



Northumberland County, Virginia

Minutes of Electoral Board Meeting



Date:	7/28/25	Member Attendees		Present
Location	Registrar's Office	Chair:	Susan Ruberry	Yes
Call to order	2:10PM	Vice Chair:	Austin Schmidt	Yes
Adjourned	4:15PM	Sect:	Bob Heller	Yes
Others Present		Registrar:	Kathy Davenport	as needed
Guests Present: No members of public or political party representatives were present.				

EXEMPT FROM PUBLIC DISCLOSURE CODE OF VIRGINIA 2.2-3712

This is a "Special Closed" meeting to consider a personnel matter.

Per Code of Virginia 2.2-3712 I, minutes are not required for closed meetings. If minutes are kept, they should be clearly marked:

Agenda Items:

- ❖ Upon Call to Order, the Secretary made a morion to go immediately into a Closed Meeting:
- ❖ "I move that the Electoral Board of Northumberland County, Virginia, convene in closed session as authorized in subsection A of §2.2-3711 or other provision of law, and applicable exemption from open meeting requirements as provided in subsection A of §2.2-3711 or other provision of law" to discuss a matter that could disclose personal information of the individual. 2nd by Vice Chair
- ❖ Motion carried unanimously.
- ❖ .At 4:05PM, the Secretary made a motion that the Electoral Board of Northumberland County, Virginia, certify that in the closed session just concluded the only matters discussed were of a personnel matter, as directed by § 24.2-653.01 of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act. 2nd by Chair.
- ❖ Adjournment at 4:15PM

Signatures

Signed and accepted on:

Date: 7/30/25

Susan Ruberry Chair

Signed by:

Susan Ruberry

Austin Schmidt Vice Chair

Signed by:

Austin B Schmidt

Bob Heller Secretary

Signed by:

R. E. Heller

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