenwald which is what led to the creation of these schools for African Americans. She concluded her presentation by stating the foundation gladly accepts and appreciates any assistance granted by the County.

Action, Information: E. Pam King, Treasurer - Tax Date

Treasurer Pam King came to the Board to recommend a change in the tax due date from December 5th to November 5th. This would move the due date away from the holidays, get revenue into the County sooner, and allow more time for debt set-off money. Debt set-off money is a free collection tool that collected \$162,901.23 for the County in 2023; however, a delinquent list must be sent to the Department of Taxation by December 31st, so this will allow more time to finalize and submit that list.

Chairman Haynie asked how much time citizens are given to pay their tax bill after the delinquent notices are sent.

Mrs. King stated that they are given 14 days to pay after a delinquent notice is sent out.

Chairman Haynie stated that this timeframe doesn't give the Treasurer's office a lot of time to finalize the delinquent list and send to the Department of Taxation by December 31st.

Motion to authorize Mr. Tadlock to get with the County Attorney to discuss what steps are needed to move forward in advertising the tax due date change by the February meeting.

Motion by: Richard F. Haynie, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Information: F. Virginia Department of Transportation

Mr. David Beale introduced himself to Supervisor Williams and Supervisor Fisher, stating that he oversees operations and maintenance throughout the Northern Neck.

Mr. David Beale presented his monthly report to the Board on behalf of VDOT. The full report can be found in board docs.

Supervisor AC Fisher, Jr. asked Mr. Beale to check on Knights Run because the water there is getting close to the road.

Vice Chairman Brann referred to the road pipe replaced on Mundy Point Road and stated that needs to be looked at again because the water has gone across the road during the last couple of rains.

Vice Chairman Brann thanked VDOT for all their work during the last few storms.

Supervisor Long stated that the ditches along Light Street and Balls Neck Road are filled with water. Mr. Long also reported a state sign down at the end of Brown Store Road on the Wicomico Church side.

Mr. Beale referred to Mr. Long's request last month and asked if he wanted him to look into the intersection of Brown Store and Jessie Dupont Memorial Highway or if he was referring to the entrance of the post office.

Supervisor Long stated that he was referring to the standing water at the entrance of the post office.

Supervisor Long and Chairman Haynie then asked about the timeline of the Norris Bridge construction.

Mr. Beale stated that the bridge is planned for replacement in 2036 at a cost of \$400M. Discussions are currently at the General Assembly as far as funding and timeline, so he informed the Board he'd pass more information along as soon as he receives it.

Information: G. Update from Northumberland County Schools

Superintendent Wargo introduced Mr. Brann who is the director of operations and maintenance at the school. Mr. Brann stated that the school has gone through the emergency procurement phase. Four suppliers provided proposals for their boiler system repair and two of the four were realistic options for replacing these boilers while still maintaining heat throughout the elementary school facility. Mr. Brann explained that they have already scheduled with NWP to get two additional 1,000g propane tanks installed on site with an increased line size run under the ground to a new regulator on the facility. E. McLauchlan & Son provided a quote that was very realistic, and they already have the two boilers in stock. Mr. Brann then went into detail for the Board on the installation process.

Supervisor Williams asked what would happen if the boiler system failed right now.

Mr. Brann stated that they would lose heat throughout that building.

Supervisor Williams then asked how long it would take to get the new system up and running.

Mr. Brann stated that it would take about two days for the company to get one boiler up and running to provide heat in the facility. However, the installation is dependent on NWP having the two additional propane tanks on site and hooked into the regulator.

Supervisor Williams asked what the life expectancy is on the new units.

Mr. Brann informed the Board that they're rated at 25 years with adequate maintenance.

Chairman Haynie asked how soon NWP could get on site.

Mr. Brann stated that, weather dependent, NWP could start the process this week.

Supervisor Fisher asked if the propane tanks are above ground and if they have a warranty.

Mr. Brann stated that they are above ground and there is an in-depth warranty he could provide for the Board.

