

**Board of Supervisors Meeting
APRIL 12, 2018
5:00 P.M.**

NORTHUMBERLAND COUNTY, VA

The meeting was convened for the regular monthly meeting of the Northumberland County Board of Supervisors that was held at Northumberland Courts Building, on Thursday, April 12, 2018.

Present: Ronald L. Jett - Chairman
 Richard F. Haynie – Vice-Chairman- Absent
 Joseph Self, Sr. - Supervisor
 Thomas H. Tomlin - Supervisor
 James M. Long - Supervisor

Matson C. Terry II – County Attorney – Absent from the 7 p.m. Public Hearing
Luttrell Tadlock – County Administrator

RE: INVOCATION

Pastor Esther Agbosu, Henderson United Methodist Church let the invocation.

RE: PLEDGE OF ALLEGIANCE

Chairman Jett led in the Pledge of Allegiance.

RE: APPROVAL OF AGENDA

Upon motion by A. Joseph Self, Sr. duly seconded by James M. Long, the Board voted to approve the agenda for today’s meeting with the following change:

- 1) The Department of Social Services, Child Abuse Prevention Month Proclamation will be adopted.

The vote on the motion is as follows.

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie – Absent
Thomas H. Tomlin – AYE	

RE: CHILD ABUSE PREVENTION MONTH PROCLAMATION

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to adopt the following proclamation:

***Proclamation
Observance
Child Abuse Prevention Month***

Whereas, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

Whereas, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

Whereas, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

Whereas, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

Whereas, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, the business community, and the citizens of Northumberland County; and

Now therefore we, the Board of Supervisors, do hereby recognize April, 2018, as Child Abuse Prevention Month in Northumberland County, and we call this observance to the attention of all our citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie – Absent

RE: VDOT UPDATES-WORKSESSION 6 YEAR PLAN

Mr. Steve McKeever and Mr. Carter White were present for the meeting representing VDOT. They presented to the Board the proposed Six-Year Improvement Program. The public hearing for the 6 Year Plan will be held next month, May 10 at the regular Board of Supervisors meeting. Mr. McKeever stated that this is just for roads within the secondary system. He then presented the roads on the list including Rt. 613, Millwood Ln as well as Rt. 739 Driftwood Trail.

Supervisor Self questioned Rt. 200 at the intersection. Mr. McKeever stated that the right-of-way utilities would be costly. Chairman Jett asked if the Rt. 360 highway through where the work was done on Academic Lane is still scheduled to be done. He said it was still on track. Supervisor Self noted a deep drop there by that road and it possibly would need a guardrail.

Mr. McKeever stated that there is possibility that another road could be added to the secondary plan and introduced the idea of Madge Pt. Road that needs some improvement and would cost in the \$150,000 range. The improvement would be about a half mile.

Luttrell stated that he had received a request by email for a speed study done on Blackwell's Wharf Road. It is currently 40 mph and they felt it needed to be lowered because of the restaurant that is about to open at Horn Harbor. No action was taken.

RE: DR. HOLLY WARGO, SUPERINTENDENT OF SCHOOLS

Dr. Wargo came today to give an update on the school activities including all of the student winners going to the area state bowl. She then gave important upcoming dates and the principals reports from each school.

Ms. Donna Booth, Director of Finance, stated that the current average daily enrollment is 1243 in grades K-12. She then noted the security grant they received and what the money was used for.

Dr. Wargo mentioned to the board that she would like to see an additional School Resource Officer at the Middle/High School.

RE: MS. KATHY VESLEY, CEO/PRESIDENT – BAY AGING

Ms. Vessley thanked the Board for their support. She provided a handout to the Board describing how they contribute to our County and the services that they provide. She stated they are requesting to be level funded this year for the budget.

A Bay Transit representative also came today and thanked the Board for the 18 years of support. They have provided over 8500 rides and 50% of those rides are people going to and from work. He then described the Freedom rides they provide in which is federally funded through a grant. He noted that funds are limited for the Freedom Rides so they have to limit them. He stated they are always needing volunteers.

RE: RESOLUTION – BAY AGING, 40 YEAR ANNIVERSARY

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the board voted to approve the following resolution:

**Northumberland Board of Supervisors Resolution
In Recognition of 40 Years of Distinguished Service by**

**Bay Aging
Offered on April 12, 2018**

Whereas, for 40 years, Urbanna-based Bay Aging has provided and brought continuous improvement to an array of services needed by older adults and people with disabilities; and

Whereas, Bay Aging was founded on June 26, 1978, in response to a pressing need for supportive services for frail older citizens in the Northern Neck and Middle Peninsula; and

Whereas, Bay Aging had developed a unique and successful model of service delivery and advocacy for rural Virginia; and

Whereas, Bay Aging’s vision has enabled it to offer numerous solutions for older adults, people with disabilities, and their caregivers, including Meals on Wheels delivery, care coordination, care transitions intervention, adult day care, assistive devices, caregiver support, personal assistance, volunteer opportunities, environmental support, in-home care, public transportation, mobility management for people with disabilities, housing development and rehabilitation, weatherization, indoor plumbing, and other housing support services.

