



REQUEST FOR BIDS
STORM WATER DAMAGE REPAIR
Issued: July 18, 2022

Addendum 1

1. Are there any additional bid documents regarding the above referenced project besides the IFB and specs, such as a bid form or any other guidance on what is required to submit with the bid?
 - a. Please find attached the documents that should be included with the bid documents.

Northumberland County, VIRGINIA *IFB*

Storm Water Damage Repair

GENERAL FORM AND PROPOSAL COVER SHEET FORM

All inquiries for information regarding this solicitation should be directed to Drew Basye at dbasye@co.northumberland.va.us at least five days working days before the deadline. Answers will be posted in addendum form on the Northumberland County web site at least 48 hours prior to the deadline. It is the offeror's responsibility to obtain addenda.

Original and six copies of the complete proposal are to be delivered by the deadline to the location indicated below along with one pdf/word edition on a memory stick. Bids are to include a completed cover sheet form.

Bids will be received until the time listed on the cover sheet. Failure to submit bids to the correct location by the designated date and hour will result in disqualification. Postmarks will not be considered.

Proposals shall be mailed or hand delivered to: **Northumberland County; c/o Drew Basye; 72 Monument Pl./P.O. Box 129; Heathsville VA 22473**. The returned envelope or package should be clearly marked with "***Bid Enclosed- Storm Water Damage Repair***".

In compliance with this Bid Request and to all conditions imposed herein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services and goods in accordance with the attached signed bid or as mutually agreed upon by subsequent negotiation.

Full Legal Business Name (print)		Federal Taxpayer Number (ID#)	SCC ID Number
Business Common (trade) Name and Address for PM Location		Payment Address	Purchase Order Address
Contact Name/Title		Signature (ink)	Date
Telephone Number	Fax Number	Toll Free Number	E-mail Address

Proposed Project Manager Name		Title	PELSCIDLA Registration Number
Telephone Number	Fax Number	Toll Free Number	E-mail Address

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID.

Pursuant to Virginia Code §2.2-4311.2, an Offeror/Bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its proposal/bid the identification number issued to it by the State Corporation Commission (“SCC”). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its proposal/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by Northumberland County.

If this quote for goods or services is accepted by Northumberland, the undersigned agrees that the requirements of the Code of Virginia Section 2.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information.

A. _____ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor’s Identification Number issued to it by the SCC is _____.

B. _____ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor’s Identification Number issued to it by the SCC is _____.

C. _____ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): _____ .

Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9)

Legal Name of Offeror/Bidder

Authorized Signature

Date

Print or Type Name and Title

ALL PROPOSALS MUST BE RECEIVED BY THE CLOSING DATE AND TIME TO BE CONSIDERED

CHECKLIST FOR PROPOSAL SUBMISSIONS

IMPORTANT:

The following items must be enclosed in a sealed envelope, clearly marked on the outside of the envelope “*Bid Enclosed- Storm Water Damage Repair*”. Proposals shall be mailed or hand delivered to: **Northumberland County; c/o Drew Basye; 72 Monument Pl./P.O. Box 129; Heathsville VA** in order for your proposal to be considered responsive:

- 1) Original and six (6) copies of the complete proposal, signed by an individual authorized to bind the organization. Including a pdf/digital copy of the signed document on a memory stick.
- 2) Signed “**GENERAL FORM AND PROPOSAL COVER SHEET FORM**”.
- 3) All items requested bid document.
- 4) A completed Proof of Authority to Transact Business in Virginia form, signed by an individual authorized to bind the organization.
- 5) Any and all Addendum acknowledgments signed by an individual authorized to bind the organization. It is the responsibility of the Offeror to be aware of any issued Addenda.

Northumberland County reserves the right to reject any and all bids/proposals and waive all informalities. In the event Northumberland County chooses to reject all bids/proposals, Northumberland County will re-advertise or make the purchase on the open market.

Northumberland County does not discriminate on the basis of handicapped status in admission or access to its programs and activities. Accommodations will be made for handicapped persons upon prior request.

If you have any questions regarding the above documents, please contact the individual(s) listed on the Certification Page of this document