Finance Director Tara Booth provided the Board with a budget update. At the end of December, the school accrued \$19,030.59 which is 76.4% of their expected Medicaid revenue for the school year, so if this continues the County should end up seeing about an extra \$12,000 from Medicaid this year. Additionally, the School Board approved the FY 25 budget and that will be given to Mr. Tadlock next week to share with the Board.

Vice Chairman Brann asked Dr. Wargo if he could schedule a time to come visit the Agricultural Department.

Dr. Wargo said absolutely and informed all Board members that they are more than welcome to schedule visits and walk-throughs at any time.

Vice Chairman Brann shared a concern of the public and asked Dr. Wargo why the school thinks it's okay to overspend a line item or category in the budget?

Dr. Wargo asked what specific category he was referring to.

Vice Chairman Brann stated he wasn't sure and that he was just asked the question from a broad perspective from a citizen in the public. He stated that he would get further details on this and get back to Dr. Wargo.

Supervisor Long asked if the high school track had been completed yet.

Dr. Wargo stated that the school has construction funds and the School Board has sent a letter to the Supervisors saying if the school board office is turned over to them, then the School Board

would use the construction funds for a variety of capital improvement projects. Those projects were the middle/high school walkway, the track, the elementary school stairwell, the elementary school playground, and the elementary school flooring. However, the boilers have been listed on the CIP request for a number of years and now they are failing, so the School Board would like to apply the school construction funds to the boiler replacement. Dr. Wargo further explained that the track was on the list of priorities to complete through the use of the construction funds, but one of the projects will have to be delayed due to the boiler system failure.

Supervisor Long asked how the school buses are doing.

Dr. Wargo stated that the Board has been generous over the years in appropriating monies for them to purchase school buses, however, they are always in need of school buses and today they were notified that one of their school bus engines failed, so they are currently working on that.

Supervisor Fisher stated that the Planning Commission had a substantial amount of money put into the CIP for school buses this year, so that money can be used to replace some of their buses.

Dr. Wargo thanked Mr. Fisher for their support.

County Administrator Tadlock asked Chairman Haynie if any action was needed related to the construction funds in order for the school to move forward with the boiler replacement. Mr. Tadlock also stated that a supplemental appropriation isn't needed until they receive an invoice.

Dr. Wargo believed that to be an excellent idea and that it would formalize the purpose of the monies.

4. County Administrators Report

Information: A. Building Permit Report – December 2023

	2023	2022
Const. Cost for Month	\$3,774,019.97	\$4,341,998.38
Total Bldg. Permit Cost for Month	4,566.08	6,435.32
Total Zoning Permit Cost for Month	6,760.00	2,030.00
Total Levy Fee for Month	91.33	128.70
TOTAL CONSTRUCTION COST		
YEAR TO DATE	\$59,793,853.45	\$60,015,850.99

Action, Information: B. Re-appointment - Mr. Pratt Haynie, Community Services Board (CSB)

Motion to re-appoint Mr. Pratt Haynie to the Community Services Board.

Motion by: James M. Long, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: C. Appointment - Local Board of Social Services Supervisor Representative

Motion to appoint Mr. Long to the Local Board of Social Services as the Supervisor representative.

Motion by: James W. Brann, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: D. Appointment - Ex Officio Board Member to the Library

Motion to appoint Mr. Brann as the ex officio board member to the Library.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: E. Re-appointment - Mr. Patrick O'Brien, Planning Commission District II

Motion to re-appoint Mr. Patrick O'Brien to the Planning Commission as the District II representative.

Motion by: Richard F. Haynie, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

County Administrator Tadlock informed the Board that there are vacancies on the Planning Commission for District IV and the Economic Development Commission for Districts II and V.

Action: F. Appointment - Maurice E. Johnson, Economic Development Commission District V

Motion to appoint Mr. Maurice E. Johnson to the Economic Development Commission as the District V representative.

Motion by: Chip Williams, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: G. Appointment - Lynn Stuart, Economic Development Commission District II

Motion to appoint Lynn Stuart to the Economic Development Commission as the District II representative.

Motion by: Richard F. Haynie, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: H. Appointment - Northern Neck Planning District Commission

Chairman Haynie stated that he serves as the board representative on the Northern Neck Planning District Commission, however, the meeting dates conflict with his teaching at RCC, so he requested to resign from this Board.

