



## NORTHUMBERLAND COUNTY LAND USE APPLICATION

Answer all questions. Refer to Appendix A for the checklist to make sure that you have all required information. Please type or print all information in blue or black ink.

### 1. Owner/Applicant Information:

Owners Name: <i>Dorothy W. Tate</i>		Address: <i>310 Bridge Creek Circle Reedville, Va 22539</i>
Telephone (H): <i>804-453-7506</i>	Telephone (W): Cell <i>804-432-8432</i>	Email: <i>dorothy.vpi@gmail.com</i>

Applicants Name:		Address:
Telephone (H):	Telephone (W):	Email:

Plan Preparer/Authorized Agent:		Address:
Telephone (H):	Telephone (W):	Email:

### 2. Property Information:

Tax Parcel #: <i>29-B-(2)-C-11</i>		Parcel Physical Address (If applicable): <i>310 Bridge Creek Circle</i>	
Current Zoning: <input type="checkbox"/> C-1 <input type="checkbox"/> A-1 <input type="checkbox"/> R-1 <input checked="" type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-4 <input type="checkbox"/> B-1 <input type="checkbox"/> M-1	Acreage: <i>.77</i>	Magisterial District:	Date Property Purchased: <i>2011</i>
Are there any structures on the property? <input checked="" type="checkbox"/> Yes (If yes, please describe) <input type="checkbox"/> No:		Deed Book Page #:	
Board of Supervisor Representative: <i>Charles Williams</i>		What is the road name or route number on which your property is located? <i>Bridge Creek Circle</i>	
Directions to Property: <i>360 to 1301 Locksley Hall Rd. to Bridge Creek Circle</i>			

Office Use Only:		Application #: <i>26-ZV-004</i>	
DATE RECEIVED: <i>4-22-26</i>	BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/ conditions <input type="checkbox"/> Denied <input type="checkbox"/> Withdrawn Meeting Date <i>6-2-26</i>	<div style="border: 2px solid red; border-radius: 50%; padding: 10px; display: inline-block;"> <p style="font-size: 2em; color: red; margin: 0;">PAID</p> <p style="font-size: 1.2em; color: red; margin: 5px 0;">MAY 13 2023</p> <p style="font-size: 0.8em; color: red; margin: 0;">TREAS. NORTHUMBERLAND COUNTY</p> </div>	TYPE OF APPLICATION / FEE: <input type="checkbox"/> Appeal Decision of Zoning Administrator <input type="checkbox"/> Conditional Use - \$1000 <input type="checkbox"/> Conditional Use Boathouse - \$1000 <input type="checkbox"/> Conditional Use Solar - \$1500 <input type="checkbox"/> Exception to the Bay Act - \$500 <input type="checkbox"/> Subdivision Variance - \$500 Zoning <input checked="" type="checkbox"/> Variance - \$500

3. Description of Request:

Type of Request (check one): <input type="checkbox"/> Conditional Use <input type="checkbox"/> Exception to the Bay Act <input type="checkbox"/> Subdivision Variance <input checked="" type="checkbox"/> Zoning Variance
What is the current use? (Use another sheet of paper if more space is needed):  residential
Describe the proposed use/project (Use another sheet of paper if more space is needed):  residential variance for pool which is less than 10 feet from property line.
Have you discussed this request with any State and/or Federal agencies that may require a permit? (Health Department, Virginia Department of Transportation, etc.) <input type="checkbox"/> Yes (If yes, please explain) <input checked="" type="checkbox"/> No
Have you previously applied to or obtained a permit from Northumberland County for any portion of this request or relating to this request? <input type="checkbox"/> Yes (If yes, please explain) <input checked="" type="checkbox"/> No
Has any portion of this request for which you are seeking a permit been completed or commenced? <input checked="" type="checkbox"/> Yes (If yes, please explain) <input type="checkbox"/> No

4. Adjacent Property Owners: Please print clearly all adjoining property owners, mailing addresses, and tax map numbers so that county staff can notify them by mail of the date and time of the public hearing that your application will be heard. Properties that are across roadways, or in another county shall be notified as well. If more space is needed, copy this page and attach it to the application. Making your neighbors aware of your plans may answer many questions they may have prior to the public hearing.

