

Building & Zoning Office  
P.O. Box 129  
Heathsville, Virginia 22473  
(804) 580-8910  
FAX: (804) 580-8082

# Mechanical Permit Application for Northumberland County, Virginia

Date: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ License Number: \_\_\_\_\_

Directions to Property: \_\_\_\_\_

E-911 Address: \_\_\_\_\_

Description of Project:                      NEW                      ADDITION                      REMODEL/REPAIR

Type of Construction:   Dwelling   Modular Home   Double Wide   Mobile Home   Garage  
Other

Number of Stories: \_\_\_\_\_ Chimney / Flue: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_ Type of Heat:                      ☐ Heat Pump                      ☐ Other: \_\_\_\_\_

☐ Electric

☐ Gas

☐ Oil

*All work will be done in accordance with this approved application and attached plans. A new application must be filed for any change. All debris must be removed from the site.*

Tap Map #:

\_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant/Owner/Contractor*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Building Official, Jerry Rushing*

\_\_\_\_\_  
*Date*

54.1-1111. Prerequisites to obtaining building, etc., permit - Any person applying to the building inspector or any other authority of a city, county or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading, or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or registered under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or registration as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license required by any city, county or town have been paid so to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished evidence of being either exempt from the provisions of this chapter or licensed or registered under this chapter to carry out or superintend the work for which such permits have been applied.

The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class B misdemeanor. (Code 1950, 54-138; 1970, c. 319; 1980, c. 634; 1988, c. 765.)

### AFFIDAVIT

I, \_\_\_\_\_, of (Address) \_\_\_\_\_, affirm

that I am the owner of a certain tract or parcel of land located at \_\_\_\_\_

\_\_\_\_\_ and that I have applied for a building permit. I

affirm that I am familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor.

\_\_\_\_\_  
AFFIANT

\_\_\_\_\_  
DATE

Signed and acknowledged by \_\_\_\_\_ in the city/county of Northumberland,

Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, in the presence of the undersigned witness.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
DATE