Supervisor Fisher showed interest in serving on the Northern Neck Planning District Commission.

Motion to appoint Mr. Alfred Fisher as the board representative to the Northern Neck Planning District Commission.

Motion by: Richard F. Haynie, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: I. Appointment - Chesapeake Bay Region Cigarette Tax Board

County Administrator Tadlock explained that he could serve on the Cigarette Tax Board if the Board would like, however, there were some discussions regarding Chief Balderson serving on the Regional Radio Board and he believes this will give him more availability for the Cigarette Tax Board if that is how the Board would like to proceed.

Vice Chairman Brann expressed his interest in serving on the Chesapeake Bay Region Cigarette Tax Board to take some workload off of Mr. Tadlock.

Motion to appoint Mr. Brann as the Northumberland representative to the Chesapeake Bay Region Cigarette Tax Board.

Motion by: Richard F. Haynie, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: J. Middle Peninsula/Northern Neck Regional Radio System Policy Team Member Change

Vice Chairman Brann stated he doesn't believe that the County Administrator will play a big role in the operations of the radio system. All information will come back to the Board of Supervisors for their approval.

County Administrator Tadlock stated that Chief Balderson has been the primary person attending the sessions with L3Harris thus far and he's up to speed on all the information.

Motion to appoint Chief Balderson as a policy team member in place of County Administrator Tadlock for the Regional Radio System.

Motion by: James W. Brann, second by: Richard F. Haynie.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: K. Supplemental Appropriation - EMS Grant

Motion to approve a supplemental appropriation for an EMS grant in the amount of \$2,800.00 to the following line items: 10-3203-5409 for EMS Event Tent in the amount of \$948.24 and 10-3506-7010 to help offset cost for CODE RED/On solve in the amount of \$1,851.76.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: L. EMS Billing Rates Resolution

County Administrator Tadlock stated that the EMS billing rates have not changed since 2018. Other localities are looking at modifying their rates to keep up with rising costs and the Emergency Ambulance Services Revenue Recovery Board recently met to discuss their rates. The rates were originally passed by resolution, so the Board can approve the proposed rates if they decide to move forward with the proposal. Mr. Tadlock read the proposed rates as follows:

Current Rates are:

Proposed Rates:

Basic Life Support	\$500.00	Basic Life Support	\$720.00
Advanced Life Support – 1	\$650.00	Advanced Life Support – 1	\$900.00
Advanced Life Support – 2	\$750.00	Advanced Life Support – 2	\$1,020.00
Mileage	\$ 15.00plm	Mileage	\$ 20.00plm

Vice Chairman Brann asked if the proposed rates would align us with what other counties are charging and make it easier for the billing agency.

Chief Balderson explained that is correct. He clarified that all the Northern Neck agencies served by the PDC met and came up with these proposed rates to make it easier for billing. Chief Balderson stated that the only caveat is Richmond County altering their exemption scale to start at less than \$27,000 at 100% exemption instead of \$25,000 like the other localities, but all the billing rates are consistent with each other.

Vice Chairman Brann asked if the County still has the household income ranges for those who don't have insurance.

Chief Balderson stated yes and that's why the hardship was increased by \$5,000 to go along with the increase in billing rates.

Vice Chairman Brann asked if a lot of what we collect is from insurance.

Chief Balderson stated yes and that the two primary "collections" are from private insurance and Medicare.

Supervisor Fisher asked what the majority of Medicare was against all others.

Chief Balderson explained that for the month of December, 18% was Medicare, and 16% was private insurance.

Supervisor Williams asked what is considered a loaded mile.

Chief Balderson explained that it's when they actually load the patient into the ambulance and start transporting to wherever their destination is.

Supervisor Fisher asked if there was a charge if an ambulance goes to a residence but the patient refuses transport.

Chief Balderson stated that there is no charge.

Vice Chairman Brann stated that some Counties do have a set fee for a patient refusing public assistance.

Supervisor Fisher stated that may be something the County should consider.