Whereas, during its 40-year history, Bay Aging’s contributions have generated invaluable support from the government, businesses, the community, and volunteers and have led to partnerships that deliver services to older adults, people with disabilities, their caregivers, and others in Northumberland, and beyond; now, therefore, be it

Resolved by the Northumberland Board of Supervisors hereby commend Bay Aging on the occasion of its 40th anniversary; and, be it

Resolved Further, the staff prepares a copy of this resolution for presentation to Bay Aging as an expression of the Board of Supervisors’ respect and admiration for the organization’s work and commitment to older adults, people with disabilities, caregivers, and other citizens of the Commonwealth of Virginia.

The vote on the motion is as follows.

Ronald L. Jett – AYE
 James M. Long – AYE
 Thomas H. Tomlin – AYE

A. Joseph Self, Sr. – AYE
 Richard F. Haynie – Absent

RE: MS CHERIE CARL, LIBRARY DIRECTOR – NORTHUMBERLAND PUBLIC LIBRARY

Ms. Carl thanked the Board and stated that they currently have three entities to their library including their new Tech Mobile. They work off a \$300,000 annual budget and she thanked them for their contributions which allows them to qualify for state aid. Ms. Carl also spoke about the upcoming events the library will be having and their programs.

RE: BUILDING PERMIT REPORT

Month of March 2018	2018	2017
Total construction cost for the month	\$ 4,131,309.32	\$ 2,132,350.00
Total Bldg. Permit Cost for Month	\$ 6,557.46	\$ 4,135.60
Total Zoning Permit Cost for the Month	\$ 2,650.00	\$ 3,180.00
Total Levy Fee for the Month	\$ 131.15	\$ 82.71
Total Construction cost year to date	\$ 7,698,982.44	\$ 5,693,691.00

RE: PROCLAMATION – TELECOMMUNICATION WEEK, APRIL 8-14, 2018

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the Board voted to approve the following proclamation:

Proclamation
National Public Safety Telecommunications Week
April 8-14, 2018

WHEREAS, the Congress of the United States and the President of the United States have established the second week of April as National Public Safety Telecommunications Week; and,

WHEREAS, Emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS, When an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, Public Safety Dispatchers are the first contact our residents have with emergency services, and they are a vital link for our police officers and firefighters by monitoring their activities, providing them information and insuring their safety; and,

WHEREAS, Public Safety Dispatchers are more than a calm and reassuring voice at the other end of the phone. They are the “unseen first responders.” They are knowledgeable and highly trained individuals who work closely with other police, fire and medical personnel; and,

WHEREAS, Each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job; and,

WHEREAS, Public Safety Dispatchers daily serve the public in countless ways without recognition by the beneficiaries of their service.

BE IT RESOLVED that the Board of Supervisors does hereby proclaim the week of April 8-14, 2018 to be known as National Public Safety Telecommunications Week in Northumberland County in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - Absent

RE: RESOLUTION – IN MEMORY OF MRS. JULIANNE “JAN” BATES

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the Board voted to approve the following resolution:

**A RESOLUTION
IN MEMORY OF JULIANNE “JAN” BATES**

WHEREAS; Mrs. Jan Bates dedicated her life to education as she taught many children within Northumberland County; and

WHEREAS; the same Mrs. Bates worked through the school system establishing and heading the Reading Recovery in Northumberland, bringing literacy into the homes of many families in our community; and

WHEREAS; the same Mrs. Bates retired from teaching in 2011 and joined the staff of the Northumberland County Library as support staff and continued to apply her skills and love of reading to many families, and

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Supervisors hereby expresses its deepest sadness at the passing of Mrs. Julianne “Jan” Bates and hopes that her family and friends will always remember the impact that Mrs. Bates had throughout our County.

BE IT FURTHER RESOLVED, that this resolution is hereby adopted on this day, April 12, 2018.

The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - Absent

RE: RESOLUTION – IN MEMORY OF MR. JOSEPH STATON

Upon motion by A. Joseph Self, Sr., duly seconded by James M. Long, the Board voted to approve the following resolution:

**A RESOLUTION
IN MEMORY OF JOSEPH FLETCHER STATON**

WHEREAS; Joseph F. Staton dedicated his life to forty-three years of public service in Virginia’s Department of Transportation, and

WHEREAS; the same Mr. Staton worked at the Warsaw Residency, which includes Northumberland County, for twenty-six years assisting the citizens of this county in highway matters, and

WHEREAS; the same Mr. Staton earned the respect and devotion of his friends and colleagues through the most creditable standards of ethics and honesty; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Supervisors hereby expresses its deepest sadness at the passing of Mr. Staton and hopes that his family and friends will

always remember the impact that Mr. Staton had in the county.