Tax Map #	Name	Address	Have you notified your neighbor?
29B-2-C-9	Frederick Nutt	272 Bridge Creek Cir Reedville, VA 22539	<input type="checkbox"/> Yes <input type="checkbox"/> No
29B-2-C-13	Katherine Wilkins	330 Bridge Creek Cir Reedville, VA 22539	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Christopher Shannon		<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

5. Signature Page:

This application is submitted true and correct. Applicant agrees that when the permit herein applied for is issued, that all work will be completed as stated and as required by all Northumberland County Ordinances, Virginia State laws, and any other applicable regulations. Failure to comply with any part or terms of this application shall be sufficient cause to revoke any permit issued. This application allows duly authorized representatives of the County to enter upon the premises of the project site at reasonable times for the purpose of inspection.

Signature of Owner(s) Dorothy Tate Date 4-22-26

Printed Name(s) Dorothy Tate

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Signature of Applicant(s) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name(s) \_\_\_\_\_

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Signature of Agent \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

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***The applicant and/or a representative shall be present at the hearing or the Boards will not hear the request.***

Appendix F  
Zoning Variance

*Please submit this appendix with your application.*

1. Please provide the following setbacks for all proposed structures:

Primary Structure:	
Road/Right-of-way _____	Rear Yard _____
Left Side Line _____	Right Side Line _____
Height of Structure _____	
Secondary Structure: <i>Pool - see site plan</i>	
Road/Right-of-way _____	Rear Yard _____
Left Side Line _____	Right Side Line _____
Height of Structure _____	

2. Please answer the following questions:

Will there be any fencing or landscaping? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, describe and show on the site plan.)
Have all attempts been made to meet the current zoning regulations? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Please explain.)

Office Use Only:
Part of application #: <i>26-ZV-004</i>
Date Received: <i>4-22-26</i>

APPLICATION FOR NORTHUMBERLAND COUNTY BUILDING PERMIT

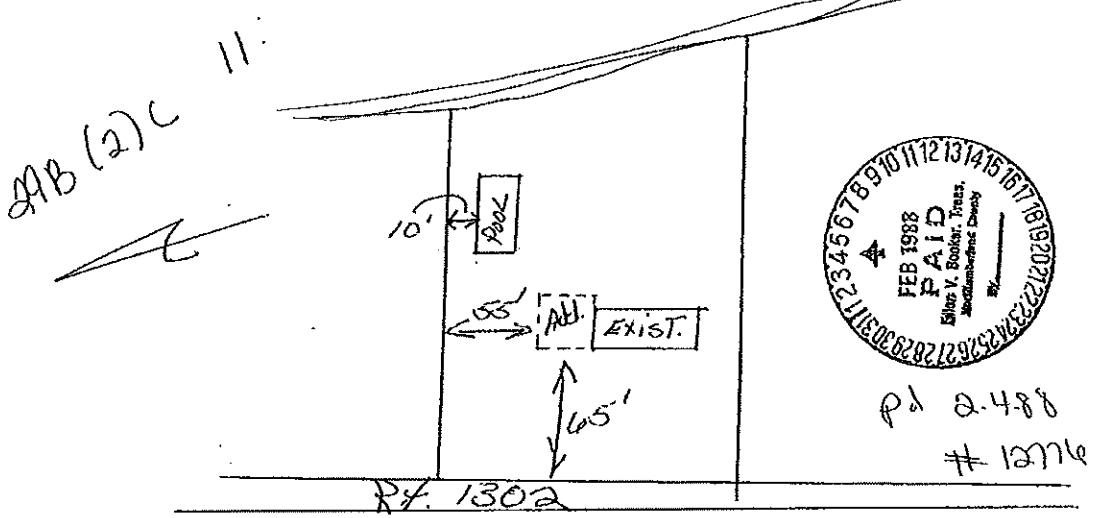
NAME: J. A. Waldes DISTRICT: Fairfields  
 ADDRESS: Rt 1 Box 122A DATE OF APPLICATION: 2-4-87  
Reedville, VA 22539 TELEPHONE NO.: ( ) 453-7506  
 NAME & REGISTRATION NUMBER OF CONTRACTOR: Same  
 DESCRIPTION OF BUILDING LOCATION: Locksley Hall  
 LOT: 11412 BLOCK: 2 SECTION: \_\_\_\_\_ MAP NUMBER: 29B  
 TYPE OF BUILDING: DWELLING  ADDITION MOBILE HOME GARAGE OTHER: Swimming Pool  
 IS THE CONSTRUCTION:  NEW  REPAIRS  REMODELING  COMPLETION DATE: 1988  
 EXTERIOR FINISH: Brick INTERIOR FINISH: Sheetrock ROOFING: Shingles  
 NO. OF ROOMS: 2 NO. OF BATHROOMS: 1 NO. OF STORIES: 1  
 BASEMENT SIZE: N/A PORCH OR DECK: N/A FIREPLACE: YES  NO   
 FLOORS: HARDWOOD  CARPET  VINYL  CEMENT OTHER: \_\_\_\_\_ BLE. SERVICE: (AMPS) 200  
 TYPE OF HEAT: HOTWATER  HOT AIR  ELECTRIC  HEAT PUMP  WOOD STOVE OTHER: \_\_\_\_\_  
 SIZE OF BUILDING: 44x24 6x8 SQUARE FOOTAGE: 1104  
 COST OF THE BUILDING: \$9,000 on add.  
\$14,000 on Pool

