

Northumberland County, Virginia
Electoral Board
Meeting Minutes

Date: May 3, 2017		Chair: Marion Cockrell	Present
Start: 9:45 AM		Vice Chair: Marge Rankin	Present
Adjourned: 1:15 PM		Sect: Joe Schlatter	Present

Meeting called to order by Chair Marion Cockrell at 9:45 AM.

Agenda

- Approve Minutes from April meeting
- Conduct of Election Officer training
- Review EO positions, fill vacancies
- Schedule make-up training (use existing dates ?)
- Set L&A dates for Logic and Accuracy testing
- Package ballots for precincts
- Discuss Sea Rescue participation; donation
- Ad to go into Northumberland Echo Re: Precinct move
- Other business

Approve Minutes from April meeting
Board reviewed minutes from April 12 meeting.

Conduct of Election Officer training
Board reviewed agenda and content of OE training.

- Kathy: Welcome, Provisionals, Pollbook
- Marion: Facilities; Do's and Don'ts
- Marge: Reports and Forms
- Joe: Equipment

Review EO positions, fill vacancies
Board reviewed OE assignments with following changes.
Callao: Jim and Veronica Michel not available; activate Don Shearouse. Consider moving Sheila Muse from St. Stephens. (Subsequently determined Sheila Muse not able to move from St. Stephens; Roger Meredith sworn and trained for Callao.)

Schedule make-up training (use existing dates ?)
To date, Sandy Saxer and Kitty Creeth from Precinct 5 not able to attend training as scheduled. Will advise them to attend regularly scheduled training on May 31.

Set L&A dates for Logic and Accuracy testing
CAP machines were tested and set up on April 25.
L&A testing for other precincts scheduled for May 17, 9:00 AM. Overflow on May 19, 9:00 AM if needed.

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Package Ballots for Precincts

Ballots were divided among precincts as follows.

Precinct	Republican	Democratic
Ballots received from printer	2800	2800
CAP	50	50
L&A testing	50	50
Callao	400	400
St. Stephens	500	500
Light of Christ	300	300
Mt. Olive	150	150
Wicomico Church	600	600
Reedville	600	600
Spare	150	150
Total	2800	2800

Discuss Sea Rescue participation; donation

Smith Point Sea Rescue has been requested to provide: 1 volunteer for setup Monday morning; 1 volunteer assist chiefs all day Monday; 1 volunteer assist chiefs Tuesday night; 1 volunteer to assist with equipment pickup Wednesday morning.

Will donate \$200 from Contractual Services budget.

Ad to go into Northumberland Echo Re: Precinct move

Reviewed and approved advertisement; Registrar will submit to Rappahannock Record and Northumberland Echo

Board will prepare press release about: (1) Move of 3A, and, (2) dual-primary ballots.

Other business

Board approved following purchases to be paid from budget line item: Capital Outlay

- Fourteen handheld scanners at \$17.99 each from Amazon.com. Secretary Joe Schlatter will order on his Amazon account and apply for reimbursement. Total: \$251.86
- Assorted small traffic cones with cone-top signs from PrintElect. Total: \$135 including shipping.
- Two batteries for Verity machines. Total: \$204.00 plus unknown shipping.

There being no further business, meeting adjourned at 1:15 PM.

Marion Cockrell, Chmn

Marge Rankin, Vice Chmn

Joe Schlatter, Secretary