

**Board of Supervisors Meeting**  
**August 10, 2017**  
**5:00 P.M.**

**NORTHUMBERLAND COUNTY, VA**

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, August 10, 2017.

Present:        Ronald L. Jett - Chairman  
                  Richard F. Haynie – Vice-Chairman, arrived at 5:10  
                  Joseph Self, Sr. – Supervisor  
                  Thomas H. Tomlin - Supervisor  
                  James M. Long - Supervisor

Matson C. Terry, II – County Attorney  
Luttrell Tadlock – County Administrator

**RE: INVOCATION**

Apostle Bibbens, Zion Church led the invocation.

**RE: PLEDGE OF ALLEGIANCE**

Chairman Jett led us in the Pledge of Allegiance.

**RE: APPROVAL OF AGENDA**

Upon motion by A. Joseph Self, Sr. duly seconded by James M. Long, the Board voted to approve the agenda for today's meeting with one change:

1. Virginia Department of Transportation will not be able to attend today.

The vote on the motion is as follows.

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – ABSENT
Thomas H. Tomlin – AYE	

**RE: DR. HOLLY WARGO, SUPERINTENDENT OF SCHOOLS**

Dr. Wargo reported on new hires for the upcoming school year. She then explained the good news on the accreditation of each of the schools. She presented an upcoming sports calendar as well.

*Supervisor Haynie Arrived.*

**RE: MINUTES APPROVAL- JUNE 7, 2017, JUNE 12, 2017, JUNE 15, 2017 AND JUNE 8, 2017**

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the board voted to approve the minutes for June 7, June 12, June 15 and July 8, 2017. The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

**RE: MRS. JANE WRIGHTSON, COMMONWEALTH ATTORNEY – DRUG COURT GRANT**

Ms. Auriel Walker, Director of the Northern Neck Regional Jail Community Based Probation was also present at the meeting.

Commonwealth Attorney, Jane Wrightson explained to the Board of Supervisors that the program grant would be a 75 percent funded by the state and 25 percent of the funds would come from the participating localities. She went further to explain that they estimate the County would have to pick up approximately \$6000.00 annually to participate and fund the program. She explained further that the program grant will last three years and could extend to six years.

The Court will likely to be held in Westmoreland County as their Commonwealth Attorney has agreed to volunteer in the program. Judge R. Michael McKenney has volunteered to be the Judge.

Mrs. Wrightson explained that she isn't sure what will happen with the program after the six years are up.

Supervisor Tomlin asked if this requires action from the General Assembly. Ms. Walker stated no that it did not.

Supervisor Long asked how many participants the program could hold. Ms. Wrightson stated as many as we can hold but expects it to start small with an estimated amount of 25 people.

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the Board voted to approve the adult drug court program as presented with the agreement to match the required 25 percent funding for the program grant.

The vote on the motion is as follows.

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

**RE: BUILDING PERMIT REPORT**

Month of July 2017	2017	2016
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Total construction cost for the month	\$ 1,703,687.48	\$ 2,185,575.00
Total Bldg. Permit Cost for Month	\$ 3,188.08	\$ 3,873.72
Total Zoning Permit Cost for the Month	\$ 2,030.00	\$ 2,530.00
Total Levy Fee for the Month	\$ 63.76	\$ 77.47
<b>Total Construction cost year to date</b>	<b>\$ 12,796,190.44</b>	<b>\$ 11,069,210.72</b>

**RE: APPOINTMENTS NEEDED**

Mr. Tadlock reminded the Board that an appointment is needed for a representative on the Community Services Board and CPMT Board.

**RE: ANIMAL SHELTER APPROPRIATION**

Upon motion by Richard F. Haynie, duly seconded by James M. Long, the board voted to appropriate \$4,446.25 to line item 10-3501-1004 for funds received from animal shelter yard sale to cover additional funds to animal shelter employees. The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

**RE: ABSTRACT VOTES FOR JUNE PRIMARY ELECTION, JUNE 13, 2017**

LIEUTENANT GOVERNOR- REPUBLICAN

Bryce E. Reeves – 589  
 Jill H. Vogel – 484  
 Glenn R. Davis, Jr. -134

LIEUTENANT GOVERNOR – DEMOCRAT

Justin E. Fairfax – 346  
 Susan S. Platt – 246  
 Gene J. Rossi – 121

HOUSE OF DELEGATES DISTRICT 99

Francis Edwards, Democrat– 448

**RE: FUEL BIDS – PROPANE (SEE JUNE 15 MINUTES)**

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to accept the variable rate for propane from Noblett-Ware-Peoples (NWP) for the period of July 1, 2017-June 30, 2018.

The vote on the motion is as follows:

Ronald L. Jett – AYE  
James M. Long – AYE  
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. -AYE  
Richard F. Haynie - AYE

**RE: RESOLUTION HONORING THE MEMORY OF HERBERT HAMMOCK**

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the board voted to adopt the following resolution and to ratify the adoption date:

**RESOLUTION  
IN HONOR AND MEMORY OF HERBERT B. HAMMOCK**

**WHEREAS;** Mr. Herbert B. Hammock was born on June 25, 1943, and

**WHEREAS;** Mr. Hammock dedicated his life to public safety and emergency services to our community, and

**WHEREAS;** Mr. Hammock served fifty-three years volunteering his time with the Fairfield Volunteer Fire Department and thirty-five years with the Northumberland Rescue Squad being a life member of both organizations, and

**WHEREAS;** the same Herbert B. Hammock retired from the Northumberland County Sheriff's Office serving the citizens of Northumberland County as a Correctional Officer and as an Emergency Services 911 Dispatcher for over sixteen years of combined service, and

