

**Board of Supervisors Meeting
November 9, 2017
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, November 9, 2017.

Present: Ronald L. Jett - Chairman
 Richard F. Haynie - Vice Chairman (arrived at 5:20)
 Joseph Self, Sr. - Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long- Supervisor

Matson C. Terry, III– County Attorney
Luttrell Tadlock – County Administrator

RE: INVOCATION

Miss Ava S. Wilson, 5th grader at Northumberland Elementary School, led the invocation.

RE: PLEDGE OF ALLEGIANCE

Miss Wilson led us in the Pledge of Allegiance.

RE: APPROVAL OF AGENDA

Upon motion by James M. Long. duly seconded by Thomas H. Tomlin, the Board voted to approve the agenda for today’s meeting.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - ABSENT
Thomas H. Tomlin – AYE	

RE: DR. HOLLY WARGO, SUPERINTENDENT OF SCHOOLS

Dr. Wargo gave a list of upcoming events and highlights going on at the schools.

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Steve McKeever from the VDOT Northern Neck Residency attended the meeting. Mr. McKeever gave an update on the plans for snow removal as well as the update on the salt building.

He then stated they are still doing book penalties for the pavement project. They are going to hold off for right now on re-striping.

Supervisor Tomlin questioned the 15 ton weigh restriction on the Norris Bridge. Mr. McKeever stated that they expect about a 30 day restriction on it. Supervisor Tomlin questioned the traffic signal light issues as well as the cost and time frame if a new bridge could be built.

Supervisor Self asked Mr. McKeever to check on Ridge Road in Lancaster close to Alfonso where timber has been cut. Supervisor Self expressed his concerns that a sign should be in place to alert drivers.

RE: RESOLUTION: RURAL RUSTIC ROAD, MILLWOOD LANE

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to adopt the following resolution:

RESOLUTION

RURAL RUSTIC ROAD PROJECT

ROUTE 613 – MILLWOOD LANE

WHEREAS, Section §33.2-332 of the Code of Virginia, permits the improvement and hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1500 vpd; and

WHEREAS, the Board of Supervisors of Northumberland County, Virginia (“Board”) requests that Route 613, Millwood Lane, from Route 612 to the End of State Maintenance, be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, this road is in the Board’s six-year plan for improvements to the secondary system of state highways; and

WHEREAS, the general public and particularly those citizens who own land abutting this road have been made aware that this road may be paved with minimal improvements as is consistent with the development of a rural rustic road project; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

The vote on the motion is as follows:

Ronald L. Jett – AYE

A. Joseph Self, Sr. - AYE

James M. Long – AYE

Richard F. Haynie - ABSENT

Thomas H. Tomlin – AYE

RE: RESOLUTION: RURAL RUSTIC ROAD DRIFTWOOD TRAIL

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the board voted to adopt the following resolution:

RESOLUTION

RURAL RUSTIC ROAD PROJECT

ROUTE 739 – DRIFTWOOD TRAIL

WHEREAS, Section §33.2-332 of the Code of Virginia, permits the improvement and hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1500 vpd; and

WHEREAS, the Board of Supervisors of Northumberland County, Virginia (“Board”) requests that Route 739, Driftwood Trail, from Route 649 to the End of State Maintenance, be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, this road is in the Board’s six-year plan for improvements to the secondary system of state highways; and

WHEREAS, the general public and particularly those citizens who own land abutting this road have been made aware that this road may be paved with minimal improvements as is consistent with the development of a rural rustic road project; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - ABSENT
Thomas H. Tomlin – AYE	

RE: BUILDING PERMIT REPORT

Month of October 2017		
	2017	2016
Total construction cost for the month	\$ 3,362,841.00	\$ 1,116,929.22
Total Bldg. Permit Cost for Month	\$ 6,491.72	\$ 3,829.16
Total Zoning Permit Cost for the Month	\$ 2,370.00	\$ 1,810.00
Total Levy Fee for the Month	\$ 129.83	\$ 70.58
Total Construction cost year to date	\$ 22,799,179.19	\$ 17,694,223.89

- **Supervisor Haynie Arrived**

RE: APPOINTMENTS NEEDED

A CMPT member is needed.

RE: COMMUNITY SERVICES BOARD APPOINTMENT – MR. H. PRATT HAYNIE, JR.

