



# NORTHUMBERLAND COUNTY LAND USE APPLICATION

Answer all questions. Refer to Appendix A for the checklist to make sure that you have all required information. Please type or print all information in blue or black ink.

## 1. Owner/Applicant Information:

Owners Name: Lauren Foiles and Jeanette Bonifaz Urquizu		Address: 164 Bay Shore Avenue Reedville, VA 22539
Telephone (H): 301-693-6191	Telephone (W): 301-693-6191	Email: lef6740@gmail.com

Applicants Name: Lauren Foiles and Jeanette Bonifaz Urquizu		Address: 164 Bay Shore Avenue Reedville, VA 22539
Telephone (H): 301-693-6191	Telephone (W): 301-693-6191	Email: lef6740@gmail.com

Plan Preparer/Authorized Agent:		Address:
Telephone (H):	Telephone (W):	Email:

## 2. Property Information:

Tax Parcel # : 45B-3-01-014		Parcel Physical Address (If applicable): 164 Bay Shore Avenue Reedville, VA 22539	
Current Zoning: <input type="checkbox"/> C-1 <input type="checkbox"/> A-1 <input type="checkbox"/> R-1 <input checked="" type="checkbox"/> R-2 <input checked="" type="checkbox"/> R-3 <input type="checkbox"/> R-4 <input type="checkbox"/> B-1 <input type="checkbox"/> M-1	Acreage: 0.31	Magisterial District: <i>NF</i>	Date Property Purchased: 07/25/2025
Are there any structures on the property? <input checked="" type="checkbox"/> Yes (If yes, please describe) Two-story single family residence; shed <input type="checkbox"/> No:			Deed Book Page # :
Board of Supervisor Representative: <i>Charles Williams</i>		What is the road name or route number on which your property is located? Bay Shore Avenue	
Directions to Property:  Turn on to Chesapeake Street from Fleeton Road. Remain on Chesapeake until it turns into Bay Shore Avenue			

Office Use Only:		Application # <i>25-CU-003</i>	
DATE RECEIVED:  <i>8-7-25</i>	BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/ conditions <input type="checkbox"/> Denied <input type="checkbox"/> Withdrawn Meeting Date <i>10/14/25</i>	PAID STAMP:  <i>PAID \$1000</i>	TYPE OF APPLICATION / FEE: <input type="checkbox"/> Appeal Decision of Zoning Administrator <input checked="" type="checkbox"/> Conditional Use - \$1000 <input type="checkbox"/> Conditional Use Boathouse - \$1000 <input type="checkbox"/> Conditional Use Solar - \$1500 <input type="checkbox"/> Exception to the Bay Act - \$500 <input type="checkbox"/> Subdivision Variance - \$500 Zoning <input type="checkbox"/> Variance - \$500

3. Description of Request:

Type of Request (check one):	
<input checked="" type="checkbox"/> Conditional Use	<input type="checkbox"/> Exception to the Bay Act <input type="checkbox"/> Subdivision Variance
<input type="checkbox"/> Zoning Variance	
What is the current use? (Use another sheet of paper if more space is needed): Current use is as a part-time second home for the owners	
Describe the proposed use/project (Use another sheet of paper if more space is needed): The proposed use is to offer the home as a short-term rental through platforms such as Airbnb, in addition to continued part-time use by the owners.	
Have you discussed this request with any State and/or Federal agencies that may require a permit? (Health Department, Virginia Department of Transportation, etc.)	
<input checked="" type="checkbox"/> Yes (If yes, please explain)	We spoke with the Northumberland Health Department (Three Rivers Health District) to obtain official documentation depicting the maximum number of allowable bedrooms and any use restrictions. They were unable to find this information without the name of the original home builder.
<input type="checkbox"/> No	
Have you previously applied to or obtained a permit from Northumberland County for any portion of this request or relating to this request?	
<input type="checkbox"/> Yes (If yes, please explain)	
<input checked="" type="checkbox"/> No	
Has any portion of this request for which you are seeking a permit been completed or commenced?	
<input type="checkbox"/> Yes (If yes, please explain)	
<input checked="" type="checkbox"/> No	

## ADJOINING PROPERTY OWNERS

Michael W. or Shelia P. Bishop  
5212 Belle Plains Drive  
Centreville, VA 20120

Katherine Davis  
c/o Michael & Shelia Bishop  
5212 Belle Plains Drive  
Centreville, VA 20120

K & H Electric, Inc;  
P. O. Box 937  
North Beach, MD 20714

Joseph Leo Flaim  
237 North Parke Drive  
Arlington, VA 22203

Marie Payne Johnson Trustee  
420 Greens Court  
Culpeper, VA 22701

James C. II or Maria Filson  
12174 Filson Rolling Views  
Hume, VA 22639

Danny G. Fore  
c/o Vernon Tate ETAL Trustees  
9029 Morella Place  
Mechanicsville, VA 23116

Thomas W. Wehman  
1324 Dandridge Street  
Fredericksburg, VA 22401

Jason E. Fuller  
c/o Sharon Fuller  
77 Connies Lane  
Reedville, VA 22539

Randy L. Waite  
6904 Aspen Lane  
Spotsylvania, VA 22553-2630

5. Signature Page:

This application is submitted true and correct. Applicant agrees that when the permit herein applied for is issued, that all work will be completed as stated and as required by all Northumberland County Ordinances, Virginia State laws, and any other applicable regulations. Failure to comply with any part or terms of this application shall be sufficient cause to revoke any permit issued. This application allows duly authorized representatives of the County to enter upon the premises of the project site at reasonable times for the purpose of inspection.