Chief Balderson stated this may change in the future because there are some other regulations coming in 2024 that are going to affect their department, so this charge will give them the ability to build some additional monies.

The resolution presented to the Board is as follows:

**RESOLUTION
COUNTY OF NORTHUMBERLAND, VIRGINIA
EMERGENCY MEDICAL SERVICES FEES FOR SERVICE**

WHEREAS, the Code of Virginia, 1950, as amended, requires a governing body to provide for the health, safety and welfare of its citizens; and

WHEREAS, the Callao Volunteer Rescue Squad, Mid-County Rescue Squad and the Northumberland Rescue Squad have entered into a cooperative agreement with Northumberland County to provide emergency medical services to Northumberland County residents; and

WHEREAS, the County of Northumberland has developed a career emergency medical services program; and

WHEREAS, the Northumberland County Board of Supervisors adopted a resolution on November 12, 2015 establishing a fee for service to help offset the costs within Northumberland County which was amended on June 27, 2018; and

WHEREAS, the County of Northumberland finds that such fees need to be adjusted to help with operational and capital costs associated with the emergency medical services program; and

WHEREAS, it is advisable that such fees should be uniform within the counties in the region that have contracted with the Northern Neck Planning District Commission to manage the administrative elements of the fee for the service program.

NOW, THEREFORE BE IT RESOLVED, that the Northumberland County Board of Supervisors hereby establishes the following fee schedule for the emergency medical services in the county beginning on July 1, 2018 and continuing in full force and effect until otherwise amended by said Board of Supervisors:

Basic Life Support	\$720.00
Advanced Life Support – 1	\$900.00
Advanced Life Support – 2	\$1,020.00
Mileage	\$ 20.00 per loaded mile

Adopted: January 11, 2024

Motion to approve the resolution to set the EMS billing rates.

Motion by: James W. Brann, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: M. Exemption Scale for Rescue Services Resolution

County Administrator Tadlock stated that the exemption rate sheet hasn't changed since the Board adopted the original EMS billing in 2015. The current exemption scale starts are less than \$20,000 at 100% exemption, and the proposed exemption scale would start at less than \$25,000 at 100% exemption. Mr. Tadlock explained that Chief Balderson has contacted several other localities, and some have increased their exemption to \$27,000 to be fully exempt.

The resolution presented to the Board is as follows:

**RESOLUTION
COUNTY OF NORTHUMBERLAND, VIRGINIA
RESOLUTION EXEMPTIONS FOR USERS OF RESCUE SERVICES**

WHEREAS, upon finding as fact, after notice and public hearing, that the exercise of the powers enumerated in Virginia Code §32.1-111.14 is necessary to assure the provision of adequate and continuing emergency services and to preserve, protect and promote the public health, safety and general welfare of the residents and visitors of Northumberland County; and

WHEREAS, the Northumberland County Board of Supervisors has fixed reasonable charges for permitted rescue services to be billed to the users and their insurance providers for such services; and

WHEREAS, the Northumberland Board of Supervisors is aware that some citizens and visitors are without insurance coverage and have limited financial means to pay for such services; and

WHEREAS, the Northumberland Board of Supervisors initially adopted the Exemption For Users of Rescue Services at their November 12, 2015 meeting and now see a need to modify the scale of exemptions.

NOW, THEREFORE, BE IT RESOLVED that the Northumberland County Board of Supervisors hereby adopts the following scale of exemptions for the users of rescue services *who lack insurance coverage and meet the following income guidelines*:

<u>TOTAL COMBINED INCOME</u>	<u>PERCENTAGE EXEMPTION OF AMBULANCE BILL</u>
Less than \$25,000	100%
\$25,000-\$35,000	75%
\$35,000-\$45,000	50%
\$45,000-\$55,000	25%
\$55,000 & above	0%

Date of Adoption: January 11, 2024

Motion to approve the resolution for the exemption scale for users of rescue services.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: N. ARPA Tourism Project - Billboard Market Analysis

Mr. Bob Bullard, Economic Development Commission Director, presented a marketing analysis report for billboard advertising and discussed what made them want to move forward with the agency they selected. They reviewed three agencies: Billboards In, Lamar, and Clear Channel Outdoor and compared them using “potential views”, dispersion, media type, and advertising

type. After the comparison, it was determined that Billboards In was the optimal choice to be able to provide the media. The cost is \$12,697, covering potentially over 1.4M views for the advertisement in 9 different digital locations. The full presentation can be accessed in board docs.