BUILDING OFFICIAL

APPLICATION FOR NORTHUMBERLAND COUNTY ZONING PERMIT

ZONING DISTRICT: Fair R-2 NO. OF ACRES: 1 BUILDING USE: Pool  
 WATER SUPPLY:  WELL  PUBLIC SEWAGE DISPOSAL:  PRIVATE  PUBLIC SUBDIVISION: Locksley Hall  
 SET BACK: 65' SIDE REAR: N/A (R) 55' (L) REAR YARD: 75' + 1'

UNSCALED DIAGRAM OF LOT AND PLANS



Approved under provisions; Article 6-1-1 of Zoning Ordinance.  
 DATE: 2-4-87

James V. Booker, Jr.  
 ZONING ADMINISTRATOR

All work will be in accordance with this approved application, plans, and provides for only the use, arrangement, and construction noted herein; a new application must be filed for any changes. The homeowner, when listed as the contractor, will assume the responsibility for utilizing only State licensed Contractors and assume responsibility to ensure that dimensions for setback, side, and rear measurements are met.

J. A. Waldes  
 SIGNATURE OF APPLICANT

PERMIT FEE: Pool Inv.  
 Building: 64.16  
 Electrical: 20.00  
 Plumbing: 20.00  
 Flue: \_\_\_\_\_  
 Zoning: 10.00  
 TOTAL: \$114.16