BE IT FURTHER RESOLVED, that this resolution is hereby adopted on this day, April 12, 2018.

The vote on the motion is as follows.

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

RE: APPROPRIATION OF FUNDS FOR SECURITY ATHLETIC EVENTS

Upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the board voted to appropriate the following:

- 1) \$927.50 – From line item, 10-273 (Game payroll reimbursement) to line item (3102-1006). Letter of request dated March 27, 2018.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

RE: ANIMAL SHELTER APPROPRIATION

Upon motion by A. Joseph Self, Sr., duly seconded by James M Long, the board voted to appropriate \$7,241.25 to line item 10-3501-1004 for funds received from animal shelter yard sale to cover additional funds to animal shelter employees. The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

RE: BAY WORKFORCE CONSORTIUM- ALTERNATE MEMBER FOR CLEO

Upon motion by A. Joseph Self, Sr., duly seconded by Thomas H. Tomlin, the Board designated Mr. E. Luttrell Tadlock as the alternate member on the Bay Workforce CLEO Board as our representative.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

RE: RAPPAHANNOCK COMMUNITY COLLEGE, APPOINTMENT (JAIMIE TUCKER)

Mr. Tadlock received a letter from Dr. Crowther at Rappahannock Community College stating the Mr. Steve Tucker’s appointment will expire in June and he will need to sit out one term as Northumberland’s representative on the RCC Board. Dr. Crowther recommended appointing Mrs. Jaimie Tucker as the representative.

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the board voted to appoint Mrs. Jaimie Tucker to the Rappahannock Community College Board as Northumberland’s representative for the upcoming term.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

RE: BOARD OF ZONING APPEALS NEEDED

Mr. Tadlock informed the Board that Mr. Blackwell, member on the Board of Zoning Appeals Board has resigned. He stated that they need to find another member to send to the Judge to continue Mr. Blackwell’s term.

RE: REASSESSMENT RFP UPDATE

Mr. Tadlock informed the Board that the Reassessment Request for Proposals are due next week.

RE: CONCRETE WORK AT WASTEMANAGEMENT SITE IN DITCHLEY

Mr. Tadlock informed the BOS that a new concrete slab will need to be constructed at the Ditchley Trash site. He said he would get some estimates on this and get back to them soon.

RE: BOARD COMMENT PERIOD

Supervisor Long asked about the status of the old EVB building. Mr. Tadlock stated that he has been speaking with Evolve Architecture on another set of plans. He also said the roofing project will need to be bid out.

RE: NORTHUMBERLAND ECHO- STEVE WATERFIELD QUESTION

Mr. Steve Waterfield from the Northumberland Echo asked to come before the BOS to inquire about local Volunteer Rescue Squads with the information he has received with them not running their calls and how this will affect their funding. Chairman Jett addressed Mr. Waterfield’s questions and said they are monitoring this closely and they will be addressing this issue within the upcoming planning stages.

RE: CLOSED MEETING

Upon motion by A. Joseph Self, Sr., duly seconded by, Richard F. Haynie, the Board voted unanimously to convene into closed meeting to as permitted by Virginia Code Section 2.2-3711 (A) (7); in consultation with legal counsel, or briefing by staff for probable future litigation and for a contractual matter. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

RE: OPEN MEETING

The Board convened back into open session upon motion by Thomas H. Tomlin, duly seconded by A. Joseph Self, Sr., the Board voted unanimously that in the closed meeting just concluded, nothing was discussed except the matters lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The vote on the motion was as follows:

A. Joseph Self, Sr. – AYE	Ronald L. Jett – AYE
Richard F. Haynie – AYE	James M. Long – AYE
Thomas H. Tomlin – AYE	

RE: MOTION AND CERTIFICATION OF CLOSED MEETING

A motion was made by A. Joseph Self, Sr., duly seconded by Richard F. Haynie, the Board voted unanimously to certify the closed meeting:

WHEREAS, The Northumberland County Board of Supervisors, herein Board, has convened a closed meeting on this date pursuant to the affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board specifically to discuss a personnel matter, use of public property and a contract matter.

The vote on the motion was passed by a roll call vote as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. - AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

RE: ACTION TAKEN

Upon motion by A. Joseph Self, Sr., duly seconded by James Long, the Board adopted the resolution authorizing Luttrell Tadlock to execute the retainer agreement with Kaufman and Canoles Law Firm to pursue the opioid issue.

