



RFP-20-051120 ADDENDUM
Issued: May 7, 2020

1. I see that electronic submittals are allowed. I just wanted to confirm that no hard copies are required in addition to the electronic submission, correct? Or will vendors be required to send hardcopies as well?
 - a. Due to the COVID-19 situation, if a vendor chooses to respond to the RFP electronically, we are not requiring that any hard copies be submitted while responding to RFP-20-051120.
2. For Element II – Job Descriptions, the RFP indicates there are approximately 35 individuals. Of the 35 individuals, how many unique job titles or job classifications are included in the study?
 - a. For Element II there will be approximately 21 unique job titles or job classifications.
3. For Element III – Salary Study, the RFP indicates there are approximately 120 individuals. Of the 120 individuals, how many unique job titles or job classifications are included in the study?
 - a. For Element III there will be approximately 40 unique job titles or job classifications.
4. Do you need benefits reviewed as part of this study?
 - a. Benefits included in the personnel policy should be reviewed, ex. leave (vacation/sick/compensatory time/holiday time/etc), to determine if the County is still within the industry standard. Another example would be benefits of leave for essential personnel vs. non-essential personnel. Other benefits such as Health Insurance etc. not in the personnel policy would not be part of this study.
5. Do you have a projected budget range for this project?

- a. The Board of Supervisors did not have an estimated budget for this study.
6. Do you have a projected timeline for this project?
- a. The Board of Supervisors did not specify a time frame, although discussions did revolve around trying to have this completed sooner rather than later.