**WHEREAS;** the same Mr. Hammock earned the respect and devotion of his friends and colleagues through his involvement with public safety,

**NOW, THEREFORE, BE IT RESOLVED, THAT THE** Northumberland County Board of Supervisors hereby expresses its deepest sadness at the passing of Herbert Hammock and hopes that his family and friends will always remember his accomplishments and dedication to Northumberland County, and

**BE IT FURTHER RESOLVED,** that this resolution is hereby adopted on this day, August 4, 2017

The vote on the motion is as follows:

Ronald L. Jett – AYE  
James M. Long – AYE  
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. -AYE  
Richard F. Haynie - AYE

**RE: REVENUE ANTICIPATION RESOLUTION 2017**

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to adopt the following resolution:

**A RESOLUTION  
REVENUE ANTICIPATION**

WHEREAS; the Board of Supervisors of Northumberland County wants to provide its citizens with the best sound financial management, and

WHEREAS; the same Board of Supervisors wants to do everything possible to follow the expenditures and not exceed any specific line items in the budget, and

WHEREAS; the same Board of Supervisors has adopted the FY 2017-2018 county budget, and

WHEREAS; the same Board of Supervisors anticipates the collection of taxes and revenues for the current year but may have to borrow money to meet the current year appropriations, and

WHEREAS; the Code of Virginia in 15.2-2629 allows a locality to borrow money in anticipation of revenues where the principal amount of the notes may not exceed the anticipated revenues for such year,

NOW, THEREFORE, BE IT RESOLVED, THAT THE Northumberland County Board of Supervisors does hereby declare that in anticipation of the collection of tax revenues, authorizes the County Administrator and Treasurer to negotiate a note, at the best possible interest rate, in order to borrow money in the amount needed to meet expenditures, provided that the principal amount of the notes will not exceed the anticipated revenues for fiscal year 2018, and

BE IT FURTHER RESOLVED, that this note will be paid off no later than December 31, 2017, and

BE IT FURTHER RESOLVED, that this resolution is hereby adopted on this day, August 10, 2017.

The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE  
Richard F. Haynie – AYE  
Thomas H. Tomlin – AYE

Ronald L. Jett – AYE  
James M. Long – AYE

**RE: RESOLUTION – ELECTRICAL/SOLAR SUBSTATION SENT TO PLANNING COMMISSION**

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to approve the following resolution:

**RESOLUTION AMENDMENT TO ZONING ORDINANCE**

WHEREAS, on August 10, 2017 the Northumberland County Board of Supervisors discussed Electrical Power Substations and Solar Farms; and

WHEREAS, the current Northumberland County Zoning Ordinance does not define nor does it have a provision for an Electrical Power Substation or Solar Farms in the zoning district usages; and

WHEREAS, the consideration of an Electrical Power Substation and Solar Farms has come to the attention of the Northumberland County Board of Supervisors; and

NOW, THEREFORE, BE IT RESOLVED that the Northumberland County Board of Supervisors requests the Northumberland County Planning Commission to define an Electrical Power Substation and Solar Farms and to suggest appropriate zoning districts in which to locate such structures.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

**RE: MEETING SET FOR AUG 21, DISCUSS CAD SYSTEM AND EVB BUILDING**

County Administrator Tadlock stated a meeting will be needed the week of August 21<sup>st</sup> to discuss the CAD system as well as the EVOLVE Architect from EVB. The meeting will be held on Monday, August 21<sup>st</sup> at 7 p.m.

**RE: COUNTY ADMINISTRATOR INFORMATION TO THE BOARD OF SUPERVISORS**

- Maintenance Supervisor Curtis Albrite has received the County truck with a snow plow.
- The county was awarded the 50/50 EMS grant. A new rescue squad has been ordered and should arrive sometime in November.

**RE: CHECK REGISTER APPROVAL**

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the board voted to approve the check register as submitted.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – AYE
Thomas H. Tomlin – AYE	

**RE: BOARD COMMENT PERIOD**

Supervisor Tomlin expressed his concern with the lack of progress at the worksite of RT. 360 and Academic Ln. Mr. Tadlock stated he will forward the concerns.  
Supervisor Tomlin also expressed his concerns with accidents in the Wicomico Church area.

**RE: PUBLIC COMMENT PERIOD**

Ms. Kitty Creath on behalf of the Free Health Clinic spoke to the Board about the financial struggles of the Northern Neck Free Health Clinic.

Reverend Tyron Williams from Mt. Olive also spoke on the need to give to the Free Health Clinic.

Ms. Cherie Carl, the new Director at the Northumberland County Library came today to introduce herself.

**RE: CLOSED MEETING**

Upon motion by James M. Long duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter and discussion of a contractual matter and personnel matter as permitted by Virginia Code Section 2.2-3711 (A) (7). The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

**RE: OPEN MEETING**

The Board convened back into open session upon motion by Thomas H. Tomlin, duly seconded by James M. Long, the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

**RE: MOTION AND CERTIFICATION OF CLOSED MEETING**

A motion was made by James M. Long, duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

**RE: ACTION TAKEN**

No Action was taken.

**RE: CARRY-OVER**

Upon motion by James M. Long seconded by Richard F. Haynie, the Board voted to carry over the meeting until August 21<sup>st</sup>. . The vote on the motion was:

Ronald L. Jett – AYE	Thomas H. Tomlin – AYE
A. Joseph Self, Sr. – AYE	Richard F. Haynie – AYE
James M. Long – AYE	

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E. Luttrell Tadlock, Clerk