Vice Chairman Brann believes they need to do better in promoting the County.

Motion to authorize the Economic Development Commission to move forward with Billboards In in the amount \$12,697 for the billboard advertising project.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: O. Food Trucks at Lottsburg Property

County Administrator Tadlock explained that the Board recently had a request for the old school board office property in Lottsburg to be used as a food truck location. Mr. Tadlock asked if the Board would like to continue to use this property as such and if so, would they like staff to draft a policy and bring it back to them for their review.

Chairman Haynie stated there is one food truck there at this time and a few more could fit in this location if parked correctly.

Supervisor Fisher asked if this would open the opportunity for this property to serve for other purposes as well.

Vice Chairman Brann asked Mr. Fisher what he had on his mind.

Supervisor Fisher asked what if someone comes along and asks to use the property for a flea market or for selling seafood? He mentioned that the Board needs to be aware of the potential of the requests in the future and how they are going to handle them.

Chairman Haynie asked if policies would need to be developed for other items.

County Administrator Tadlock stated that this policy would strictly cover food trucks.

Chairman Haynie stated that other policies could be created in the future if the Board wishes to create them.

Motion to authorize staff to draft a food truck policy for the Board's review at next month's meeting.

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Information: P. 2024 Project / Goals Listing

County Administrator Tadlock went through the 2024 project list for the Board.

2024 PROJECTS

- Capital Improvement Plan
- Broadband
 - Regional Project (All Points Broadband)
 - Breezeline Franchise Agreement
- Sanitary District upgrades
- Courthouse Roof Repairs
- Evaluate other building and facility needs (Old Sheriff's Office, Lottsburg School Building, etc.)
- Emergency Regional Radio System
- Next Generation 911 (NG-911)
- Comprehensive Plan- 5 year review (Planning Commission)
- Opioid Settlement Monies
- ERP Software (financial and operations software upgrades or replacement)
- School Complex sewer/septic upgrades
- ARPA funding, ARPA Tourism monies
- Forensic Audit RFP
- Evaluate policies and procedures related to general fund balance and other finance policies
- Finalize update of the County Personnel Policy
- Evaluate Economic Development in the County
- Reassessment
- General Assembly: Various Bills

Discussion, Information: Q. County Information and Updates

County Administrator Tadlock then referred to the Board's request in getting the Planning Commission to review commercial tent camping and determine whether there should be a minimum acreage requirement. Mr. Tadlock informed the Board that the Planning Commission voted to recommend to the Board of Supervisors that acreage is not the most relevant factor for commercial camping. Sewage disposal, garbage, and availability of potable water are more important factors that can be addressed through the conditions of the conditional use permit; therefore, the Planning Commission does not recommend adding a commercial camping minimum campsite acreage to the zoning ordinance.

Mr. Tadlock provided the Board with the requested information related to the ARPA spending overview. The total obligated funds are \$1,704,094.23 and total unobligated funds are \$645,217.77, however the County has several projects coming up where these funds are being

considered. Mr. Tadlock informed the Board that these funds do have to be committed by the end of this calendar year, 2024, and the funds must be spent by December 31, 2026.

Mr. Tadlock gave an update on the IFBs and RPFs the County currently has out. An invitation for bid is available for the Middle/High School Sanitary Treatment Modification project that is due January 18, 2024. There is an RFP out for the forensic audit which is due January 19, 2024. Lastly, there is an RFP for roof engineering on the new courts building which is due January 22, 2024. An additional RFP was provided for the Board to review related to engineering, architectural services for looking at capital needs, planning for buildings, space needs, renovation versus new, etc. Mr. Tadlock stated that staff will be finalizing that and bringing it back to the Board hopefully by the February meeting.

Mr. Tadlock then asked the Board if they were available to meet with the Planning Commission and Economic Development Commission on January 18, 2024 at 5:30 p.m. as this meeting with the three Boards was requested by the Board of Supervisors.