Signature of Owner(s) Lauren Foiles Date 08/07/2025

Printed Name(s) Lauren Foiles and Jeanette Bonifaz

Signature of Applicant(s) Lauren Foiles Date 08/07/2025

Printed Name(s) Lauren Foiles and Jeanette Bonifaz

Signature of Agent \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

***The applicant and/or a representative shall be present at the hearing or the Boards will not hear the request.***

APPENDIX B  
Conditional Use Additional Information

*Please submit this appendix with your application.*

- 1, Please provide the following setbacks for all proposed structures:

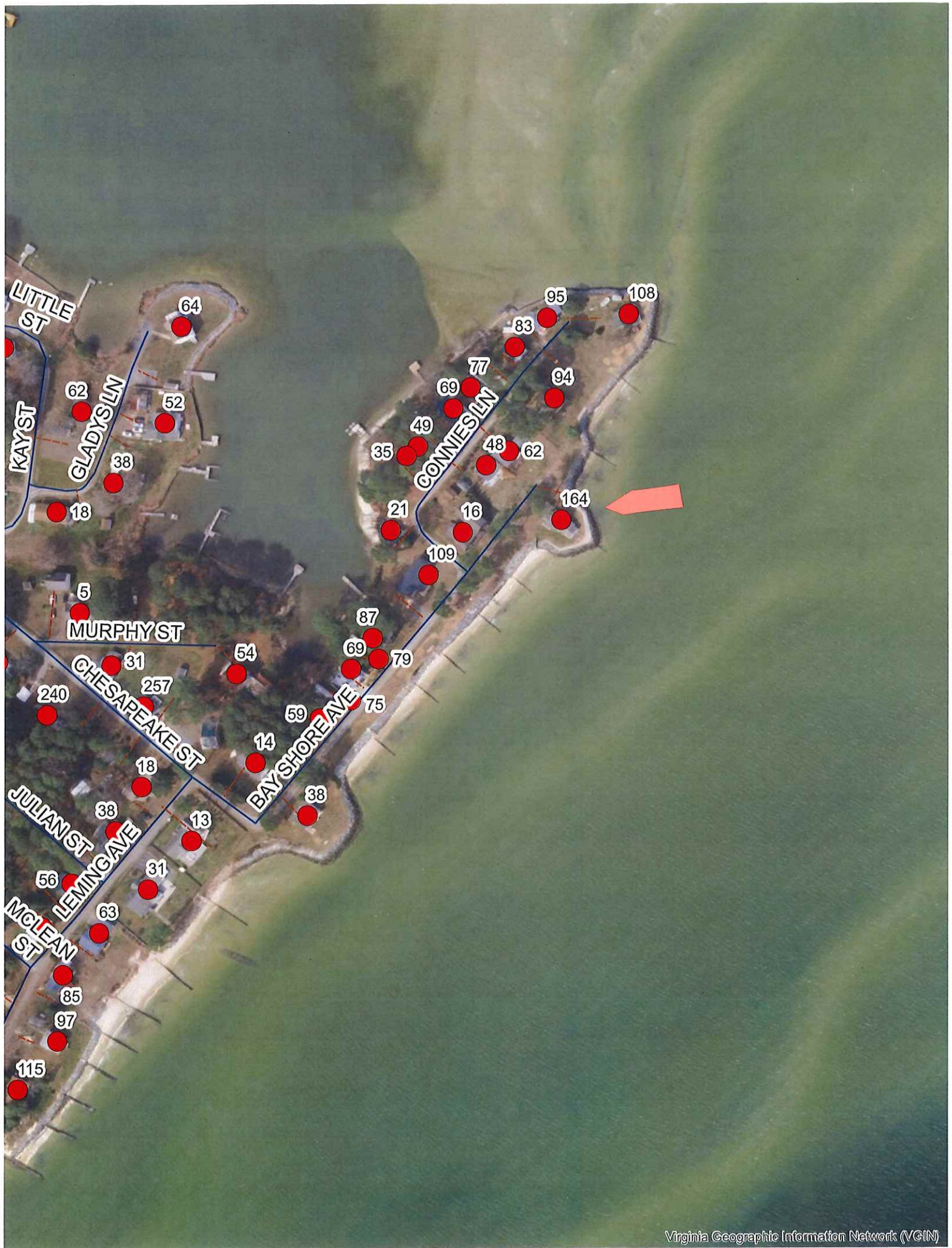
Primary Structure:	
Road/Right-of-way _____	Rear Yard _____
Left Side Line _____	Right Side Line _____
Height of Structure _____	
Secondary Structure:	
Road/Right-of-way _____	Rear Yard _____
Left Side Line _____	Right Side Line _____
Height of Structure _____	