BOUNDARY LINE ADJUSTMENT  
AND MERGER SURVEY  
OF THE LANDS OF

**DOROTHY W. TATE**  
AND

**KATHERINE MARIE WILKINS**  
AND  
**CHRISTOPHER SHANNON WILKINS**

**PARCEL A**  
PORTION OF  
TM 298-2-C-1E  
**0.54 AC.**  
HEREBY MERGED  
WITH LOTS 13,  
14 AND 15

**PARCEL B**  
PORTION OF  
TM 298-2-C-1E  
**0.29 AC.**  
HEREBY MERGED  
WITH LOTS 11  
AND 12

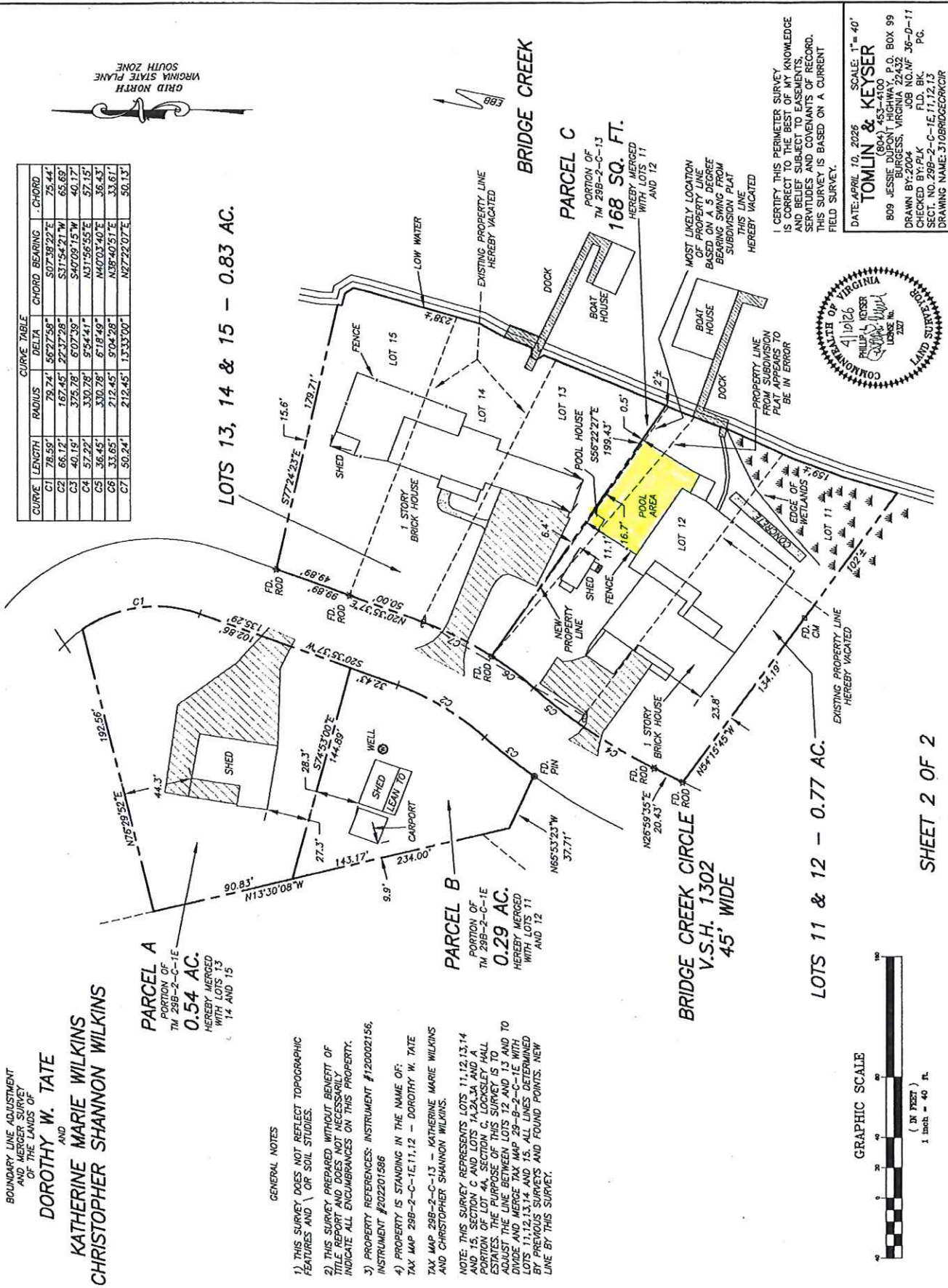
**PARCEL C**  
PORTION OF  
TM 298-2-C-13  
**168 SQ. FT.**  
HEREBY MERGED  
WITH LOTS 11  
AND 12

**BRIDGE CREEK CIRCLE**  
**V.S.H. 1302**  
**45' WIDE**

**LOTS 11 & 12 - 0.77 AC.**

**LOTS 13, 14 & 15 - 0.83 AC.**

CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD
C1	78.59'	79.74'	56°27'58"	S07°38'22"E	75.44'
C2	66.12'	167.45'	22°37'28"	S31°54'21"W	65.69'
C3	40.18'	325.28'	6°02'39"	S40°09'15"W	40.17'
C4	57.22'	330.28'	8°54'44"	N31°56'55"E	57.15'
C5	36.45'	330.28'	6°18'49"	N40°03'40"E	36.43'
C6	33.65'	212.45'	9°04'28"	N38°40'51"E	33.61'
C7	50.24'	212.45'	13°33'00"	N67°22'07"E	50.13'