County Administrator Tadlock concluded his report by asking if the Board would provide him with some dates to have a joint meeting with the Planning Commission and Dominion Energy Power in reference to solar.

Chairman Haynie asked if it would be beneficial to invite the Economic Development Commission to this meeting as well.

Mr. Tadlock offered to get available dates from Dominion Energy Power first to provide to the Board.

Information: R. Department Agency Monthly Updates

Department agency monthly updates can be found in board docs.

5. Board of Supervisor Items

Information: A. Board Comments

Supervisor Williams stated that it's been a long road for him to get to this seat and he is honored to be working with the board members and staff.

Supervisor Long asked for an update on the old school board office.

County Administrator Tadlock stated that is the purpose for the engineering RFP. This will evaluate properties such as this property and the Sheriff's Office to get a sense of what the Board could do with those buildings.

Supervisor Long referred to a meeting to discuss bringing businesses into the County and asked when that was going to occur.

Mr. Tadlock informed Supervisor Long that this is the meeting with the Planning Commission and EDC that they just scheduled for January 18, 2024.

Mr. Bob Bullard explained to Supervisor Long that Tuesday at their EDC meeting, there's a gentleman coming to speak who owned a McDonald's restaurant in Kilmarnock and he's going to give us some recommendations/advice on that topic which is going to be the starting point for learning what it takes to be able to bring a franchise restaurant into the area.

Vice Chairman Brann stated that he had someone come to him about All Points Broadband and he would like Mr. Tadlock to help them get some answers about internet service.

Vice Chairman Brann stated that we have some of the best workforce development programs, however, the County needs to do better in promoting them. He suggested maybe having meetings with someone at the vocational center and RCC to see how the County could better promote these programs. Mr. Brann stated that the town of Warsaw has had a major turnaround in the last few years, and we should be able to make just as much progress as that town.

Supervisor Fisher continued on Mr. Brann's comments and stated that the Virginia Marine Resources Commission (VMRC) has started a program to get young people into the seafood industry. Mr. Fisher informed the Board that students of Northumberland County are enrolled in that program, and it keeps the young people here.

Vice Chairman Brann agreed and stated that this is how the County will grow. It's not all about the money and he believes that time needs to be invested.

Chairman Haynie agreed and stated that the trades in the area are lacking employees, and the County needs to do a better job in expanding these programs. He welcomed the two new Supervisors and stated he's excited to work with them moving forward.

Action: B. Approval of Check Register

Motion to approve the January 2024 check register.

Motion by: James M. Long, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

***Chairman Haynie requested a 10-minute recess.*

***The Board chose to move on to the **Public Comment Period** at this time.*

6. Items Related to Closed Meeting

Action: A. Convene into Closed Meeting

Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(1)(29) 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or

employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively. 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: B. Reconvene into Open Meeting

Motion to reconvene into open session.

Motion by: AC Fisher, Jr., second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: C. Certification of Closed Meeting

Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting.

The vote on the motion was passed by a roll call vote as follows:

Aye: Richard F. Haynie, AC Fisher, Jr., James M. Long, James W. Brann, Charles H. Williams

Motion by: AC Fisher, Jr., second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: D. Memorandum of Understanding for Water/Wastewater Engineering Services

Motion to approve the memorandum of understanding for water/wastewater engineering services with the School Division.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

