

Northumberland County, Virginia  
Electoral Board  
Meeting Minutes

Date: February 5, 2019	Chair: Marion Cockrell	Present
Start: 10:00 AM	Vice Chair: Ed Johnson	Present by telephone
Adjourned: 10:40 AM	Sect: Joe Schlatter	Present

The Northumberland County Electoral Board met at 10:00 AM, February 5, 2019, in the office of the General Registrar. All members present; GR available on-call; no members of public present.

**Agenda:**

- Approve January minutes
- Re-appoint Officers of Election for 2019
- Approve voting system security plan
- Review budget for FY 2019-20
- Revise and submit KnowInc order
- Other business

**January minutes were approved as written.**

**Re-Appoint Officers of Election for 2019 with following changes:**

- Did not re-appoint John Yunker, Precinct 5
- Re-appointed all others
- Added two new Officers of Election

**Reviewed and approved Security Plan**

Board made no changes to Security Plan: Removed Precincts 3A and 3B, replaced with Precinct 3, Fairfields United Methodist Church.  
Board noted the plan needs thorough review and re-write or edit. Secretary will take on this task and will have edited plan for review by April meeting.

**Board reviewed draft budget for FY 2019-20**

Final draft attached to these minutes; will be submitted to County Administrator along with GR draft budget before Feb 28 deadline

**Revise and submit KnowInc order**

Board reviewed the PollPad quote from KnowInc and made the following changes:

- Delay the on-site support until needed for the November 2019 general election
- Reduce the number of printers from 7 to 6
- Add the cost of Nov 2019 on-site support, and, one more printer to the FY2019-20 budget. Cost of all other items is in current budget.
- Board will contact Trisha Bandstra at KnowInc immediately after meeting to place order.

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**Other business**

Board reorganization required in March; will do at March meeting.

Wicomico Parish Church polling place

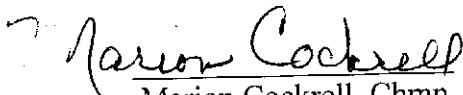
The church is building a new entrance with circular drive and brick walkway that appears to have removed the only van accessible handicapped parking space. Secretary will contact Chairman of church's Building and Grounds Committee to discuss the matter.

Precinct 3, Fairfields United Methodist Church.

Secretary will meet with chairman of church council on February 11 to review use of church for Precinct 3 polling place.

**Next meeting March 12, 2019, 9:30 AM.**

**Meeting adjourned at 10:40 AM.**

  
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Marion Cockrell, Chmn

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Ed Johnson, Vice Chmn

  
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Joe Schlatter, Secretary