The vote on the motion is as follows:

Ronald L. Jett – AYE	A. Joseph Self, Sr. -AYE
James M. Long – AYE	Richard F. Haynie - Absent
Thomas H. Tomlin – AYE	

PUBLIC HEARING, 7:00 p.m. – 220 Judicial Place, Heathsville, VA 22473

RE: PUBLIC HEARING ON THE FY 2019 SCHOOL BOARD BUDGET

County Administrator Tadlock described the aspects of the FY 19 School Board Budget and noted that no action would be taken tonight. He added that the budget request includes a 4% salary increase for employees. The following ad was placed in the local paper.

A public hearing will be held by the Northumberland County Board of Supervisors on **April 12, 2018 at 7:00 P.M.** in the Northumberland County Courts Building, 220 Judicial Place, Heathsville, Virginia for consideration of the Northumberland County School Board Budget. The public hearing is being held pursuant to Section 15.2-2506 of the Code of Virginia, 1950 as amended, allowing the public to question and comment on the proposed budget request. This request, as submitted, reflects an increase of \$121,132 in additional county funds when compared to last year’s budget.

	Approved FY 18	Proposed FY 19
<u>REVENUE ESTIMATES:</u>		
State Sales Tax.....	1,483,957	1,438,863
Other State Funds.....	2,805,683	3,219,025
Federal Funds.....	951,755	943,417
County Funds.....	11,614,470	11,735,602
Other Funds.....	396,050	396,050
TOTAL ESTIMATED REVENUES	<u>\$ 17,251,915</u>	<u>\$ 17,732,956</u>
<u>EXPENDITURE ESTIMATES:</u>		
Instruction.....	12,700,284	13,087,897
Administration & Health.....	892,079	862,246
Pupil Transportation.....	1,062,293	1,131,091
Operation & Maintenance.....	1,748,733	1,739,942
Facilities.....	47,000	47,000
Debt Service.....	65,876	66,701
Technology.....	735,650	798,079
TOTAL ESTIMATED EXPENDITURES.....	<u>\$ 17,251,915</u>	<u>\$ 17,732,956</u>

A copy of the complete proposed budget is on file in the Office of the County Administrator, Old County Courthouse, 72 Monument Place, Heathsville, Virginia. Published by Order of the Board of Supervisors for Northumberland County, Virginia.

By: E. Luttrell Tadlock
County Administrator

Northumberland County Board of Supervisors

Ronald L. Jett, Chairman
Richard F. Haynie, Vice-Chairman
A. Joseph Self, Sr
James M. Long
Thomas H. Tomlin

Public Hearing Open

Ms. Alicia Crockett stated that she has been a paraprofessional since 2010 and enjoys the students but has contemplated leaving because of the salary. An increase of pay is well deserved for the employees.

Ms. Roane Giles, employee in the cafeteria at the school said she would appreciate the 4% raise.

Ms. Shelby Brooks, Northumberland Education Association President thanked the Board members for the opportunity to speak today and for their support. She explained how critical it was to get in good teachers and the pay increase would help recruit them.

Mr. Gary Dickins who came from Loudoun County and is new to the staff at Northumberland. He said he is pleased with the quality and administration in the school system. He asked for them to approve the funds needed to continue quality and education.

Ms. Gayle Sterrett and Mrs. Hooper, School Board Members addressed the Board and thanked them for their support and they hope they will continue. Mrs. Sterrett stated that they have such devoted teachers in the system. Mrs. Hooper said teachers are hard to find and the pay is causing a problem. She asked for the raise in which they have requested. Mrs. Sterrett added that an additional School Resource Officer would be very helpful.

Public Hearing Closed

RE: APPROVAL OF MINUTES FOR MARCH 8 AND MARCH 22, 2018

Upon motion by James M. Long duly seconded by A. Joseph Self, Sr., the Board voted to approve the minutes from the March 8 and March 22, 2018. The vote on the motion is as follows.

Ronald L. Jett – AYE
James M. Long – AYE
Thomas H. Tomlin – AYE

A. Joseph Self, Sr. - AYE
Richard F. Haynie - Absent

RE: CHECK REGISTER

Upon motion by James M. Long, duly seconded by A. Joseph Self, Sr., the board voted to approve the check register.

The vote on the motion is as follows:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – Absent

James M. Long – AYE

RE: PUBLIC COMMENT PERIOD

Mr. Crockett from the audience asked what the Board could do for old tire disposal.

RE: CARRY OVER

Upon motion by A. Joseph Self, Sr., seconded by James M. Long, the Board voted to carry over the meeting to April 17, 2018 at 6 p.m.. The vote on the motion was:

Ronald L. Jett – AYE
A. Joseph Self, Sr. – AYE
James M. Long – AYE

Thomas H. Tomlin – AYE
Richard F. Haynie – Absent

E. Luttrell Tadlock, Clerk