7. Public Comment (4 MINUTE TIME LIMIT)

Mr. Emory Rice spoke on behalf of the Northumberland County Little League Board about some repairs to the roof of their facility. Mr. Rice stated that the roof on the facility is the original roof built in 2008 that houses their restrooms, boardroom, equipment, storage, kitchen, and concession stand. The Little League has worked to raise funds the past few seasons, however, this project is a very large expense for their small organization. Furthermore, Mr. Rice stated that the Little League has not had a running lawnmower for 2 years and has been hiring an outside service to cut their fields instead of purchasing a lawnmower. They applied for funding through the County's Capital Improvement plan but were denied due to the request being below the \$50,000 threshold. Mr. Rice stated that a new roof ranges anywhere from \$13,000 for a shingled roof and roughly \$21,000 for a metal roof. Ideally, the Little League would like to replace the roof with metal to alleviate this repair from happening anytime in the near future. Mr. Rice explained that they will be locking the doors to this building, including the restrooms, when there are no Little League events taking place due to the safety hazards from the leaking roof. The Little League leases the building and grounds from the County but had to bear a majority of the expenses for maintenance and upkeep even though they aren't the only ones who benefit from the facility. Mr. Rice informed the Board that the school teams use their fields, facilities, equipment, and internet for very little cost, and they get to benefit from the concession stand. Mr. Rice concluded his remarks by requesting help with funding the roof project from the County and the schools who also benefit from the facility.

Vice Chairman Brann asked if the Little League was responsible for keeping the grass cut at the facility.

Mr. Rice explained that the school cuts the two large fields during spring ball season, but the Little League is responsible for the remainder of the facility even though the schools use their other fields as well.

Vice Chairman Brann doesn't understand why the Little League must purchase a lawnmower if there is already one on site owned by the school. Mr. Brann stated these agreements should be re-evaluated.

Supervisor Williams asked if he was referring to a lawnmower that cuts the regular grass or the special grass within the infields.

Mr. Rice was referring to a lawnmower for the regular grass.

Supervisor Williams asked for clarification on them closing the restrooms to the facility.

Mr. Rice stated that the school has been notified that starting next month the facility will be locked and they're going to have to provide their own restrooms.

Ms. Sabrina Conley came to the Board representing her client, Crystal Russell, and shared that she was trying to sell her home, however when she visited her property she saw barbed wire, electric fences, and logs that barricaded Ms. Russell's home. Ms. Conley stated that Ms. Russell's right of way is blocked with no access to her property, and she was forced to create a right of way from her yard. Ms. Conley asked the Board to have the barbed wire, electric fence,

and logs removed. She stated that Ms. Russell and her fiancé tried to remove the logs, but the neighbors put them back up. Additionally, Ms. Conley stated that the Sheriff's Office informed Ms. Russell that she must have a 911 address in case of an emergency, but Ms. Conley explained that she has one and shouldn't be forced to create another right of way to her home.

Chairman Haynie asked if Ms. Russell has contacted the Sheriff's Office and if she has an attorney because this is a civil matter.

County Attorney Gregory suggested contacting the Sheriff's Office and an attorney as Mr. Haynie stated.

Ms. Conley asked what the Board's job is when it comes to violations of County law. Ms. Conley stated that she understands Ms. Russell has the option to get a lawyer, but isn't it the Board's obligation to do something if she does not have the funds for an attorney? She further explained that she has to get access to her driveway that is recorded in her deed and the County needs to do something about it.

Supervisor Fisher stated that if it were a criminal crime, the Sheriff's Office would have stepped in and taken action, however, it is a civil matter.

Supervisor Long asked about the code sections they violated.

Ms. Conley stated that she has copies of the codes including obstruction of encroachments and division of fences.

Vice Chairman Brann stated the only thing the County can do is look into whether there are any ordinance violations and whether emergency vehicles can gain entry to that address.

Supervisor Fisher asked Ms. Russell what her address is.

Ms. Russell stated 60 Quiet Cove Drive, Heathsville VA 22743.

Supervisor Fisher asked if the driveway was a right of way that she uses or if she owns it.

Ms. Russell informed the Board it's a shared driveway but she has a road maintenance agreement.

Vice Chairman Brann stated that 95% of this issue is civil, but he is concerned with the 911 address. Mr. Brann asked if someone from the County could go take a look at her property.

County Administrator Tadlock stated that the County does have 60 Quiet Cove Drive listed in real estate, but staff would get clarification on that.

County Administrator Tadlock asked Ms. Conley to send him the pictures of Ms. Russell's property.

***The Board of Supervisors convened into closed meeting at this time. See Items Related to Closed Meeting.*

8. Closing of Meeting

Action: A. Carry Over

Motion to carry over to the special called meeting on January 18, 2024.

Motion by: James W. Brann, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.