

Building & Zoning Office
P.O. Box 129
Heathsville, Virginia 22473
(804) 580-8910
FAX: (804) 580-8082

Building Permit Application for Northumberland County, Virginia

Date: _____ Permit Number: _____ New Address: ☐

Applicant Name: _____ Telephone #: _____

Mailing Address: _____

Owner Name: _____ Telephone #: _____

Mailing Address: _____

911 Address (Road Name & Number): _____

Contractor Name: _____

Mailing Address: _____

License #: _____ Telephone #: _____

Lien Agent Name & Address: _____

Property purchased within past year? ☐ If yes, previous owner's name: _____

Subdivision: _____ Lot #: _____

Description of Project: ☐ NEW ☐ ADDITION ☐ REMODEL/REPAIR ☐ Demolition
See attached addendum

Type of Construction: ☐ Dwelling ☐ Modular Home ☐ Double Wide ☐ Mobile Home

☐ Deck ☐ Garage ☐ Other, explain: _____

Exterior finish: _____ # of Stories: _____ # of Rooms: _____ # of Bedrooms: _____

Interior finish: _____ Roofing Type: _____ # of Bathrooms: _____

Floor Covering: ☐ Carpet ☐ Vinyl ☐ Hardwood ☐ Cement ☐ Other: _____

Type of Heat: ☐ Heat Pump ☐ Electric ☐ Gas ☐ Oil ☐ Other: _____

Porch Size: _____ Garage Size: _____ Deck Size: _____

Basement Size: _____ Building Code: 2018 Chimney/Flue: YES NO # _____

Building Dimension: _____ Type of skirting: _____

Total Square Footage (including decks, porches, etc.): _____

Estimated Construction Value: _____

Signature of Contractor

Date

Signature of Applicant/Owner

Date

Building Official, Jerry Rushing

Date

All work will be done in accordance with this approved application and attached plans. A new application must be filed for any change. The homeowner, when listed as the contractor, will assume the responsibility and will be responsible for utilizing only State Licensed Contractors. All debris must be removed from the property.

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Demolition Addendum for Northumberland County, Virginia

Date of Addendum: _____

Type Of Work (Check One)

Commercial ☐ Complete ☐

Governmental ☐ Partial/Accessory ☐

Residential ☐ Interior Only ☐

SCOPE OF WORK

(Describe Briefly, but thoroughly)

POST DEMOLITION USE AND GRADING

ALL DISCONNECT WORK MUST ACCOMPANY APPLICATION

Power Disconnection ☐ Date: _____

Disconnect Number: _____

Water Disconnection ☐

Phone Company ☐

Sanitary Sewer Lateral and Water Line Capped on

Private Property at Right of Way Line ☐

Other Disconnection ☐ Date: _____

Septic Tank ☐ Disconnect Date: _____

Cable Company ☐

Asbestos Report ☐

(required for buildings built prior to 1985)

Total Cost of Demolition \$ _____

(includes cost of all labor and materials for entire project)

Date: _____

Signature: _____

By signing this application I am hereby certifying that I am responsible for conveying all information relevant to this application including Building, Zoning and Erosion and Sediment Control Codes and all other applicable codes to the property owner and/or contractor.

Signature of Applicant/Owner
Owner Must Sign Above if Contractor
is Applicant

Printed Name of Applicant

Contact Phone #

Date

54.1-1111. Prerequisites to obtaining building, etc., permit - Any person applying to the building inspector or any other authority of a city, county or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading, or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or registered under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or registration as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license required by any city, county or town have been paid so to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished evidence of being either exempt from the provisions of this chapter or licensed or registered under this chapter to carry out or superintend the work for which such permits have been applied.

The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor. (Code 1950, 54-138; 1970, c. 819; 1980, c. 634; 1988, c. 765.)

AFFIDAVIT

I, _____, of (Address) _____ affirm

that I am the owner of a certain tract or parcel of land located at _____

_____ and that I have applied for a building permit. I

affirm that I am familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor.

AFFIANT

DATE

Signed and acknowledged by _____ in the city/county of Northumberland,

Virginia on the _____ day of _____, 200____, in the presence of the undersigned witness.

WITNESS

DATE