2. Additional Information

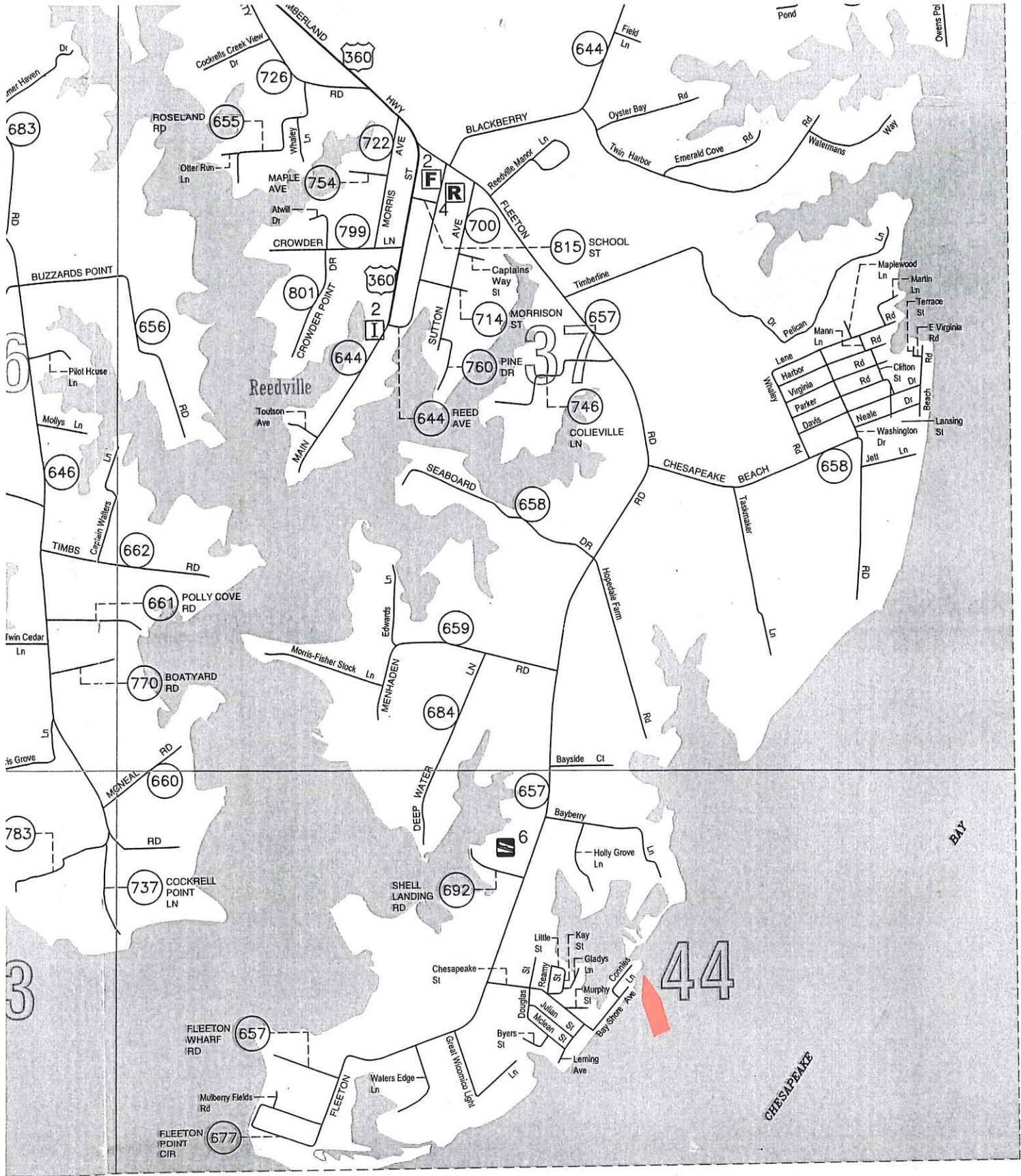
Will there be parking on the property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate the number of spaces being provided. <u>3-4</u>
Will there be any fencing or landscaping? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain.
Will there be any lighting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate the type and number of lights being used.  The home has an outdoor light and the pathway to the front door is lit by small solar stake lights.
Will there be any signs associated with the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please indicate the size and number of signs.  All permits will need to be obtained from the Office of Building & Zoning for signage.

Office Use Only:
Part of application #: <u>25-CU-003</u>
Date Received: <u>8-7-25</u>









argument

# COCKRELL CREEK INSERT