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to appoint Mr. H. Pratt Haynie, P.O. Box 115, Reedville, VA 22539 to the Community Services Board member for Northumberland County.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE

Thomas H. Tomlin – AYE

RE: RESOLUTION – EAGLE SCOUT PROJECT, MR. JERRY PAGE TURNER III

Upon motion by A. Joseph Self, Sr., duly seconded Thomas H. Tomlin the board voted to adopt the following resolution:

**RESOLUTION
RECOGNITION TO JERRY PAGE TURNER III**

WHEREAS; the Eagle Scout is the highest rank of recognition offered in Scouting; and

WHEREAS; to earn the rank of Eagle, a scout must advance through the ranks of Boy Scout, Tenderfoot, Second Class, First Class, Star, Life, and then Eagle. A scout must also earn 21 merit badges and complete a service project that benefits a non-profit organization within the community; and

WHEREAS; Jerry Page Turner III, a valued member of Boy Scout Troop 250, is a dedicated young man who has earned the respect and admiration of his fellow scouts through his active participation in the many programs sponsored by the Boy Scouts of America; and

WHEREAS; Jerry Turner has met all of the necessary requirements to obtain the rank of Eagle; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Supervisors does hereby recognize Mr. Jerry Page Turner III for his contribution to Northumberland County and the inspiration he has given to his County, and extends to him their sincere appreciation and their best wishes for a bright and successful future.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: DREDGING, LODGE LANDING BID RECEIVED

Mr. Tadlock stated that he had received one bid for the dredging of Lodge Landing.

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to approve and accept the bid from Fisher's Marine Construction, Inc. in the amount of \$14,500.00 for the dredging of Lodge Landing.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: REQUEST FOR PROPOSALS, CAD SYSTEM

Mr. Tadlock informed the board that the following RFP will be advertised in the Sunday paper of the Times Dispatch.

*REQUEST FOR PROPOSALS FOR
COMPUTER AIDED DISPATCH
LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM*

Notice is hereby given that the Northumberland County Board of Supervisors is soliciting competitive negotiable proposals for the provision, installation, service, and maintenance of an integrated Computer Aided Dispatch, Mobile Data System, and Law Enforcement Records Management System (RMS) Solution (from this point forward collectively referred to as CAD), from experienced and professionally qualified Vendors. Specifications are available at the County Administrator's Office, 72 Monument Pl., P. O. Box 129, Heathsville, Virginia 22473, Monday - Friday between the hours of 8:00 a.m. and 5 p.m. All parties interested in submitting proposals are requested to contact Luttrell Tadlock, County Administrator, at (804) 580-7666 for full particulars and to request specifications. Written proposals, clearly labeled on the outside "Northumberland County CAD RFP," shall be received by the Board of Supervisors at the aforementioned address until December 7, 2017 at 12 p.m. Proposals received after the time specified shall not be given further consideration. The Northumberland County Board of Supervisors reserves the right to reject any and/or all proposals, and to waive any minor irregularities, informalities, or failure to conform to this Request for Proposals, upon finding that doing so is in the best interest of Northumberland County.

RE: SANITARY DISTRICT, ADVERTISE FOR FEE RATE INCREASE

Mr. Tadlock stated that he has been working on the fee schedule for the Sanitary District. He asked to advertise for public hearing at the December meeting. The Board authorized Mr. Tadlock to advertise for the December 14, 2017 meeting. Mr. Tadlock stated the short fall in funds in the Sanitary Account is contributed by the delinquent customers as well as added expense to upgrade the plants per DEQ standards.

RE: GO VIRGINIA PROJECT GRANT

Mr. Tadlock informed the Board about the GO Virginia project grant between Westmoreland County and Carry-On Trailer. He stated the Board could send a letter of support, or along with the letter of support make a contribution to the project. Supervisor Long asked how much we should give to the project or how much is needed? Mr. Tadlock noted that the project has received the amount of money it needs to proceed. Funding has been obtained from the Northern Neck Planning District Commission (Chesapeake

Bay Regional Partnership), Rappahannock Community College, Carry-On Trailer, and Westmoreland County. Mr. Tadlock explained that any amount could be contributed if the Board chooses. Any contribution Northumberland provides, would help offset the cost to the others.

Upon motion by James M. Long, with no second, Supervisor long motioned to appropriate \$2,500.00 to the GO Virginia Project Grant.

