

**Special Called Board of Supervisors Meeting (Wednesday, March 13, 2024)**  
*Northumberland County, Virginia*

**Members present:**

James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

**Other Staff Present:**

Mr. Luttrell Tadlock, County Administrator

Mr. Drew Basye, Assistant County Administrator

Ms. Morgan Wilson, Executive Assistant

Mr. Carl Hayden, IT Technician

**1. Opening of Meeting 2:00 P.M.**

**Information: A. Call to Order**

The special called meeting was convened by Chairman Haynie and held at the Northumberland Courthouse located at 220 Judicial Place, Heathsville, VA 22473.

**2. Items Related to Closed Meeting**

**Action: A. Convene into Closed Meeting**

Motion to Action: A. Convene into Closed Meeting: convene into closed meeting as permitted by Virginia Code Section 2.2-3711 (A)(7), (29); 7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Motion by: AC Fisher, Jr., second by James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

**Action: B. Reconvene into Open Meeting**

Motion to reconvene into open session.

Motion by: AC Fisher, Jr., second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

**Action: C. Certification of Closed Meeting**

Motion that the Northumberland Board of Supervisors return to Public Meeting and certify by roll call vote that only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act, and as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting.

The vote on the motion was passed by a roll call vote as follows:

Aye: Richard F. Haynie, AC Fisher, Jr., James M. Long, James W. Brann, Charles H. Williams

Motion by: AC Fisher, Jr., second by Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

**Action: D. Action taken from Closed Meeting, Engineering/Architectural Services for Roof Replacement/Design RFP**

Motion to authorize County Administrator Tadlock to enter into a contract with HDH Associates for the roof replacement at the New Courthouse.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

**3. Closing of Meeting**

**Action: A. Pre-Auditing Services - Rodefer Moss CPA**

County Administrator Tadlock explained that Mary K. Earhart will still be active regarding pre-auditing services for the County, but her company was bought out by Rodefer Moss.

Motion to authorize County Administrator Tadlock to sign the engagement letter with Rodefer Moss for pre-auditing services.

Motion by: Richard F. Haynie, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

**Action: B. Adjournment**

Motion to adjourn.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.