

NORTHUMBERLAND COUNTY ECONOMIC DEVELOPMENT COMMISSION

Meeting: November 15, 2023

Minutes

- The meeting convened at 3:12 PM and was held the River Celebration Center located at 228 Village Green Drive, Callao VA 22435
- Roll Call - In attendance were Commissioners: Karen Pica, Melissa Carter, and Dan Corder and Staff: Robert Bullard, Drew Basye
- Agenda Review
 - The agenda was reviewed and one motion made to move review of minutes under new business. Motion was approved.
- ARPA Tourism Funds Projects

Mr. Bullard is obtaining updated pricing for the billboards because the original estimate expired.

- Strategic Plan Status Report: The commission met prior to this meeting and mapped out a path forward to develop the strategic plan, which will be called the 2030 Plan. The EDC Chair will review relevant documents, citizen input, and past plans to develop a draft outline for January meeting.
- Commissioner Updates:
 - District 1 Commissioner – Mr. Corder addressed the relocation of a Food Truck business that relocated from within Callo to the former School Board parking lot in Lottsburg. Mr. Corder was approached by other businesses inquiring about the procedures the owner underwent to relocate.
 - District 3 Commissioner – Continues to focus on Workforce Housing. Approaching the county and talking with farmers to see availability of land that is accessible, and farmers are interested in selling property for potential workforce housing construction.
 - District 4 Commissioner – Dr. Pica discussed the path forward for the 2030 Plan. This includes establishing stretch goals for new businesses. Dr. Pica asked the Executive Director and Assistant County Administrator to identify resources available for use by the EDC. Additional topics to research include:
 - Verify the organizational structure of GoVirginia.
 - Identify the parameters for a meeting between EDC and the Board of Supervisors.

- Reach out to the district 4 Supervisor, County Administrator, and Chairman of the Board of Supervisors, for a meeting in January with the executive directors, commissioners, county administrator and chairman of the board of supervisors to discuss how the entities should coordinate between each other.
 - Find out the plan regarding renting or selling county-owned property.
- Executive Director Updates- Updates provided in the ARPA Tourism Fund Projects
- Assistant County Administrator –
 - Mr. Basye informed the group there will be an opening ceremony of the new canoe/kayak launch located next to the Glebe Point Fishing Pier. The event will be on Friday November 17th at 2:00 pm.
- New Business
 - a. Review of meeting notes from October 17th, 2023. Meeting minutes were reviewed and approved.
 - b. A motion to cancel the next EDC meeting in December was made and approved. The next meeting will be January 16th, 2024.
- Adjournment – A motion to adjourn the meeting was approved and the meeting adjourned at 3:53 PM.