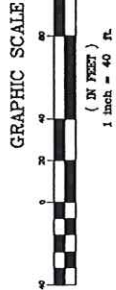


**GENERAL NOTES**

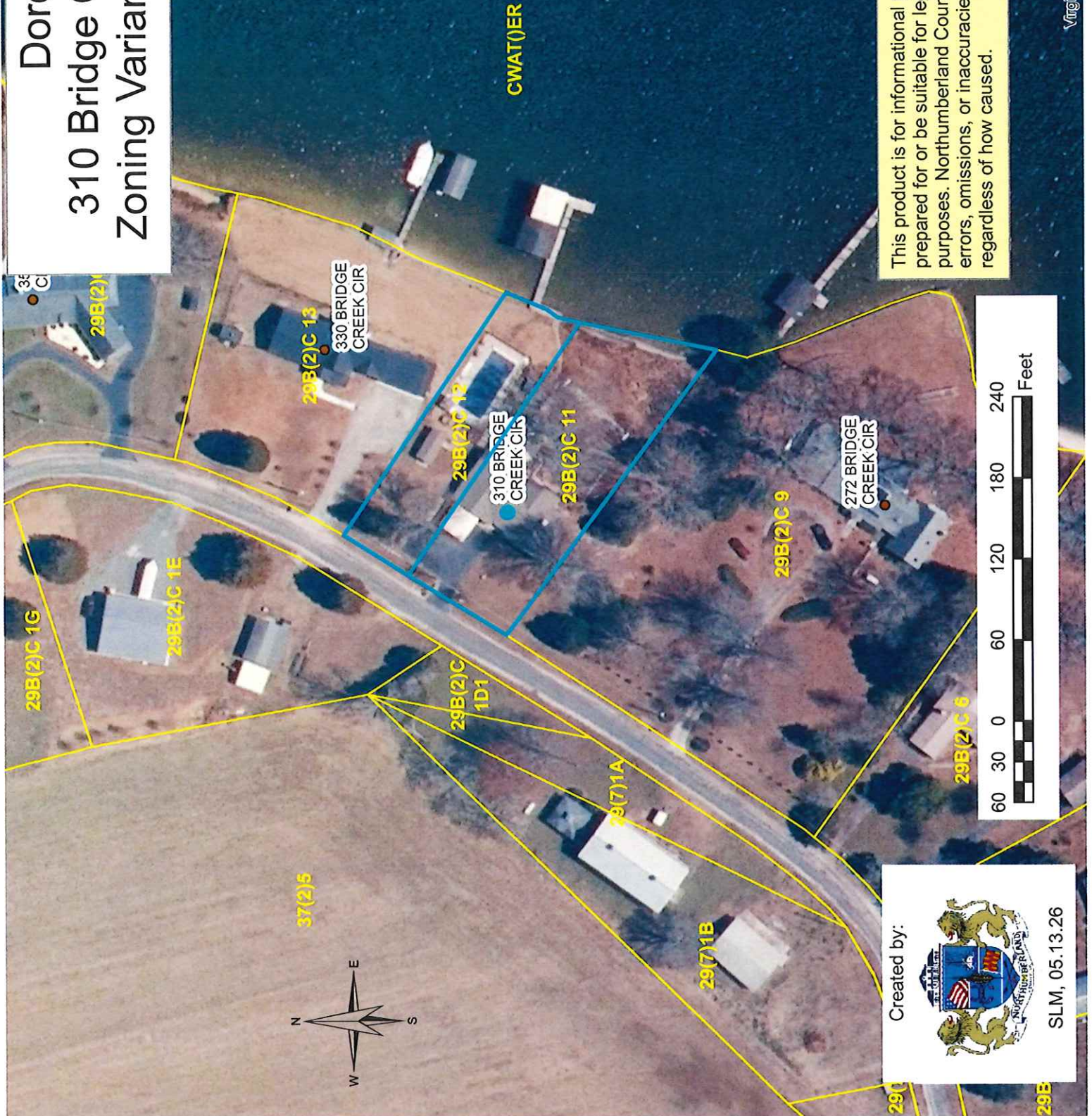
- 1) THIS SURVEY DOES NOT REFLECT TOPOGRAPHIC FEATURES AND \ ON SOIL STUDIES.
  - 2) THIS SURVEY PREPARED WITHOUT BENEFIT OF TITLE REPORT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES ON THIS PROPERTY.
  - 3) PROPERTY REFERENCES: INSTRUMENT #120002156, INSTRUMENT #202201586
  - 4) PROPERTY IS STANDING IN THE NAME OF: TAX MAP 298-2-C-1E, 11, 12 - DOROTHY W. TATE AND KATHERINE MARIE WILKINS AND CHRISTOPHER SHANNON WILKINS.
- NOTE: THIS SURVEY REPRESENTS LOTS 11, 12, 13, 14 AND 15, SECTION C AND LOTS 1A, 2A, 3A AND A PORTION OF LOT 4A, SECTION C, LORNSLEY HALL. BECAUSE THE LINE BOUNDARY OF LOT 15 TO AND TO DIVIDE THE LINE BOUNDARY OF LOTS 11 AND 12 TO LOTS 11, 12, 13, 14 AND 15. ALL LINES DETERMINED BY PREVIOUS SURVEYS AND FOUND POINTS. NEW LINE BY THIS SURVEY.

I CERTIFY THIS PERIMETER SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF SUBJECT TO EASEMENTS, SERVITUDES AND COVENANTS OF RECORD. THIS SURVEY IS BASED ON A CURRENT FIELD SURVEY.

DATE: APRIL 10, 2026 SCALE: 1" = 40'  
**TOMLIN & KEYSER**  
809 JESSIE DICKSON BLVD., P.O. BOX 99  
BURGESS, VIRGINIA 22432  
DRAWN BY: PLK JOB NO. WF 36-D-11  
CHECKED BY: PLK FLD. BK. PG.  
SECT. NO. 298-2-C-1E, 11, 12, 13  
DRAWING NAME: 310BRIDGECRKCR



# Dorothy W. Tate 310 Bridge Creek Circle Zoning Variance Request



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SLM, 05.13.26