The vote on the motion is as follows:

Ronald L. Jett – NAY	Thomas H. Tomlin – NAY
A. Joseph Self, Sr. – NAY	Richard F. Haynie – NAY
James M. Long – AYE	

Supervisor Haynie asked what other companies have done with the grant monies. Mr. Tadlock said this is the first round of these types of funds.

Upon motion by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the board voted to send a letter of support with no consideration of money at this time.

The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – NAY
Thomas H. Tomlin – AYE	

RE: OLD EVB BANK UPDATE

The board discussed the roof at the Old EVB building. The board asked for Mr. Tadlock to get more information about putting an “A” roof on instead of fixing the flat part. Mr. Tadlock stated he would follow up.

RE: APPROVAL OF MINUTES FOR OCTOBER 12, 2017

Upon motion by James M. Long, duly seconded by Richard F. Haynie, the Board voted to approve the minutes for the October 12, 2017 meetings:

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - AYE
Thomas H. Tomlin – AYE	

RE: BOARD OF SUPERVISORS COMMENT PERIOD

No comments were given.

RE: CHECK REGISTER

Upon motion by James M. Long, duly seconded by A. Joseph Self the board voted to approve the check register.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: PUBLIC COMMENT PERIOD

Mr. Jimmy Brann came before the board today as a citizen and tax payer of the County to talk about funding as was previously discussed in June of this year for the volunteer rescue squads. He stated that calls being dropped by the volunteer squads is concerning. He said the Board members need to take politics out of any decision, do what is right, and put the money where it needs to be.

He continued to say that some volunteers are doing all they can do, but the board needs to step up because it is their (the boards) responsibility.

Supervisor Long questioned Mr. Brann on what he suggests they do. Mr. Brann said he would suggest putting additional staff on the career side. Supervisor Self questioned Mr. Brann on what he meant by the Board needs to take the politics out. Mr. Brann responded saying that in June, the Board decided to allocate funds to the volunteer squads. Supervisor Haynie stated, yes, he voted to allocate the money because all of the volunteer squads assured him that they would pick up the pace. He said they guaranteed it!

Mr. Brann said he is not against the volunteers, he is one himself and hats off to the volunteers but decisions need to be made. Supervisor Haynie said both the paid and volunteer staff that we have are doing an excellent job, but it is hard to get people involved with the volunteer organizations.

Mrs. Jennifer Packett also spoke on the subject. She said she wears many hats and she fears that we are not getting the response needed for the calls received. The volunteers are dwindling and not able to pull their calls, it is a serious problem and we are all here for the same reason.

Supervisor Long stated that we need more career staffing. Supervisor Self asked Mr. Brann how many Callao Volunteer Rescue staff they had currently. He stated they have four active EMT's and 4 or 5 drivers. He continued to say they have 30 people on the roster but there are a lot of them that do not expect to take the EMT.

Supervisor Long asked if other small counties are going through the same thing. County Attorney, Terry noted this is a state-wide problem. Supervisor Tomlin stated that he would rather see the \$25,000 go towards getting EMT's than to be put towards the grant. (The grant is referring to the "GO Virginia" project previously discussed). Supervisor Self stated that they appreciate the volunteers and the paid crews.

Mr. Stanley Norris came today as President and Treasurer of the Julius Rosenwald Foundation in Northumberland County. He asks for help from the County to restore the school building in Reedville. He gave a short background of the school and the history of what it is significant and needs to be maintained. Mr. Tadlock stated he had a contact number of a potential grant they could receive and said he would follow up with Mr. Norris.

RE: CLOSED MEETING

Upon motion by A. Joseph Self, Sr., duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to discuss a personnel matter and discussion of a contractual matter as permitted by Virginia Code Section 2.2-3711 (A) (1) and (7). The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

RE: OPEN MEETING

The Board convened back into open session upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - AYE

RE: ACTION TAKEN

Upon motion by Thomas H. Tomlin, seconded by Richard F. Haynie, the Board voted to advertise changing the language in Chapter 132, Article XII, Section 132-53G to designate the Northumberland County Board of Supervisors the approving authority for the number of calls on which volunteer Rescue and Fire need to respond in order to be eligible for motor vehicle exemption from personal property tax.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

RE: ADJOURN

Upon motion by Richard F. Haynie, seconded by James M. Long, the Board voted to adjourn. The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – AYE

E. Luttrell Tadlock, Clerk