

NOTICE OF INVITATION FOR BIDS (IFB)
Northumberland County, VA
Partial Roof Replacement
Northumberland County Public Schools' School Board Office Building
6958 Northumberland Highway

Sealed bids are invited for the Partial Roof Replacement, Northumberland County Public Schools' School Board Office Building, 6958 Northumberland Highway, Heathsville Virginia. This project is generally described as the tear-off of approx. 6,500SF of existing roof and the replacement with 60-mil fully adhered EPDM, as shown on the drawings meeting requirements listed in the specifications & on the drawings.

Sealed bids will be received by Northumberland County; c/o Drew Basye, Assistant County Administrator; 72 Monument Place; Heathsville VA 22473. The deadline for submitting bids is **2:00 P.M. sharp, as determined by the Bid Officer on June 26, 2023.** The bids will then be opened publicly and read aloud.

One bound original document is to be delivered by the deadline to the location indicated above along with one pdf/word edition on a memory stick. Bids are to include all required forms, fully signed, in the sealed bid envelope.

A Bid Bond and Contract Security will be required of all bidders regardless of amount.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accordance with Section 9 of the Instructions to Bidders and §2.2-4330.A.(ii), Code of Virginia. The Owner reserves the right to reject any or all bids.

A pre-bid conference will be held at Board of Supervisor's Meeting Room, 72 Monument Place, Heathsville VA 22473 **at 11:30 AM on June 7, 2023.** Attendance shall not be a prerequisite for submitting a bid, but it is strongly recommended that all interested parties attend the pre-bid conference. After meeting, we will walk to the School Board to take a look at the roof. Bring your ladder if you want to access the roof, single story.

The contract shall be awarded on a lump sum basis as the Total Base Bid Amount including any properly submitted and received bid modifications as the Owner in its discretion decides to award in the manner set forth in paragraph 12 of the Instructions to Bidders. Contract award will be based on the **Base Bid Amounts shown above** as the Owner in its discretion decides to award. The Owner has the right to accept bids in part or whole and the right to reject all bids when in the best interest of the County.

Contractor registration is required in accordance with Title 54.1-1103, of the Code of Virginia. See the Invitation for Bids for additional qualification requirements.

All executive branch agencies are directed to advance Executive Order 35, dated July 3, 2019.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of HDH Associates, 1305 Radford Street, Christiansburg VA 24073. Phone Number 540-381-7999. Documents are without charges if they can be e-mailed to prospective bidders.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Northumberland County Administration Office
Dodge Plan Room
Valley Construction News
HDH Associates, P.C.

Heathsville, Virginia
Richmond, VA
Roanoke, VA
Christiansburg, VA

END OF NOTICE OF INVITATION FOR BIDS