

Northumberland County Economic Development Commission  
Meeting: March 18, 2025  
6-8 pm

1. The meeting was called to order at 6 PM.
2. Roll Call. In attendance were Commissioners: Dr. Karen Pica, Melissa Carter, Dan Corder, and Maurice Johnson; Staff: Drew Basye, Robert Bullard.
3. Agenda Review. Mr. Johnson motioned and Mr. Corder second for the approval of the minutes. The minutes were approved.
4. Review of Meeting Minutes: February 2025. Mr. Johnson motioned for approval of the February Meeting Minutes, MR. Corder Second, and the motion passed.
5. Commissioners' Corner
  - a. District 1 – Mr. Corder – No updates
  - b. District 2 - Vacant
  - c. District 3 – Ms. Carter – reached out to Northern Neck Planning District for clarification of grant funding for wells and septic repairs. Applicants are inquiring about the status.
  - d. District 4 – Dr. Pica – ICYC update addressed below.
  - e. District 5 – Mr. Johnson – reached out to the business that was inquiring about business opportunities in the county but did not get a reply.
6. Executive Director Items.
  - a. American Junior Golf Association Tournament at Indian Creek Yacht and Country Club.
    - i. Representatives from ICYC provided an information presentation to the Board of Supervisors on March 13<sup>th</sup>, 2025.
    - ii. Proceeds go AJGA and ICYCC – a portion of the proceeds from ICYCC will go to schools and sports activities.
    - iii. The Board of Supervisors approved a motion to donate \$2,500 to the tournament.
    - iv. Updating Do Stay Eat Map to highlight location of tournament.
    - v. Coordinating for other advertising on County Website
  - b. Northumberland County High School Summer Hire Event
    - i. Coordinated with Bay Consortium Workforce Development Board. (BCWDB) and Northumberland High School (NHS) for the event.
    - ii. Planning for the event to occur between April 10 – 17
    - iii. Student focus will be Middle and High School.
    - iv. Capacity for at least forty businesses to participate.
  - c. Kayak Maps Distribution
    - i. Distributed to Northumberland Association for Progressive Stewardship.

- ii. Supports events this year (at least two hundred to start, five hundred will last them the year).
    - iii. Planning for a Special Program/Annual Meeting/Ice Cream Social on March 23, followed by outdoor events and would like the brochures.
  - d. Summer Intern
    - i. Working with College applicant and coordinating with their college for acceptance.
    - ii. Will coordinate with high school for intern as well.
  - e. Main Street Initiative. Completing the report and will submit to the commissioners. Considering providing to the Planning Commission for review as well. The purpose of the report is to identify the possibility of Main Street(s) in the County and if it is worth pursuing.
7. County Administrator Corner
- a. No current updates
8. Current Projects
- a. Miss Carter attended a high school mock interview in Lancaster County, to observe the process. She reported it was well managed.
  - b. Working on the June 21<sup>st</sup> County Expo in association with the farmers' market.
  - c. June 22 – Start of AJGA Tournament.
  - d. Name Tags – County will print these out, Dr. Pica passed out paper to add names.
  - e. EDC is considering donating to the AJGA event. Mr. Bullard will review the budget.
9. New Business
- a. Find out if the County conducts ribbon-cutting ceremonies.
  - b. Can we have a generic EDC email address?
  - c. Invite David Woolard to discuss municipal sewage.
  - d. Obtain status on the updates to County digital maps.
10. Citizen Engagement. No engagements provided.
11. Adjournment. Mr. Corder motioned to adjourn the meeting and Ms. Carter second. The motion passed and the meeting adjourned at 6:43 PM.